

COMMUNITY CHARITABLE RELIEF PROGRAM
GOVERNMENT SUBDIVISION CERTIFICATION FORM

Complete and submit a separate form for each Grantee.

I, _____, having authority to bind _____

(“Government Subdivision”) certify this and all of the following to be true:

1. The Government Subdivision used funding allocated under this Program only to issue awards to reimburse Charitable Organizations for expenditures incurred to provide COVID-19 related relief to the public, either through the provision of goods, services, or direct payments, or that lost donation revenue due to COVID-19.

2. On _____ (date), the Government Subdivision issued an award in the total amount of _____ under this Program to the following Charitable Organization, with the following address:

3. Of the total amount awarded, \$_____ was awarded under Sections 7(a)(iii)(A) and/or (B) of the Program’s rules to reimburse the Charitable Organization for expenditures incurred in the Organization’s direct provision of goods, services, or cash assistance to residents within the jurisdiction of this Government Subdivision to assist with COVID-19 and its impacts on the community. Specifically, this amount was awarded as a reimbursement for the following types of eligible expenditures (briefly describe):

4. Of the total amount awarded, \$_____ was awarded under Section 7(a)(iii)(C) of the Program’s rules to reimburse the Charitable Organization for

operational costs of providing goods, services, or direct payments to the public within the Government Subdivision in a safe manner given the health risks caused by COVID-19. Specifically, this amount was awarded as a reimbursement for the following types of eligible expenditures (briefly describe):

5. [Only permitted if Congress extended the spending deadline of the federal CARES Act]. Of the total amount awarded, \$_____ was awarded under Section 8 of the Program’s rules for eligible losses in donation revenue due to COVID-19. The Charitable Organization receiving this award is headquartered in or had its principal operations within the Government Subdivision, with more than 50% of the Charitable Organization’s work located in Wyoming and at least 60% of the Charitable Organization’s employees employed in Wyoming. If this award was issued to a church, it will not cover administrative or personnel expenses, and will only cover the costs of providing direct COVID-related goods/services to the community. Specifically, this amount was awarded as a reimbursement for the following types of eligible losses (briefly describe):

6. The Government Subdivision used funding allocated under this Program only to issue awards to Charitable Organizations that provided COVID-19 related relief to the public, either through the provision of goods, services, or direct payments. Funds will be spent by the Government Subdivision and the Charitable Organization in a manner consistent with all state and federal laws, including the federal Coronavirus, Aid, Relief, and Economic Security Act (“CARES Act”) and applicable deadlines.

7. The Government Subdivision has complied with all of the Program’s rules in issuing awards under this Program and will comply with all reporting requirements. The Government Subdivision will cooperate with any audits, as described in the Program’s rules.

8. The Government Subdivision shall repay to the State any Funds not properly distributed. Among any other appropriate method of seeking repayment, the State may recover any improperly used Funds by withholding monies that would otherwise be paid to the Government Subdivision.

9. The Government Subdivision understands that records it submits to the Governor's Office under this Program are subject to the Wyoming Public Records Act and that the total amount of Funds distributed to the Government Subdivision under this Program shall be publicly available on WyOpen.org.

10. The Government Subdivision shall be responsible for responding to any Public Records Requests it receives relating to award decisions made under this Program, according to the applicable law, which includes the Wyoming Public Records Act for counties but not for either Tribe.

Having full authority to act on behalf of the Government Subdivision, I hereby certify that all of the above is true and correct:

Name (Printed): _____

Title: _____

Signature: _____

Date: _____

Within 30 days of issuing an award under this Program to a Charitable Organization, submit this executed form to the Governor's Office at:

ATTN: Erica Legerski
200 West 24th Street
Cheyenne, Wyoming 82002