

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

Monday, August 1, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present was Joe Baron.

Theresa Curren, County Assessor, presented a tax roll addition and refunds. Jeanne moved to approve the following addition and refunds; 2016-0310; 2016-0454 and R0006322. Steve seconded, all ayes, motion carried.

Steve moved to order the following mill levy on all Crook County property as authorized by law as presented by Theresa Curren, County Assessor:

PROPERTY TAX LEVY REQUEST
REPORT OF VALUATION, MILL LEVIES AND TAXES
2016
COUNTY VALUATION: \$187,810,509
COUNTY VALUATION – as fixed by State Board

	TAXES		TAXES LEVIED
State Taxes Levied	12.0		\$2,253,726
County Taxes Levied	12.0		\$2,253,726
School District Taxes Levied	31.5		\$5,916,031
Special District Levies & Taxes	6.0		\$1,126,865
<i>Crook County Medical Service District</i>	<i>3</i>		<i>\$563,432</i>
<i>Weed & Pest</i>	<i>1</i>		<i>\$187,811</i>
<i>W & P Special Management</i>	<i>1</i>		<i>\$187,811</i>
<i>Crook County Museum District</i>	<i>1</i>		<i>\$187,811</i>
Total County Mill Levy 0100 Tax District	<u>61.5</u>		<u>\$11,550,346</u>
Municipal Levies			
<i>Town of Pine Haven</i> 0101 & 0108 Districts	8	Valuation	\$5,533,540
			<u>\$44,268</u>
<i>Town of Hulett</i> 0150 District	8	Valuation	\$3,443,873
			<u>\$27,551</u>
<i>Town of Moorcroft</i> 0151 District	8	Valuation	\$6,618,908
			<u>\$52,951</u>
<i>City of Sundance</i> 0152 District	8	Valuation	\$10,131,121
			<u>\$81,049</u>
		Total Municipal Levy	<u>\$205,819</u>
Total Municipal Levy	<u>69.5</u>		<u>\$13,052,830</u>

Tax Districts not requesting mills and are seen as Tax Districts 0100 are:

- 0102 Vista West
- 0103 Aladdin Water District
- 0105 Tower Ridge Estates
- 0106 Sundance Canyon Ranch
- 0107 Pine Haven Sewer
- 9901 Crook County Irrigation District
- N/A Crook County Natural Resource District

Theresa L. Curren, Crook County Assessor Date: 8-1-2016
Discussion was held. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron and Mary Kuhl.

Jeff Garman, Interim County Fire Warden, gave a monthly report. Present to discuss fire zone items were Ada Westover and Lee Hauber. Ada requested that it be reflected in the minutes that Zone 25 made and approved a motion to have \$3,500.00 from the fire fund donation line put back into their checking account to pay for trucks from the Forest Service and Campbell County. They will invoice the County for the \$3,500.00. Lee Hauber requested that Zone 8 also be able to present an invoice to Crook County for \$1,000.00 to put back in the zone's checking account to pay for a vehicle. Also present were Joe Baron and Mary Kuhl.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor gave monthly reports. Also present was Joe Baron.

Jeanne moved to approve a Contract For Services With Independent Contractor with Joshua Idler for snow removal services. Steve seconded, all ayes, motion carried.

Jeanne moved to approve and for the Chairman to sign a Utility License Upon County Road for Range Telephone Coop Inc. on Moskee County Road No. 207. Steve seconded, all ayes, motion carried.

The Board discussed the proposed cattle guard policy.

Adjourned for lunch at 12:03 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Present were Raesha Sell, Office Manager, CCNRD, Terry Lee, Superintendent, Keyhole State Park, Andrew Litzel, Supervisor, Weed & Pest and Joe Baron.

The following people gave an update on items of interest within their departments: Andrew Litzel, Raesha Sell and Terry Lee.

Jeanne moved to go into executive session to discuss a personnel matter. Steve seconded, all ayes, motion carried.

The Board went into executive session at 1:55 o'clock p.m.

The Board went back into regular session at 2:25 o'clock p.m.

Present to discuss problems with CenturyLink phone service in Crook County were Rocky Courchaine, Jeff Hodge, County Sheriff, Sarah Pridgeon, The Sundance Times and Joe Baron, County Attorney.

The meeting adjourned at 3:05 o'clock p.m.

Tuesday, August 2, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

Jeff Hodge, County Sheriff, Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Theresa Curren, County Assessor and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present were Jill Mackey, County Library Director and Randy Gill, Facilities Maintenance Supervisor.

Mary Kuhl, County Treasurer: Total receipts were \$66,9642.58 and disbursements including county, boards, towns and schools were \$1,207,371.21. Number of transactions in July were 1,290. Current duties: I compiled the fiscal year revenue collection reports to return to the County Clerk for the final budget. We are in the process of balancing the veteran's exemption for vehicle registrations so that we can get that information to the County Assessor for reporting to the state. The Auditors from Leo Riley have been in the office this past week so we worked with them to provide information and reports for the fiscal year 2015-2016 audit. I have been working with some oil companies to address some tax lien filings and lien releases. We are updating some system processes to prepare for the issuance of the new license plates. We are working in one tax redemption file for the next few months. We will begin calling any taxpayers that have delinquent taxes prior to advertising those in the newspaper for the tax sale. Expecting the tax roll data transfer from the County Assessor in August. We will be working to compile some information for the end of the year fiscal reports with the fiscal year closing June 30, 2016 including the receipts and disbursement reports and the state abstract.

Jeff Hodge, County Sheriff: Presented the jail roster, discussed the upcoming rally, new radio is now installed and working properly, discussed a grant he has put in for.

Tina Wood, Clerk of District Court: Worked with the auditors; the Supreme Court has decided to terminate the contractual relationship with Thompson Reuters, our computer software provider. With the termination, we will be going to a new computer system with Justice Systems Inc. and their product, Full Court Enterprise. I will be attending JSI's annual conference in Washington DC August 29 – September 1, 2016 to learn more about this new system and what it will do for the District Court. Busy with training and day to day business.

Linda Fritz, County Clerk: Busy with fire bills in payroll and accounts payable, prepping election, sending out absentees, 335 titles, auditors were here, fixed assets is done, 185 documents recorded, bills that have been paid on the fires have been scanned and sent to the State for preliminary review so that we can get reimbursed, working on BOE paperwork, office has been extremely busy-lots of paperwork.

Joe Baron, County Attorney: Busy with BOE paperwork, discussed the tax relief process, very busy with criminal cases.

Theresa Curren, County Assessor: Working on County Board of Equalization appeals; Balancing numbers for the new Mill Levy to be set; Entering Veteran's Exemptions before Tax Roll is sent over to the Crook County Treasurer; Running queries to balance Tax Roll in order to transfer to the Crook County Treasurer by August 15th. Reviewing property in southern portion of county and reviewing new construction throughout the county. Transferring ownership of properties for tax year 2017.

County Commissioners: Jeanne: Fire meetings, budget meeting, worked on fire inventory, met with Melanie Wilmer & Becky Tinsley on how to organize the food issues for fires, served the Commissioner breakfast at the fair. **Steve:** Went over payroll vouchers, spent some time at the fair-Commissioner breakfast, budget meeting. **Kelly:** Has had a lot of fire involved activity, watching for fires after lightening strikes, county representative with the Solid Waste Joint Powers Board and working with the other entities on the landfill issues, involved with fair activities, served Commissioner breakfast, budget meeting.

Steve moved to approve and resign a Cooperative Agreement for Responsibilities and Receipt and Distribution of Payments Between the Wyoming Department of Family Services, Child Support Enforcement and Crook County Clerk of the District Court. Jeanne seconded, all ayes, motion carried.

The following bills were presented to the Board:

Total Wages-\$175,773.86;**AFLAC**-Insurance-\$1,437.83;**Blue Cross Blue Shield of Wyoming**-Health Insurance-\$57,409.41;**Col. Life & Accident Ins. Co.**-Insurance-\$48.07;**Crook County Payroll Tax Account**-Withholding & Social Security-\$59,154.92;**Great-West Trust Company, LLC**-Deferred Compensation-\$1,750.00;**NCPERS Wyoming**-Life Insurance-\$192.00;**New York Life Insurance Company**-Life Insurance-\$735.64;**VSP**-Vision Insurance-\$689.18;**WY Department of Workforce Services**-Worker's Compensation-\$4091.38;**Wyoming Retirement System**-Retirement-\$38,824.10;**Wyoming Educator's Benefit Trust**-Life Insurance-\$189.28;**2016 Dakota 911 Conference**-Disp. Training/Conference Fees-\$297.00;**Action Communications, Inc.**-Batteries-\$1,550.00;**AlSCO**-Mops, Towels & Coveralls-\$264.53;**Alysa Tenke**-Douglas Fire Contractor Expenses-\$613.12;**AT&T Mobility**-Cell Phone-\$633.88;**Becky Rolf**-Groceries for Fire Fighters-\$682.45;**Bickle Truck & Diesel Service**-Parts & Repairs-\$3,065.88;**Big Horn Tire Inc.**-Tires, Batteries-\$5,021.97;**Black Hills Ammunition**-Ammunition-\$199.50;**Blakeman Propane Inc.**-Propane, Parts, Tank Rent-\$92.80;**C.W. Waste Services Inc.**-Dumpster Pickup-\$670.45;**Calvin Wolf**-July Cell Phone Reimbursement-\$25.00;**Campbell Co Fire Dept.**-Contractor Expenses-Douglas, Kara Creek & Browning Fires-\$24,818.89;**Carl's Trailer Sales Inc.**-Gooseneck Coupler Kingpin-\$193.92;**Casey Tenke**-Contractor Expenses-Douglas & Browning Fires-\$27,781.50;**Cassidy's Seed & Feed**-Dog Food-\$34.25;**Cenex Fleetcard**-Fuel-\$40.27;**Centurylink**-E911 Services-\$952.88;**Cheryl Sheeley**-Witness Fees-\$52.68;**City of Gillette**-Water-\$6.50;**City of Newcastle**-Public Defender Rental Agreement-\$3,600.00;**City of Sundance**-Water & Hard Water Fees-\$1,158.18;**Coffee Cup Fuel Stop**-Fuel-\$1,955.33;**Collins Communications**-Maintenance-\$1,200.00;**Combined Laboratories Facility**-Testing-\$107.00;**Contractors Supply Inc.**-Parts-\$158.83;**Crook County**-Employer Paid Benefits from Grant-\$2,438.91;**Crook County Medical Services Dist.**-Prisoner Meals & Foods-\$4,868.67;**Crook County Treasurer**-Postage-\$11.32;**Custom Auto & Truck**-Parts, Service & Repairs-\$1,178.67;**D-S Trucking LLC**-Contractor Expenses - Kara Creek Fire-\$9,430.00;**Dakota Business Center**-Monthly Maintenance-\$99.60;**Dakota Equipment Rental**-Oil, Woodcutter, washer, bearings & chains-\$1,006.66;**Dan Hart**-Contractor Expenses - Douglas & Browning Fires-\$3,895.50;**David Osborne**-Laptop-\$1,144.79;**Davis Ranch**-Contractor Expenses - Browning Fire-\$2,292.00;**Decker's Market**-Groceries-\$235.59;**Department of Health**-8th Quarter Payroll-\$14,836.10;**Don & Iris Barr DBA Maw & Paw Barr B Q**-Meals for Fire Fighters-\$2,200.00;**DOT/FHWA**-WY Flap Sand Creek Rd Project-\$32,345.61;**Double O Express**-Contractor Expenses - Douglas, Kara Creek & Browning Fires-\$35,720.00;**Edward Robinson**-July Cell Phone Reimbursement-\$45.00;**Election Systems & Software**-License & Maint. Fees, Layout Charge, Ballot Coding, Supplies-\$28,288.94;**Environmental Systems Research Inst.**-Arcpad Maint., Enterprise License Agreement-\$25,250.00;**Farmers Co-op Assoc.**-Fuel, Fieldmaster-\$18,486.56;**Fire Zone 25**-Alum Trailer-\$1,537.50;**Firefighters of Natrona County**-Contractor Expenses - Browning Fire-\$2,831.34;**Firesteel Well Service Inc.**-Contractor Expenses - Kara Creek Fire-\$10,244.00;**First American Title Co.**-Title Processing Fee-\$250.00;**Fowler Trucking, LLC**-Contractor Expenses - Kara Creek Fire-\$18,935.00;**Fuller Construction**-Contractor Expenses - Kara Creek Fire-\$9,840.00;**Gari G. Gill**-Fire Line Vehicle-\$1,653.00;**Grimm's Pump & Industrial Supply**-Hose Reel-\$361.00;**HDR Engineering, Inc.**-Professional Services-\$14,832.72;**Heartland Paper Company**-Supplies-\$119.29;**Homestead Nursery**-Plants-\$87.33;**Hub Int'l. Mountain States Ltd**-Adding 2007 Freightliner-\$33.00;**Hulett Hardware**-Hose Repair & Lin Seed Oil-\$61.97;**Impact Services Incorporated**-Contractor Expenses - Kara Creek Fire-\$14,260.00;**Intab, LLC**-Seals & Tags-\$112.73;**Iron Horse**-Repairs, Parts & Mileage-\$365.00;**Jack's Truck & Equipment**-Parts-\$819.40;**Jason Robinson**-July Cell Phone Reimbursement-\$45.00;**JD Robertson Transport LLC**-Contractor Expenses - Kara Creek Fire-\$17,097.00;**Jeff Garman**-July Cell Phone Reimbursement-\$45.00;**Jeffrey Hodge**-July Cell Phone Reimbursement-\$45.00;**Jensen Construction Inc.**-Mag Chloride & Applications-\$14,301.10;**Jim Brandenburg**-July Cell Phone Reimbursement-\$25.00;**Juneks**-Replaced/Installed Radio & tested operation-\$498.50;**Justin Davidson**-July Cell Phone Reimbursement-\$25.00;**JW Services, LLC**-Contractor Expenses - Kara Creek Fire-\$2,015.00;**KC Transport, Inc.** Moved Lowboy from Casper to Sundance-\$600.00;**Kenda Huseby, NP-C**-Family Planning Clinic Hours-\$280.00;**Keyhole Ranch Inc.**-Contractor Expenses - Kara Creek Fire-\$4,031.00;**Knecht Home Center of Spearfish LLC**-Sign Posts-\$182.54;**Kreuter's, LLC**-Parts & Tire-\$416.64;**Linda L. Tokarczyk**-Contract Wages-\$345.00;**Linda Pesheck**-Contractor Expenses - Browning Fire-\$600.00;**Lisa Finkey**-Court Appointed Attorney Fees-\$1,046.96;**Lynn Weaver**-Contractor Expenses - Kara Creek & Douglas Fires-\$1,019.68;**Mark Loveland**-Equipment Costs for Fire-\$783.00;**Matthew Bender & Co., Inc.**-WY Court Rules & Stats 2016-\$1,122.97;**Max Robert Masters**-Mapping Contract & GIS Consulting-\$3,200.00;**Melanie Wilmer**-July Cell Phone Reimbursement & Fire Supplies-\$664.19;**Michael R. Frolander**-July Cell Phone Reimbursement-\$25.00;**Michael Rogers**-July Cell Phone Reimbursement-\$45.00;**Morgan Ellsbury**-July Cell Phone Reimbursement-\$45.00;**Movin' On Kennels**-Dog Food-\$52.00;**Neiman Sawmills, Inc. DBA Devils Tower Forest Products**-Parts-\$3.43;**Neiman Timber Company**-Contractor Expenses - Kara Creek Fire-\$775.00;**Neve's Corporate Office**-Mourning Bands-\$22.30;**Oberle's Radiators & Repairs**-Parts-\$963.21;**Office Ally**-Fee to File Insurance Claims-\$19.95;**Office of State Land & Investments**-Fire Supplies & Parts, Kara Creek Fire Expenses-\$2,796.12;**Oshoto Community Club**-Polling Place Rent-\$25.00;**Outdoor Motorsports**-Ran Diagnostics & Checked Intake-\$52.43;**Pack Mule LLC**-Contractor Expenses - Kara Creek Fire-\$6,950.00;**Paetec**-Telephone-\$191.92;**Paradise Foods**-Fuel & Ice-\$302.18;**Park County Fire J.P.B.**-Contractor Expenses - Douglas & Kara Creek Fires-\$10,857.12;**Pine Haven EMS**-Contract Expenses - Kara Creek Fire-\$800.00;**Plainsman Printing, Inc.**-Blue Ink-\$108.65;**Platte County Firefighters**-Contractor Expenses - Kara Creek Fire-\$3,292.52;**Powder River Energy Corp.**-Electricity-\$4,135.63;**Powder River Office Supply, Inc.**-Office Supplies-\$497.68;**Pronghorn Drilling, Inc.**-Contractor Expenses - Kara Creek Fire-\$6,968.00;**Quality Agg & Construction, Inc.**-Contractor Expenses - Kara Creek Fire-\$7,975.00;**Quality Hardware & Supply**-Tire Repair & Parts-\$1,377.03;**Ralph M. Dampman**-Witness Fees & Mileage-\$58.08;**Randy Gill**-July Cell Phone Reimbursement-\$45.00;**Range Telephone Cooperative, Inc.**-Telephone & E911 Services-\$4,079.76;**Rapid Fire Protection, Inc.**-Sprinkler Inspection & Pressure Gauge-\$215.00;**RDO Equipment Co.**-Bulb-\$28.57;**Redwater Welding**-Pipe Wings-\$4,600.00;**Regional Health**-Morgue Use-\$422.00;**Richard Haptonstall**-Motorola CM300D & CP200D-\$1,885.00;**Robert L. Wagner**-Contractor Expenses - Kara Creek Fire-\$909.50;**Robert's Machine & Repair**-Repairs & Parts-\$4,058.58;**Rolling Metal Sinclair**-Fuel-\$1,164.24;**Rosencranz Construction**-Door Removal, Remove & Replace Window Units-

\$16,750.00;**RT Communications**-Telephone-\$98.77;**Saddle Tree Ranch**-Contractor Expenses - Douglas, Kara Creek & Browning Fires-\$58,081.89;**Sam Waugh**-July Cell Phone Reimbursement-\$25.00;**Sara Fleenor**-Mileage-\$29.70;**Scott Newlin**-July Cell Phone Reimbursement-\$25.00;**Service First**-Body Cooler Refrigerant & Labor-\$126.31;**Sheridan County Fire Board**-Contractor Expenses - Douglas Fire-\$2,043.76;**Slattery Enterprises, Inc. DBA Paintbrush Services**-Contractor Expenses - Douglas, Kara Creek & Browning Fires-\$9,899.40;**Sonya Gillespie**-Mileage-\$171.72;**Strata**-Geotechnical Engineering Evaluations-\$1,219.20;**Sundance Dillon's Hardware Inc.**-Supplies & Parts-\$139.37;**Sundance EMS**-Contractor Expenses - Douglas & Kara Creek Fires-\$6,108.54;**Sundance Equipment Company**-Spring-\$14.33;**Sundance State Bank**-Direct Deposit Fees-\$6.61;**Sundance Times**-Notary Stamps, Legal Ads, Subscriptions-\$2,609.69;**Ted Moline**-July Cell Phone Reimbursement-\$25.00;**The Dog Pound Grill & Ice Cream LLC**-Meals -Kara Creek, Browning & Buttes Fires-\$8,815.80;**The Repair Shop, LLC**-Parts & Repairs-\$73.00;**Thomas J. Adams**-July Cell Phone Reimbursement-\$45.00;**Thos. Y. Pickett & Co., Inc.**-August Installment of 2017 VAL Contract-\$4,000.00;**TMS South**-Tools & Supplies-\$154.38;**Todd Leimser**-July Cell Phone Reimbursement-\$45.00;**Tom Kruger**-Contractor Expenses - Douglas & Kara Creek Fires-\$52,139.70;**Tongue River Communications**-Jail Cable-\$74.00;**Top Office Products, Inc.**-Copier Service, Copy Charge & Toner-\$770.54;**Tower Valley Ag Supply**-Fuel, Parts & Service-\$1,412.52;**Town of Hulett**-Water-\$58.80;**Town of Moorcroft**-Water-\$63.00;**Tracy Motor Company**-Parts-\$4,511.88;**Tri-City Excavation, Inc.**-Contractor Expenses - Kara Creek Fire-\$13,248.50;**Troy Skeens**-July Cell Phone Reimbursement-\$45.00;**Truenorth Steel**-Culverts & Bands-\$8,667.10;**Tyler Technologies, Inc.**-Software Maint. & Support-\$25,516.02;**US Post Office**-Box Rent #406-\$90.00;**UW Extension**-Car Pooling-\$89.10;**VFW 4311**-Membership Fee-\$25.00;**Vilas Pharmacy**-Supplies & Medical Supplies-\$59.93;**Visa**-Supplies, Meals, Travel Expenses, Printer, Parts, Phone Minutes-\$4,715.76;**Vortex Optics**-Crossfire Binoculars-\$1,099.20;**WACO**-Registration & Class Fees-\$420.00;**Warne Chemical & Equipment Co.**-Low Profile Tank & Replacement Motor-\$3,389.00;**West Payment Center**-Law Library-\$5,578.67;**Western Stationers**-Supplies-\$552.87;**Worland Fire Protection District**-Contractor Expenses - Douglas & Kara Creek Fires-\$19,252.46;**WY Department of Workforce Services**-Workers Compensation-\$1,452.06;**WY Retirement System**-Fireman's Retirement-\$285.00;**WYDOT Motor Vehicle Division**-CO License Plates-\$20.00;**WYDOT-Financial Services**-Project Expenditures Brdg Arch Creek-\$21.06;**Wyoming County Commissioners Association**-WCCA FY2017 Dues-\$7,248.00;**Wyoming Department of Workforce Services**-Unemployment-\$230.55;**Wyoming Machinery Company**-Parts, Lowboy Trailer-\$83,557.92;**Total**-\$1,134,825.27;

Steve moved to allow all bills as presented. Jeanne seconded, all ayes, motion carried. A complete, detailed listing of the monthly expenditures can be found on the county website. They can be found under the County Budget tab and are listed as "Monthly Accounts Payable/Payroll Payments". Also present was Joe Baron.

Steve moved to accept the insurance bid submitted from Hub International for a cost of \$29,522.00. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve the Official Bond and Oath for Robert Smith, Treasurer, Crook County Library Board. Steve seconded, all ayes, motion carried.

Steve moved to approve a Contract Between State of Wyoming, Department of Family Services and Crook County Board of County Commissioners for the Community Juvenile Services Advisory Board. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve a Memorandum of Understanding With Not for Profit Service Providers with Crook County Council of County Services. Steve seconded, all ayes, motion carried.

Steve moved to approve an Amendment One to the Contract Between the State of Wyoming, Department of Corrections Crook County for Housing of Inmates in the Crook County Detention Center. Jeanne seconded, all ayes, motion carried.

The following monthly collections were collected:

County Clerk	\$13,780.25
County Sheriff	\$9,595.49
Clerk of District Court	\$1,301.16

Jeanne moved to meet as the Board of Equalization at 10:30 o'clock a.m. Steve seconded, all ayes, motion carried.

The Board went back into regular session at 11:53 o'clock a.m.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor continued their monthly reports.

Paul Stuart requested that the Board vacate Green Mountain Road No. 35. Joe Baron showed the Board a map of the portion that would be vacated. Joe will help him start the process of petitioning to vacate the road. Also present was Ruby Stuart.

Ralph Knode, Strata Energy, presented a Utility License Upon County Road application. Jeanne moved to approve a Utility License Upon County Road for Strata Energy, Inc. on Oshoto County Road No. 263. Steve seconded, all ayes, motion carried.

Adjourned for lunch at 12:26 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Jill Mackey, Library Board Director, gave a monthly report. Becky Tinsley, Public Health Nurse Manager, gave a monthly report. Blake Hauptmann, UW Extension Educator, gave a monthly report. Also present was Joe Baron.

Melanie Wilmer, Homeland Security County Coordinator, gave a monthly report. Also present were Jeff Garman, Becky Tinsley and Joe Baron.

Ric Schuyler was present to request a 24 hour catering permit for September 17, 2016. Jeanne moved to approve the 24 Hour Catering Permit for Pokey’s BBQ and Smokehouse dba Smokey’s BBQ and Smokehouse for September 17, 2016 for a wedding at Bearlodge Mountain Resort. Steve seconded, all ayes, motion carried.

Steve moved to approve a Standard Form of Agreement Between Owner and Architect with Schutz Foss Architects, P.C. for services on the Crook County Sheriff’s Office Dispatch Remodel. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve the following resolution:

RESOLUTION 2016-22
RESOLUTION AUTHORIZING THE ROAD AND BRIDGE DEPARTMENT TO SUBMIT AN APPLICATION FOR A CMAQ GRANT

WHEREAS, Crook County has identified a need for additional funding for dust mitigation for the safety and health of the residents of Crook County; and

WHEREAS, Congestion Mitigation/Air Quality (CMAQ) Grant Funds are available through the Wyoming Department of Transportation in Fiscal Year 2017 to address the dust problems on County Roads; and

WHEREAS, Crook County will, if approved for funding, be able to suppress dust on approximately forty-four (44) non-consecutive miles of county roads, listed in the following order of priority:

County Road 68, D Road 17 miles; County Road 12, Bertha Road 4 miles; County Road 129 Sand Creek Road 1 mile; County Road 195 Homestake Road 1 mile; County Road 116 Cabin Creek Road 3 miles; County Road 49 Banks Road 4; County Road 266 Miller Creek 3 miles; County Road 249 Government Valley 4 miles; County Road 247 Clark Road 2 miles; County Road 164 New Haven Road 3 miles; County Road 103 Shipwheel Road 2 miles;

WHEREAS the application for the CMAQ grant request must be submitted by August 15, 2016; and

WHEREAS, the Board of County Commissioners have determined this use of CMAQ funding for dust mitigation will benefit the safety and health of the residents of Crook County;

THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for Crook County that Crook County shall file an application with the Wyoming Department of Transportation for a CMAQ Grant for applying magnesium chloride to certain County Roads within Crook County;

IT IS FURTHER RESOLVED that Morgan Ellsbury, Road & Bridge Superintendent or Melanie Wilmer, Road and Bridge Secretary, is authorized to execute, and the Clerk to attest to, any agreement or application on behalf of Crook County.

Motion made, seconded and carried in an open meeting on August 2, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on August 2, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer submitted the following monthly report of receipts and disbursements for month end July 2016:

Total Receipts		\$669,642.58
Disbursements:	Towns	\$75,298.77
	County Boards	\$20,221.52
	State & Local School	\$100,163.93
	DOT/DOR/Rebate	\$133,831.14
	Redemption/S. Park	\$721.23
	Total	\$3,535,965.61

Board Openings: Northeast Wyoming Economic Development Coalition Director, representing Municipalities– Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

The meeting adjourned at 3:25 o’clock p.m. to meet in session as the Board of Equalization on August 22 and 23, 2016 at 9:00 o’clock a.m. and to meet in regular session on September 6 and 7, 2016 at 8:00 o’clock a.m., in the Commissioner’s Room at the Courthouse in Sundance, Wyoming.

Kelly B. Dennis, Chairman

Steve J. Stahla, Member

Jeanne A. Whalen, Vice-Chairwoman
Attested: _____
Linda Fritz, County Clerk