Crook County Museum District Board of Trustees Meeting
August 25, 2016
Hulett, Wyoming

Trustees Present: Pam T., Catherine C., Tom L., Sheila S., Lorie M., Rod K.
Trustees Absent: None
Museum District Employees Present: Mitch M., Rocky C., Cynthia C.
Museum District Employees Absent: Lisa M.
Guests: None

Pledge/Agenda/Minutes: The meeting was called to order at 5:06 p.m. Motion to accept the agenda and minutes by Tom L., seconded by Sheila S., motion passed.

Treasurer's Report: Read by Rod K. Lorie M. will check on Landers account becoming interest bearing.

Bills and Purchase Orders:
No purchase orders. Lorie M. made a motion to pay bills; Tom L. seconded; motion passed.

Unfinished Business: Payroll support: Pam T. read Lisa's information on this program, Lorie motioned to allow Lisa to sign-up for this program, Sheila seconded; motion passed.
Members received copies of new pages to Policies and Procedures; All members/employees will sign in Nov.

New Business: Discussion was held to have all board meetings in Sundance. It was decided it is more beneficial to have the meeting at the 3 towns within Crook Co. Possible release of info.: Pam read letter from Lisa stating a 3rd party is looking for a past employee's SS#. The boards' decision was that we are not comfortable with releasing this information even with a signed request.

President's Report: The 29th is the last day to sign up for board-members on the ballot; Sheila, Rodney and Tom all have expiring terms. So far none are running.

Old Stoney Report: Rocky gave an update on the windows, and on looking for a new architect. Deadline of Dec. for a grant, Amount needed is 3 mill. Matching funds of 5%. Checking to see if district meets qualifications for the grant, if not it must go through the city.

Director Reports: The Director Reports are attached.
The Sundance Museum had 1,500 guests in July.

The Hulett Museum had 525 guests in July.

The Moorcroft Museum had 577 guest in July

Compensation Time, Time Off Requests and Travel Vouchers/Reimbursements:
A motion was made to accept all by Sheila S.; Lorie M. seconded, Motion passed.

Adjournment:

The meeting was adjourned at 6:14 p.m.

September Meeting: The next meeting of the Crook County Museum District Board of Trustees will be on **September 22, 2016, in the Sundance board meeting room.**

Pam Thompson

Pam Thompson, Chairman