

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING**

**Tuesday, May 3, 2016**

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved

Jeff Hodge, County Sheriff, Mary Kuhl, County Treasurer, Theresa Curren, County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present were Jill Mackey, County Library Director, Randy Gill, Facilities Maintenance Supervisor and Sarah Pridgeon, The Sundance Times.

**Theresa Curren, County Assessor:** Set values for the county and gave commissioners a copy of the estimated county valuation. Mailed out Notices of Assessment for tax year 2016. Meeting with taxpayers with questions on their notices.

**Mary Kuhl, County Treasurer:** Total receipts were \$1,257,846.04 and Disbursements including county, boards, towns and schools were \$913,898.07. Number of Transactions in February were 1,744. Current Duties: I have been working on the Treasurer's Office Budget request to have that turned in before the end of April. Also, compiling the County Budget Revenue received and projected revenue for the 2016-2017 fiscal year. We compiled some information about Specific Purpose Option Tax and other tax revenue streams to share with the Moorcroft Town Clerk and spent time with Cheryl and the Town of Pine Haven city offices. We have been working on the Veteran's Exemption distribution for the past couple of weeks to get those funds reimbursed from the state distributed over the mil levy. I have had several requests from people interested in the Crook County Promotion Board activity and joint powers agreement. The Wyoming County Treasurer's Meeting this spring will be held in Weston County, so I have been assisting in some preparation for that meeting. Worked on a mobile home distraint near Sundance and we are in the last phase of that to get that situation cleared up. I attended the NRC meeting for Strata and provided some information that they requested to continue with their report. We have still been checking license plates in for the new plate issue so that we are fully prepared for that in the coming months. After the county budget deadlines are met, we will be printing delinquent tax notices to get those sent out. I have been working with several bankruptcy files and working with banks on several foreclosure properties. Computer system updates have been a fairly common occurrence, due to some of the federal reporting requirements for the County Clerk's Office, so we have been proceeding with those in the evenings, due to the updates shutting the server down.

**Jeff Hodge, County Sheriff:** Presented the jail roster, DOC contract is signed-waiting on the physical inspection and discussed the radio towers.

**Tina Wood, Clerk of District Court:** Regular duties, benches for the Courtroom will be in the week of May 16, I will be attending a WACO meeting on May 6<sup>th</sup>, working with Supreme Court on continuing to resolve computer issues.

**Linda Fritz, County Clerk:** Aside from the regular duties in the office, I have been preparing the county budget, election preparation, going to speak to the government classes in Sundance, Hulett and Moorcroft, going after more election grant funding and helped the Library, Fair and Weed & Pest with their budget forms.

**Joe Baron, County Attorney:** Attended the Weed & Pest meeting, city council meetings, Land Use Planning meeting, promotion board meeting, applied for the juvenile services grant, discussed the State's County Attorney Funding.

**County Commissioners:** All Commissioners have been receiving calls about the county roads. **Kelly**-has been working with Morgan quite a bit on the D Road, **Jeanne**-has gone to the fire advisory board meetings, **Steve**-worked on employee vouchers, went to Kendrick Expansion meeting, went to Fire Cache regarding inventory, went over fire reporting with Melanie, met with the Assessor about the budget, went to look at the buildings at the fairgrounds, have discussed the budget with the Clerk.

Jeanne moved to approve the following resolutions:

**RESOLUTION NO. 2016-12**

**FISCAL YEAR 2016 BUDGET AMENDMENT**

**WHEREAS** Crook County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

**WHEREAS** the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

**WHEREAS,** no protests were received regarding such transfer.

**NOW, THEREFORE, BE IT RESOLVED** that the following budget amendments are made.

FROM: Unanticipated Revenues \$17,762.80

TO: State Grant Budget \$17,762.80

Dated this 3<sup>rd</sup> day of May, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }

County of Crook }

Signed or attested before me on May 3, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

**RESOLUTION NO. 2016-13**

**FISCAL YEAR 2016 BUDGET AMENDMENT**

**WHEREAS** Crook County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

**WHEREAS** the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

**WHEREAS**, no protests were received regarding such transfer.

**NOW, THEREFORE, BE IT RESOLVED** that the following budget amendments are made.

FROM: Unanticipated Revenues \$35,771.00  
TO: State Grant Budget \$35,771.00

Dated this 3<sup>rd</sup> day of May, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }  
County of Crook }

Signed or attested before me on May 3, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Steve moved to approve the following resolution:

**RESOLUTION NO. 2016-14**

**(Setting Salary of one (1) County Commissioner for the next term of Office)**

**WHEREAS** pursuant to W.S. 18-3-107 (d) the board of county commissioners shall meet not later than June 1, 1978, and on or before the same date each four (4) years thereafter for the purpose of setting their salaries for the following four (4) years, commencing January 1. The salary amount, when determined, cannot be increased during the period for which established. In addition thereof, each commissioner shall be paid his actual expenses while away from his home on official county business and not exceeding the same mileage allowance as received by state employees for each mile actually and necessarily traveled other than in a county owned vehicle in going to and returning from the meetings of the board and in the discharge of the duties of his office. Only one (1) mileage allowance shall be allowed per vehicle per trip. No commissioner's salary or expense for any purpose shall be charged to any account other than the county commissioner's account in the county budget. No commissioner shall be allowed any other salary from the county other than that herein stipulated; and

**WHEREAS**, the board of county commissioners is required to set the annual salary of a single county commissioner for the next four year term of office on or before June 1, 2016, in accordance with Resolution 2014-4 and W.S. 18-3-107; and

**WHEREAS**, W.S.18-3-107(a) (i) (C), allows the board of county commissioners to set the annual salary at not less than \$10,000.00 nor more than \$100,000 per year; and

**WHEREAS** the salaries should be divisible by twelve (12) to comply with W. S.18-3-108, for the annual salary to be paid in equal monthly payments; and

**WHEREAS** the benefits received by the county commissioners have been and should be the same as the benefits received by all other part-time elected county officials; and

**THEREFORE BE IT RESOLVED** by the Board of County Commissioners in and for Crook County, Wyoming that the following elected public official of Crook County shall receive the following annual salary for the term of office beginning January 7, 2017 and ending on January 6, 2020:

<u>Year</u>	<u>Position</u>	<u>Salary</u>
2017	(1) Part-time Commissioner	\$ 25,950.00
2018	(1) Part-time Commissioner	\$ 25,950.00
2019	(1) Part-time Commissioner	\$ 25,950.00
2020	(1) Part-time Commissioner	\$ 25,950.00

**IT IS FURTHER RESOLVED** that the county commissioner shall be a part-time office; and that the salary be paid in twelve (12) equal monthly payments and that the county commissioner shall receive the same benefits as all other part-time elected county officials and that on or before June 1, 2018 the board of county commissioners shall meet to set the salaries, for a four year term, of the Clerk, Treasurer, Assessor, Clerk of Court, Sheriff, County and Prosecuting Attorney, (2) Part-time County Commissioners and Part-time County Coroner, whose terms commence on January 7, 2019.

Motion made, seconded and carried in an open meeting on May 3, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }  
County of Crook }

Signed or attested before me on May 3, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.  
Linda Fritz, Crook County Clerk  
Jeanne seconded, all ayes, motion carried.

Jeanne moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$16,086.00 from Unanticipated Revenues to the Federal Grant budget due to funds being received for the SFA grant and to amend the budget line from \$10,000.00 to \$16,086.00. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on June 7, 2016 at 8:00 o'clock a.m. to consider such proposed resolution.

Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$285,987.30 from Unanticipated Revenues to the Emergency Reserves budget due to the remaining funds being received for the 2007 Flood. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on June 7, 2016 at 8:00 o'clock a.m. to consider such proposed resolution.

Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$14,449.47 from Unanticipated Revenues to the Fire budget due to funds being received for the Mad River Complex Fire and the Route Complex fire. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on June 7, 2016 at 8:00 o'clock a.m. to consider such proposed resolution. Steve seconded, all ayes, motion carried.

The following bills were presented to the Board:

**Total Wages**-\$173,288.20;**AFLAC**-Insurance-\$1,508.55;**Blue Cross Blue Shield of Wyoming**-Health Insurance-\$62,349.26;**Col. Life & Accident Ins. Co.**-Insurance-\$48.07;**Crook County Payroll Tax Account**-Withholding & Social Security-\$57,045.65;**Great-West Trust Company, LLC**-Deferred Compensation-\$1,750.00;**NCPERS Wyoming**-Life Insurance-\$176.00;**New York Life Insurance Company**-Life Insurance-\$656.01;**VSP**-Vision Insurance-\$768.10;**WY Department of Workforce Services**-Worker's Compensation-\$3,353.63;**Wyoming Retirement System**-Retirement-\$36,722.35;**Wyoming Educator's Benefit Trust**-Life Insurance-\$202.80;**Alsco**-Mops, Towels & Coveralls-\$289.03;**Architectural Specialties, LLC**-Ballistic Panel, Coiling Doors & Windows-\$38,205.50;**AT&T Mobility**-Cell Phone-\$790.14;**Bickle Truck & Diesel Service**-Parts & Repair-\$2,950.72;**Big Horn Tire Inc.**-Tire-\$531.23;**Black Hills Ammunition**-Ammo-\$224.50;**Bonita Carlson**-Mileage & Meals-\$171.43;**Calvin Wolf**-April Cell Phone Reimbursement-\$25.00;**Cassidys Seed & Feed**-Dog Food-\$34.25;**Cenex Fleetcard**-Fuel-\$28.57;**Centurylink**-E911 Telephone-\$948.91;**City of Gillette**-Water-\$6.00;**City of Sundance**-Water-\$977.76;**Cody Karlos**-Ball Valves-\$206.81;**Coffee Cup Fuel Stop**-Fuel-\$151.08;**Collins Communications**-Camera Repair, Security System Addition, Tower Rent-\$15,717.47;**Combined Laboratories Facility**-Testing-\$156.00;**Contractor's Supply Inc.**-Parts-\$478.37;**County Clerk's Association of Wyoming**-2016 Dues-\$100.00;**Croell Redi-Mix**-Road Base-\$1,276.90;**Crook County**-Employer Paid Benefits From Grants-\$4,085.42;**Crook County Medical Services Dist.**-Drug Screen, Prisoner Foods & Meal-\$4,616.14;**Crook County Treasurer**-Postage-\$122.58;**Custom Auto & Truck**-Service, Tire Rotation, Parts & Repairs, Bulb & Battery-\$1,831.96;**Dakota Business Center**-Monthly Maintenance-\$89.40;**Data Imaging Systems, Inc.**-Archived Images-\$800.17;**David Osborne**-Keyboard & Mouse-\$86.91;**DOT/FHWA**-WY Flap 129 Sand Creek Road Project-\$11,738.13;**Double Star Computing**-Onsite Computer Service-\$485.00;**Edward Robinson**-April Cell Phone Reimbursement-\$45.00;**Electronic Data Solutions**-Warranty & Maintenance Extension-\$647.00;**Eric Stevens**-April Cell Phone Reimbursement-\$45.00;**Farmers Co-op Assoc.**-Fuel-\$8,129.61;**Fastenal Company**-Bin & Dividers-\$57.96;**Frame Garage**-Repair Transmission-\$280.00;**Grimm's Pump & Industrial Supply**-Seal-\$52.70;**HDR Engineering, Inc.**-Project Services, D Road Feasibility-\$3,042.29;**Heartland Paper Company**-Courthouse Supplies-\$162.33;**Hill's Interiors, Inc.**-Carpet Installation-\$7,905.74;**Hulett Hardware**-Drill Bits & Goop-\$15.46;**Inland Truck Parts Company**-Parts-\$1,206.63;**Jack's Truck & Equipment**-Parts-\$656.87;**Jason Robinson**-April Cell Phone Reimbursement-\$45.00;**Jeanne Whalen**-Mileage-\$86.18;**Jeffrey Hodge**-April Cell Phone Reimbursement-\$45.00;**Jim Brandenburg**-April Cell Phone Reimbursement-\$25.00;**Joseph M. Baron**-Mileage-\$36.96;**Joshua Idler**-Snow Removal & Ice Melt-\$98.50;**Justin Davidson**-April Cell Phone Reimbursement-\$25.00;**Karen's Delivery Co.**-Delivery Charges-\$23.00;**Kenda Huseby, NP**-C-Conference & Tuition Fees-\$1,120.00;**Kimball Midwest**-Parts-\$232.68;**Knecht Home Center of Spearfish LLC**-Glue Gun & Glue Sticks-\$28.59;**Kreuter's, LLC**-Repairs-\$401.70;**Lenzes Printing**-Forms-\$94.00;**Maplogic Corporation**-Annual Maintenance-\$250.00;**Marcia Whitney**-Fuel-\$33.37;**Mary R. Kuhl**-Mileage-\$96.88;**Max Robert Masters**-Mapping Contract & GIS Consulting-\$3,200.00;**Melanie Wilmer**-April Cell Phone Reimbursement-\$45.00;**Menards-Rapid City**-Trim for Courtroom-\$23.28;**Michael R. Frolander**-April Cell Phone Reimbursement-\$25.00;**Michael Rogers**-April Cell Phone Reimbursement-\$45.00;**Mullinax Coal Sales**-Coal-\$399.42;**Neiman Sawmills, Inc. DBA Devils Tower Forest Products**-Box Tube-\$17.00;**Nelson Auto Glass**-Door Glass-\$147.50;**Newcastle Fire Suppression LLC**-Annual Inspection-\$61.79;**Office Ally**-Fee to File Insurance Claims-\$19.95;**Paetec**-Telephone-\$158.86;**Paradise Foods**-Fuel & Lighters-\$35.34;**Powder River Energy Corp.**-Electricity-\$4,263.70;**Powder River Office Supply, Inc.**-Office Supplies-\$1,369.22;**Project Lifesaver International**-Emergency Response Systems & Supplies, Travel Expenses-\$16,628.29;**Quality Agg & Construction, Inc.**-J Base-\$865.97;**Quality Hardware & Supply**-Parts, Tools & Supplies-\$102.50;**Quik Signs**-Decals-\$206.41;**Quill Corporation**-Office Supplies, Printer, Keyboard, Monitor-\$1,717.26;**Randy Gill**-April Cell Phone Reimbursement-\$45.00;**Range Telephone Cooperative, Inc.**-Telephone & E911 Services-\$5,429.54;**Rasmussen Mechanical Services, Inc.**-HVAC Controls Repair-\$784.04;**Regents of the University of Colorado**-Annual Assessment-\$55.00;**Rolling Metal Sinclair**-Fuel-\$223.74;**RT Communications**-Telephone-\$820.21;**Safeguard Business Systems**-Treasurer Checks-\$225.74;**Sam Waugh**-April Cell Phone Reimbursement-\$25.00;**Sara Fleenor**-Mileage, Cake for Open House-\$92.87;**Scott Newlin**-April Cell Phone Reimbursement-\$25.00;**Scott Peterson Motors Inc.**-Repair-\$1,719.55;**Secretary of State**-Notary Application Fees-\$180.00;**Shreds LLC**-Document Destruction & Disposal-\$1,777.00;**Strata**-Engineering Evaluation-\$3,033.80;**Sundance Dillon's Hardware Inc.**-Parts & Supplies-\$534.96;**Sundance Equipment Company**-Parts-\$401.59;**Sundance FAS**-Break-Repair-\$65.00;**Sundance State Bank**-Direct Deposit Fees-\$6.54;**Sundance Times**-Ads-\$1,060.75;**Ted Moline**-

April Cell Phone Reimbursement-\$25.00;**The Repair Shop, LLC**-Service & Alignment-\$205.07;**Thomas J Adams**-April Cell Phone Reimbursement-\$45.00;**Thos. Y. Pickett & Co., Inc.**-Valuation Contract Service-\$7,000.00;**Todd Leimser**-April Cell Phone Reimbursement-\$45.00;**Tongue River Communications**-Jail Cable-\$74.00;**Top Office Products, Inc.**-Copier Service, Copy Charge, Supplies-\$593.63;**Tower Valley Ag Supply**-Fuel, Oil Filter-\$27.12;**Town of Hulett**-Water-\$54.80;**Town of Moorcroft**-Water-\$63.00;**Tracy Motor Company**-Parts-\$1,816.82;**Troy Skeens**-April Cell Phone Reimbursement-\$45.00;**Tyler Technologies, Inc.**-Batch Scanning Service-\$560.00;**Vilas Pharmacy**-Supplies, Prescriptions-\$41.45;**Visa**-Supplies, Postage, Meals, Fees, Travel Expenses-\$2,580.95;**Walmart Community/GEGRB**-Groceries, Office Supplies-\$84.94;**Warne Chemical & Equipment Co.**-Replacement Motor For Coxreel-\$289.00;**WCTA**-Dues, Training & Registration-\$260.00;**Western Stationers**-Office Supplies-\$96.14;**WY Department of Workforce Services**-Worker's Comp & Worker's Compensation-Firemen-\$1,513.58;**WY Retirement System**-Firemen's Retirement-\$285.00;**WYDOT Motor Vehicle Division**-New Plate-\$5.00;**WYDOT-Financial Services**-Project Expenditures-\$143.66;**Wyoming Department of Workforce Services**-Unemployment Benefit Charges-\$1,633.13;**Wyoming Fire Chiefs Association**-Regular Membership-\$100.00;**Wyoming GAL Program**-Guardian Ad Litem Fees-\$1,614.24;**Wyoming Law Enforcement Academy**-Instructor Certification & Communications Course-\$725.00;**Wyoming Machinery Company**-Parts-\$7,894.40;**Wyoming State Forestry Division**-Fire Suppression Premium-\$9,941.80;**Total**-\$533,482.00;

Jeanne moved to allow all bills as presented. Steve seconded, all ayes, motion carried. A complete, detailed listing of the monthly expenditures can be found on the county website at [www.crookcounty.wy.gov](http://www.crookcounty.wy.gov). They can be found under the County Budget tab and are listed as "Monthly Accounts Payable/Payroll Payments".

The following monthly collections were collected:

County Clerk	\$13,647.00
County Sheriff	\$9,392.00
Clerk of District Court	\$10,870.15
Circuit Court	\$13,376.00

Joe Baron, County Attorney discussed Title 25. Also present were Tina Wood, Mary Kuhl and Sarah Pridgeon.

On June 7, 2016 at 1:00 o'clock p.m. the Board will make the following Board appointments:

- One Crook County Library Board Members – Three Year Terms
- One Sixth Judicial District Child Support Authority Board Member – Three Year Term
- One Crook County Promotion Board Member-Three Year Term

All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before June 7, 2016 at 1:00 o'clock p.m.

On June 8, 2016 at 1:00 o'clock p.m. the Board will make the following Board appointments:

- Two Crook County Land Use Planning and Zoning Commission Members – Three Year Term

All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before June 8, 2016 at 1:00 o'clock p.m.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor gave monthly reports. Also present was Joe Baron.

Ann Mitchell and Roberta Noyce were in to discuss road issues.

Steve moved to sign a Grant Draft Request for the Crook County Courthouse Security Upgrades. Jeanne seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer submitted the following monthly report of receipts and disbursements for month end April 2016:

Total Receipts		\$1,257,846.04
Disbursements:	Towns	\$60,481.94
	County Boards	\$22,105.98
	State & Local School	\$84,722.30
	DOT/DOR/Rebate	\$113,953.39
	Redemption/S. Park	\$539.78
	Total	\$281,803.39

Due to no applications being received for the Crook County Commissioners Renewal Scholarship, the Commissioners have extended the deadline to turn in applications to June 7, 2016 by 8:00 A.M.

Adjourned for lunch at 12:10 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Jill Mackey, Library Board Director, gave a monthly report. Sara Fleenor, UW 4-H Educator and Blake Hauptman, UW Extension Educator gave a monthly report. Becky Tinsley, Public Health Nurse Manager, gave a monthly report.

Steve moved to appoint James D. Larsen, M.D. as the Crook County Health Officer, effective 12-1-2015, to fill the unexpired four year term of Dr. Noback expiring June 30, 2018. Jeanne seconded, all ayes, motion carried.

Becky asked for permission to close the Public Health office on June 22, 2016 from 8 A.M. to noon for an emergency preparedness exercise. The Board gave their permission.

Carolyn Fowler, Secretary and Ted Rosencranz, Board Member, Fair Board gave a monthly report. Also present were Peggy Boardman, Randy Gill, Marge Myers, Ogden Driskill, John Aloisio, Mary Kuhl and Joe Baron .

Present for the hearing to request Special Twenty-Four Hour Malt Beverage Permits or Special Twenty-Four Hour Catering Permits for biker rally week and other special events were Steve Kozel, Ogden Driskill, Jeff Hodge, Mary Kuhl, Joe Baron and Melanie Wilmer. Discussion was held.

Jeanne moved to approve Special Twenty-Four Hour Catering Permits to the following for biker rally week:  
Longhorn Catering LLC dba Devils Tower KOA: August 10, 2016 (2 dispensing locations)  
Aladdin LLC dba Aladdin General Store: August 8,9 and 10, 2016  
Sand Creek Trading Post LLC dba Sand Creek Trading Post: August 6,7,8,9,10 and 11, 2016.

Special Twenty-Four Hour Catering Permits to the following for special events:  
Sand Creek Trading Post LLC dba Sand Creek Trading Post for the following: Fire Dept. Fundraiser, June 4, 2016; Outdoor Band, June 26, 2016; Independence Day Celebration, July 4, 2016 and an Outdoor Band, July 23, 2016.  
Longhorn Catering, LLC dba Devils Tower KOA for the following: Wedding, May 21, 2016

Special Twenty-Four Hour Malt Beverage Permits to the following for biker rally week:  
James Gruel: August 7, 8, 9, 10, 11 and 12, 2016  
Steve seconded, all ayes, motion carried.

All licenses were issued with the stipulation that all alcohol sales are only allowed, per Resolution No. 13-2001, from 6:00 a.m. to 2:00 a.m. the next day. Any noise or other complaints may affect the issuance of any future special 24 hour permits

Steve Kozel, District Ranger, U.S. Forest Service, gave a monthly update.

Melanie Wilmer, Homeland Security County Coordinator, gave a monthly update.

The Board discussed applications received for the Fire Warden position. Also present was Sarah Pridgeon.

Becky Tinsley, Public Health Nurse, discussed the positions in her office that are County employees.

Present to discuss the Amended Joint Powers Agreement of the Crook County Promotion Board were Kathy Lenz, Mary Kuhl, Sarah Pridgeon, Larry Suchor, Joleen Hart, Joe Baron, Sheryl Klocker and Robyn Finch. Steve moved to approve and for the Chairman to sign the First Amended Joint Powers Agreement of the Crook County Promotion Board. Jeanne seconded, all ayes, motion carried.

Present to discuss the solid waste joint powers board were Kathy Lenz, Mary Kuhl, Sarah Pridgeon, Larry Suchor, Joleen Hart, Joe Baron, Sheryl Klocker, Linda Tokarczyk and Robyn Finch. Jeanne moved to approve and for the Chairman to sign a Crook County Solid Waste Joint Powers Agreement between the County of Crook, Town of Hulett, Town of Moorcroft, Town of Pine Haven and the City of Sundance. Steve seconded, all ayes, motion carried.

Jeanne moved to approve and for the Chairman to sign a Memorandum of Understanding (MOU) for the Transfer of County Roads to the City of Sundance, WY Roads No. 135, 43, 4 and 256. Steve seconded, all ayes, motion carried.

Linda Tokarczyk presented a statement regarding broadband/technology connectivity in Crook County and asked for the Board's support in this endeavor to get better broadband to areas of Crook County. Also present were Kathy Lenz, Mary Kuhl, Sarah Pridgeon, Larry Suchor, Joleen Hart, Joe Baron, Sheryl Klocker and Robyn Finch.

The meeting adjourned at 4:55 o'clock p.m.

**Wednesday, May 4, 2016**

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects and discussed the speed zones.

Theresa Curren, County Assessor, presented maps of recent sales around the county and discussed an upcoming request of refund of interest due. Also present was Melissa Jones.

The Board will be moving the Commissioner meeting in August to Monday the 1<sup>st</sup> and Tuesday the 2<sup>nd</sup> in order to pass the mill levy per statute.

At 8:50 a.m., Jeanne moved to meet as the Board of Equalization. Steve seconded, all ayes, motion carried.

The Board went back into regular session at 9:10 a.m.

Jeff Garman, County Fire Warden gave a monthly report. Also present were Gari Gill and Joe Baron.

Present for the hearing to appoint a viewer for Sebok County Road No. 91 were Morgan Ellsbury, Joe Baron, Randy Gill, Jim Statham, Lisa Bloomquist, Linda Schelldorf, Becky Rolf and Stephen Sisk. Steve moved to appoint Stephen Sisk as the viewer for Sebok County Road No. 91. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor continued their monthly reports. Steve moved to approve a Utility License Upon County Road for Range Telephone Coop for Moskee County Road No. 207 and a Private Water Line License Upon County Road No. 222 known as the Mona County Road for X-Heart Ranch. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron.

Adjourned for lunch at 12:10 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Tim Lyons, Growth and Development Administrator, gave a monthly report.

Jeanne moved to approve waiving the septic inspection fees for the Oshoto Fire Hall. Steve seconded, all ayes, motion carried.

Present were Tim Reid, Superintendent, Devils Tower National Monument, Raesha Sell, Office Manager and Wayne Garman, Board Member, CCNRD, Mike Griffin, Vice President - Permitting, Regulatory and Environmental Compliance, Strata Energy, Terry Lee, Superintendent, Keyhole State Park, Andrew Litzel, Supervisor, Weed & Pest, Roger Connett, Member, CCLUP&ZC, Pam Thompson, Trustee, Crook County Museum District and Joe Baron.

The following people gave an update on items of interest within their departments: Roger Connett, Mike Griffin, Terry Lee, Tim Reid, Pam Thompson, Andrew Litzel and Raesha Sell.

The following monthly collections were collected:

Public Health	\$2,851.39
Public Health (corrected April report)	\$3,563.29

The Board worked on the budget.

**Board Openings:** Northeast Wyoming Economic Development Coalition Director, representing Municipalities– Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

Sixth Judicial District Child Support Authority Board member – Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

As required by Wyoming Statute 18-3-516 (f) information on meeting dates, meeting agendas, official minutes, annual budget and other information required by law to be published in a newspaper of general circulation can also be accessed on the Crook County website: [www.crookcounty.wy.gov](http://www.crookcounty.wy.gov) .

The meeting adjourned at 3:20 o'clock p.m. to meet in regular session on June 7 and 8, 2016 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

\_\_\_\_\_  
Kelly B. Dennis, Chairman

\_\_\_\_\_  
Steve J. Stahla, Member

\_\_\_\_\_  
Jeanne A. Whalen, Vice-Chairwoman

Attested: \_\_\_\_\_  
Linda Fritz, County Clerk