

ASIA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting  
May 12, 2016

**I. Call the meeting** – The District Board was called to order by Board President Kreuter at 7:06 p.m. Board members present were President Larry Kreuter, Secretary Treasurer, Jim Keller. A quorum was declared by President Kreuter. District David Tonak was present. Mr. Tonak was the only individual to apply for the vacant board seat due to James Crum departure.

**Motion** – Sec Keller made a motion to appoint David Tonak to fill the vacant seat, seconded by Pres Kreuter.

**Discussion** – Hearing none

**Vote** – Passed unanimously.

The board selected board position as follows: Larry Kreuter, President, James Keller, Vice President, David Tonal, Secretary/Treasurer.

**II. Agenda** – The agenda was presented for any changes or additions. VP Keller asked to add IV. D Street Loan, and VI.,b. Storage shed. The agenda was accepted as amended.

**III. Meeting Minutes** – The meeting minutes of March were presented and accepted as submitted.

**IV. Financials** –

A. Checks were signed at the close of the meeting.

B. The financials were presented and reviewed.

C. The delinquent accounts were reviewed and submitted. Water shut-off letter was sent to Paul Constantin. Water is scheduled to be shut off Tues, May 17<sup>th</sup>. Shut off letter to Malheim will be sent.

D. Keller discussed the possibility of making the final payment for the Street loan in this budget year.

**Motion** – Sec Keller made a motion to appoint pay off the street loan in June in the amount of 1,054.60, seconded by Sec Tonak.

**Discussion** – This will allow the loan to be paid of in this budget year all agreed this would be the best way to go.

**Vote** – Passed unanimously

E. Keller brought up the necessity to remove Jim Crum from the district credit card and to assign a new name on the second card.

**Motion** – Sec Keller made a motion to have David Tonak be named to be placed on the second district credit card, seconded by Pres Kreuter.

**Discussion** – Hearing none

**Vote** – Passed unanimously

**V. Water Report** –

A.

1. The water pumps were tripped resulting in a short outage twice due to lightening storms

**VI. Old Business** –

A. Completed and ongoing projects

1. The storm sewer discharge near Sec Keller's residence was cleaned.

2. A tentative schedule for working on storage shed is scheduled for May 17<sup>th</sup>.

**VII. New Business** –

A. The preliminary review of the 2016 – 2017 budget was undertaken. There are a few items that will be discussed after the board has additional time to obtain a complete understanding of the overall budget. A final budget approval meeting was scheduled to be held at the next regular board meeting on Friday, June 17<sup>th</sup> in the Post Office building meeting room. If an additional budget meeting is necessary it will be held on Friday, June 24 in the Post Office building meeting room.

B. Pres Kreuter has contacted Josh Idler and he will continue the district mowing service this year under the same terms as last year.

**VIII. Adjournment:** With no further business before the board motion for adjournment was called for.

**Motion** – Sec Keller made a motion to adjournment the regular meeting seconded by Sec Tonak

**Discussion** – Hearing none

**Vote** – Passed unanimously. Meeting adjourned at 8:55 p.m.

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**Calendar of Events:** Next regular board meeting will Friday at 7:00 p.m. June 17, 2016, at the Post Office meeting room.