

ACCESS OR TURNOUT PERMIT APPLICATION

(please refer to the Rules and Regulations for Construction of Access Driveways and Turnouts)

Applicants please **PRINT** and complete this form:

- 1) NAME _____
PHYSICAL ADDRESS _____
MAILING ADDRESS _____
PHONE (DAYTIME) _____ (EVENING) _____

- 2) I request an access permit/turnout permit (circle one) to the following property owned by me located at:

A) On County Road # _____ known as the _____
County Road _____ miles from the point of beginning.

B) Legal Description: _____ Township _____ Range _____ Section _____ Quarter Section

- 3) Type(circle one) Residential Commercial Field Major

- 4) Construction

1. Fill Material _____
2. Fill Slope _____
3. Surface Width _____
4. Surface material _____
5. Culvert type _____
6. Culvert diameter _____ (policy requires a 15 inch diameter minimum)
7. Culvert length _____

- 5) Does the applicant plan to receive mail at this access location? YES _____ NO _____

If no, skip to question 6. If yes, **please refer to the Policy on Mailboxes within County Road**

Right of Ways and complete the following:

1. Mailbox construction(circle one) Free Standing/ In ground
2. Post type(circle one) Wood/ Steel/ Other _____
3. Post size _____
4. Distance from shoulder of County Road _____ feet
(policy requires a minimum of 12 feet from shoulder of roadway)

- 6) Please attach an aerial map of the location with the access or turnout requested drawn in. Use as many landmarks in the area as possible such as the road, fences, auto gates, all other accesses or turnouts in the area 500 feet in both directions of the requested access or turnout.

I, the above applicant do swear or affirm that the facts indicated above are true and accurate to the best of my knowledge and belief and that I have had an opportunity to review the rules and regulations governing mailboxes and access and turnouts to Crook County Roads.

Applicant Signature

Date

FOR OFFICE USE ONLY

Access: Approved/ Denied:
(Circle One)

Superintendent

Date

Mailbox: Approved/Denied
(Circle One)

Superintendent

Date

Reason why application was denied

Notice you have **30 DAYS** after date of denial to request a variance with the Board of County Commissioners in writing.