The Crook County Library Board met on Thursday, July 11, 2019, at the Moorcroft Branch Library. Board members present were Paulie Jolley, Peggy Fraser, and Beth Kreuter. Employees present were Jill Mackey, County Director, and Pam Jespersen, Moorcroft Library. Excused from this meeting were board members Bob Smith and Dick Sackett as well as Sundance and Hulett branch librarians, Kim Heaster and Nancy Bowles.

The meeting was called to order by Vice Chairperson Paulie Jolley at 1:01 p.m. and began with the Pledge of Allegiance.

The agenda was approved with a motion from Beth and seconded by Peggy. Motion carried.

Officers for the 2019-2020 year are: Chairperson- Paulie Jolley, Vice- chairperson- Peggy Fraser, Secretary- Beth Kreuter. Motion was made to accept these positions by Beth and seconded by Peggy. Motion carried. Dick Sackett was elected Treasurer at the June 6, 2019, meeting.

There were no introductions. Jill read and passed around a thank you note for a sympathy card sent to the family of Jane Norman, a former librarian at Moorcroft.

Minutes from June 27, 2019, were reviewed. Minutes were approved in a motion by Paulie and seconded by Beth. Motion carried.

The checklist was reviewed. Jill explained the $25 yearly charge by Devils Tower VFW Post 4311 for the flag program. She also explained that no salaries are on this report since it appeared on the end of the fiscal year report at the June 27, 2019, report. Approval of the checklist was made by Peggy and seconded by Beth. Motion carried.

The treasurer's report was given by Jill. As of June 28, 2019, total operating funds were $169,710.04. Since the county commissioners have not yet officially signed the budget, only expenditures to date were listed. No emergency reserve funding was needed to pay bills. Beth moved, and Peggy seconded the motion to accept the treasurer's report. Motion carried.

Library Reports

County Director's Report for July meeting:

Jill presented the library use statistics for the month and year to date. The information was compared to last year’s statistics.

- Meetings during the past month included the following:
  - Two library board meetings
  - Library foundation meeting
  - Met with foundation accountant Mary Sell
  - Commissioners – 2 sessions (elected official reports, library report) plus the budget work session
  - Two county department heads meetings
  - Moorcroft/Hulett Library visits
  - Long Term Care/Assisted Living reading
- At-risk Population meeting at Public Health
- Met with Sheryl Klocker regarding partnering in a school grant
- Oral History workshop in Gillette
- Hosted Jerry Barlow program
- Hosted UFOs @ the Library
- Sundance Friends of the Library luncheon

The county budget was the main item of discussion at the commissioner and department head meetings. We were asked to scale our budget request back, but the commissioners did approve a 3% salary increase for all county employees. The county clerk has been designated as the official public records contact for the county.

**Buildings** – Larry Schommer is the new county facilities manager – he has done a walk-around of the Sundance library building and the sidewalk and ramp were discussed. The hail-damaged windows at the Sundance library have been replaced. The carpeting at Moorcroft is being replaced this week. The hot water heater was replaced this past month and a new toilet was purchased. In Hulett, the community center is having their badly-damaged sidewalk replaced this week.

**Staff** – Kim and I attended an oral history workshop in Gillette – we plan to purchase recording equipment and start collecting oral histories for the Wyoming Room. Bonnie and I met with Sheryl Klocker regarding a grant through the school – they are interested in partnering and using some of the grant funds to purchase supplies for our Maker programs. I will be working on the Survey of County Board Finances report for the Dept of Audit and getting documents ready for the county auditor.

An interesting piece of trivia: “Most libraries hold books, but a library in Saint Vith, Belgium, holds a collection of nearly 100 sourdough starters of different flavors from all over the world. The Puratos Sourdough Library, which opened in 2013, is located in the Center for Bread Flavour. It aims to preserve the biodiversity of and histories behind the sourdoughs, which are fermented mixtures of flour and water that are added to dough to provide rise and flavor. Each one has been chosen for its reputation, origins, and even its estimated age. The library’s first acquisition was a starter from San Francisco, California in 1989.”

**Hulett Branch Library Report for July 2019**

We have been Proctoring a few tests for college courses over the summer.

Book discussion was held on June 17th. The book “Where the Crawdads Sing” by Delia Owens was discussed. “The Last Thing She Ever Did” by Greg Olsen was handed out for next time. Both excellent books.

On June 19th, we had a Movie for Adults. “The Leisure Seeker” was shown. Next Movie will be July 17th and “Going in Style” will be shown.

We started our “A Universe of Stories Summer Reading Program” for Kids 6-12 and BINGO for Adults. We have 13 kids signed up.

The first week we showed the Apollo 11 taken off, and a shortened version of landing on the moon and first steps and the landing. They made rockets, shot off rockets and did an astronaut training course.
The Second week we talked about the planets and phases of the moon. They had moon pies and ate them into the different phases. Chocolate for the New Moon and a white moon pie for the full moon. We also made Summer Reading T-shirts and moon rocks.

Next week, we are going to the Planetarium in Gillette with the Moorcroft kids. Hulett Friends of the Library will buying lunch at McDonalds for our kiddos.

The Last week we have astronaut space food for them to try, an escape room challenge, shoot off different kinds of rockets and will give out prizes.

**Moorcroft Board Report for June 2019 Meeting:**

- Attended the board meeting in Hulett, and Moorcroft Chamber.
- Carpet was our thing this past month. We are almost there, getting it back together has been a project in itself. We changed a bunch of things, with more shelving and different shelving.
- Cindy and Heather hosted 2 adult book groups, the afternoon group read 3 WEEKS TO SAY GOODBYE, BY C.J. BOX and are reading SWORN TO SILENCE BY LINDA CASTILLO. The evening group read LOOK AGAIN BY LISA SCOTTOLINE, and are reading WHERE THE CRAWDAD’S SING BY DELLA OWEN.
- For adult painting class they painted Lighthouses. And the kids painted an American Flag.
- Lacey has had several programs this summer, movie Monday’s, thermodynamic Thursday’s, crater creations and jump to Jupiter, youth yoga during story hour. The French class is still going strong. 81 kids signed up for summer reading.
- Gearing up for the Jubilee this weekend, and planetarium on Tuesday.

**Sundance:**

**Kim’s report for July 2019 Meeting**

**Youth news:**

- So far, there are 69 kids and 7 teens signed up for Summer Reading.

- The Summer Reading schedule:
  - Activities for 1st – 6th grades Wednesday mornings in July, plus an evening all-ages movie
  - Storytime at the Fairgrounds will be July 24 and 25
  - There will be several night viewing activities in July and August
Adult news:

• JERRY BARLOW, CELTIC FINGERSTYLE GUITARIST was here June 7. Twenty eight people enjoyed his terrific performance!

• The Lunch Bunch discussion group is on hiatus for the summer.

• The Friends of the Library Open House Luncheon was June 27. We had 63 people come and enjoy the wonderful food and conversation. The Friends brought in approximately $400 in new memberships and donations.

• “Grillin’ & Chillin’ BBQ Tool Holder” adult craft on June 17 had 4 people attend. Carrie will be waiting until August or September for the next Adult Craft.

• “UFOs @ the Library” is the last Monday of each month at 6 p.m. Any UnFinished Object (UFO) can be brought to the Library and worked on!

Displays: It’s time for our annual quilt display. If you have any quilts, new or old, that you would let us hang up in the Library until August 23, let us know!

In other news:

I attended the Sundance Chamber meeting on June 18 at the Longhorn Saloon and Grill. In an effort to get more people to attend, the Chamber Board has decided to hold the chamber meetings in the local restaurants at 5:15 p.m., instead of the bank meeting room at 6 p.m.

Bonnie and I will be attending the Wyoming Library Leadership Grad Institute in Gillette on Friday July 19 through Saturday July 20. We will be discussing leadership journeys and planning the future of the Wyoming Library Leadership Institute.

Bonnie, Carrie, and I will be attending the Wyoming Library Association’s annual conference in Cheyenne on August 7, 8, and 9.

Webinars and training:

• Kim:
  • Colorado State Library’s “Welcoming Transgender Customers to Your Library” one hour webinar on June 11.

• Kim and Jill:
  • Barbara Bogart’s 5 hour “Oral History Workshop” at the Campbell County Library on June 8.

Foundation Liaison Report: At the July 10, 2019 meeting the Endowment was presented. There is a sizable amount of money that could be spent this year. The Foundation approved spending the endowment distribution for this year and will ask the board for input. The board will think about and look at some items that this money may be spent on. Some possibilities are items deleted from this year's budget, moving a door and remodeling a wall in Moorcroft, shelving in Hulett, and good audio/video equipment for oral histories.

The next meeting for the foundation will be October 16, 2019, in Sundance.
The Library foundation took in $201.32 (periodicals, adult craft nite) and paid out $843.96 (periodicals, tax form preparation, adult craft nite). Election of officers was conducted.

Old Business:
A. Emergency Plan: The plan was presented complete with maps. Beth moved and Peggy seconded the emergency plan for the Crook County Libraries. Motion carried.
B. Board member self evaluation: This item was tabled until the August meeting.

New Business:
A. Resolution for Electronic Transfers: The resolution was presented and explained by Jill. Beth then moved and Peggy seconded a motion to approve the resolution to transfer funds electronically.

B. Snow removal contract: A snow removal contract for Sundance was presented by Jill. The contract is for Josh Idler. A motion to approve said contract was made by Beth and seconded by Peggy. Motion carried.

C. Review library-use policies and guidelines- No changes were suggested for the library-use policies. A change to the Hulett library hours will be made in the guidelines. The discussion of this item was during the June meeting. This change will take place soon. A motion was made by Beth and seconded by Peggy to change this section of the guidelines. Motion carried.

Review Yearly Calendar:
A. During the August meeting bylaws will be reviewed.

Adjournment:
The regular meeting of the CCLB adjourned at 2:21 p.m. Motion was made by Beth and seconded by Peggy. Motion carried.

Next regular meeting: Thursday, August 15, 2019 at 1:00 pm in Sundance

Respectfully submitted,

Elizabeth Kreuter