

VISTA WEST IMPROVEMENT AND SERVICES DISTRICT

Minutes of Regular Board Meeting
November 11, 2016

I. Call the meeting – The District Board was called to order by President Kreuter at 7:00. VP Keller and Secretary Treasurer, David Tonak were present and a quorum was declared by Pres Kreuter. District members John Stang , Susan Bennett, Norbert and Lilly Blankenbush, and Justin Gaskin were present.

II. Agenda – The agenda was presented for any changes or additions. Sec Tonak requested to add IV. D. General Maintenance Fund. With no other changes agenda approved as amended.

III. Meeting Minutes –The meeting minutes of October were presented and accepted as submitted.

IV. Financials –

A. Checks were signed after the meeting.

B. The financials were presented and reviewed. There were no changes. It was noted that funds need to be transferred from Water Fund to checking fund. Motion called for.

Motion –VP Keller made a motion to transfer funds from Water Sinking Fund to general checking account in the amount of \$9,988.18, seconded by Sec Tonak

Discussion – Hearing none

Vote – Passed unanimously

C. The delinquent accounts were reviewed and submitted. There has been good improvement on two accounts and VP Keller will again follow up on the Constantin and Malheim account.

D. Sec Tonak began a discussion on the clarification and renaming of the General Maintenance Fund. Tonak does not believe this name does not accurately describe or reflect what the fund's use and purpose is and is requesting a name change to the fund. He is requesting the fund name be "General Services Fee" which he believes better describes the purpose of the fund. All board members agreed this name does better describe the use and purpose of the fund. Motion called for:

Motion –Sec Tonak made a motion to change the General Maintenance Fund to General Services Fee for this account. Seconded by VP Keller

Discussion – It was noted that except for the name change and accounting name adjustment there would be no effect on the major budget or monthly fees. Member Stang stated that he did not believe that the name change affected his concern for this item in the monthly fees or budget.

Vote – Passed unanimously

V. Water Report –

A. No action to report.

VI. Old Business –

A. Completed and ongoing projects

1. Sec Tonak stated that he has completed putting up the shelving in storage shed.

2. The purchase of a District computer has not yet been purchased and the duty needs to be reassigned.

B. Election update

1. The newspaper ad must be placed at least 100 days prior to the election: **Newspaper 12/7/16**

2. Candidates must file for director position at least 70 days before the election: **No later than 1/10/17** (include this in the newspaper ad for election notice)

3. Publish qualified candidates 10 days prior to election: **Newspaper 3/16/17**

Further details posted on web page

VII. New Business –

A. Sec Tonak submitted his resignation as a board member for two reasons. i.e. he was completing a term as an appointed board member for James Crum who's term would be up Nov 1 and also Tonak stated that he
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would not be residing in his residence during the duration of the winter but would return in the spring. Motion called for:

Motion –VP Keller made a motion to reappointed Mr. Tonak to his current board seat until the next election on March 21, 2017 seconded by Pres Kreuter

Discussion – Mr Tonak said he would accept if he still qualifies by statue to remain on the board with the absence during the winter. The board will investigate the legal standing in this matter. Mr Tonak will be able to act as a board member until this issue is satisfied.

Vote – Passed unanimously.

VIII. Adjournment: With no further business before the board motion for adjournment was called for.

Motion –VP Keller made a motion to adjournment the regular meeting seconded by Sec Tonak

Discussion – Hearing none

Vote – Passed unanimously. Meeting adjourned at 8:02 p.m.

Calendar of Events: Next regular board meeting will be in January and will be announced. It will be held at the Post Office meeting room.