

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING**

TUESDAY, JANUARY 5, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Steve moved to approve Kelly B. Dennis as Chairman of the Board of Crook County Commissioners and to approve Jeanne A. Whalen as Vice-Chairwoman of the Board of Crook County Commissioners. Jeanne seconded, all ayes, motion carried.

Steve moved to approve the following resolutions:

RESOLUTION NO. 2016- 1

DESIGNATING THE OFFICIAL DEPOSITORIES FOR CROOK COUNTY FOR 2016

WHEREAS Wyoming Statute §9-4-816 through 9-4-831 governs the deposits and investments of county funds by Crook County; and

WHEREAS Resolution No. 8-1996 Statement of Investment Policy for Crook County allows investment of county funds while assuring the maximum safety of those funds; and

WHEREAS Wyoming Statute §9-4-817 (b) requires the County Treasurer to select the institutions designated by the Board of County Commissioners in and for Crook County, Wyoming pursuant to the restrictions stated therein and pursuant to law; and

WHEREAS the following financial institutions and State Treasurer should be designated as the official depositories for the public funds invested by Crook County as authorized by Wyoming Statute §9-4-831, namely: Sundance State Bank, Pinnacle Bank, Summit National Bank, Wyo-star Investment pool and any investment made available to the county through the State Treasurer of Wyoming.

THEREFORE, be it resolved by the Board of County Commissioners in and for Crook County, Wyoming that the above stated depositories are designated as the official depositories of Crook County, Wyoming and that the County Treasurer, County Fair, Library and Weed and Pest Boards, other elected officers and departments are authorized to and shall only deposit and invest county funds in these depositories.

Motion made seconded and carried by the Board in an open meeting on January 5, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on January 5, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

RESOLUTION NO. 2016-2

**AUTHORIZING THE ACCEPTANCE OF NEGOTIABLE PAPER
IN PAYMENT OF FEES**

WHEREAS Wyoming Statute §18-3-505 provides that the Board of County Commissioners may allow any county officer, agent or employee to accept negotiable paper including credit cards in payment of any tax, assessment, license, permit, fee, fine or other money owing to the county or collectable by the county in behalf of the state or other unit of government, or in payment of any bail deposit or trust deposit; and

WHEREAS any fees assessed for processing a credit card payment shall be borne by the person tendering payment and any fees assessed for processing a credit card payment collected on behalf of the state shall be borne by the person tendering payment and not by the state; and

WHEREAS with respect to lender credit card transactions the county is entitled to promptly present all negotiable paper to the bank upon which the negotiable paper is drawn for payment without any right of setoff or defense on the part of the issuer except as follows: Acceptance by the county of an expired card, Acceptance of a card for payment of an amount in excess of what the issuer authorized the county to accept, or Negotiable paper that is so improperly completed that the issuer cannot identify the card holder; and

WHEREAS any defense, claim or action that an individual using negotiable paper or a lender credit card might have against issuers of the card shall not apply to the county, its officers, agents or employees or relieve the individual of responsibility for payment; and

WHEREAS the acceptance of negotiable paper constitutes conditional payment for the amount owing. If the paper is not dishonored the payment shall be effective on the date the paper was accepted by the county officer, agent or employee. If the paper is dishonored in the course of collection the conditional payment is of no effect and any receipt, certificate or license issued upon acceptance of the negotiable paper is void. In the event any property including motor vehicle license plates is transferred or issued by the county or any of its officers, agents or employees upon acceptance of negotiable paper, and the paper is subsequently dishonored the county may rescind the transaction and a sheriff or other law enforcement officer may without prior court proceedings seize the property. Neither the rescission nor seizure relieves the person presenting the negotiable paper from further civil or criminal liabilities as may be provided by law.

THEREFORE, be it resolved by the Board of County Commissioners in and for Crook County, Wyoming that:

1. Any county officer, agent or employee is allowed to accept negotiable paper including credit cards in payment of any tax, assessment, license, permit, fee, fine or other money owing to the county or collectable by the county in behalf of the state or other unit of government, or in payment of any bail deposit or trust deposit;
2. Any county officer, agent or employee who accepts negotiable paper is not personally liable if the paper is dishonored. Any losses arising from dishonored paper shall be allocated to the respective funds for which the

negotiable paper was accepted. In the event of losses from dishonored paper when the county or any of its officers are collecting funds for the state or any other level or unit of government, such losses shall be allocated to and accepted by the governmental entity for whom the collections were made.

3. Any payment made thereby is conditional as set forth in Wyoming Statute §18-3-505.

4. Any fees assessed for processing a credit card payment shall be borne by the person tendering payment.

Motion made seconded and carried by the Board in an open meeting on January 5, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }

County of Crook }

Signed or attested before me on January 5, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Jeanne seconded, all ayes, motion carried.

Steve moved to approve the following:

Appoint Chairman Kelly B. Dennis, in his absence Vice-Chairwoman Jeanne A. Whalen or Member Steve J. Stahla, as Crook County’s voting member of the Wyoming County Commissioners’ Association.

Appoint Vice-Chairwoman Jeanne A. Whalen as the Crook County Volunteer Firefighters Association Advisory Board Member.

Appoint Chairman Kelly B. Dennis as the Crook County Employer Representative with Western Pathology Consultants, Inc.

Jeanne seconded, all ayes, motion carried.

Steve moved to approve the following:

Authorize Mary Kuhl, County Treasurer to invest the County funds according to Wyoming Statutes and reaffirm Resolution 8-1996 Statement of Investment Policy for Crook County.

Jeanne seconded, all ayes, motion carried.

Jeff Hodge, County Sheriff, Mary Kuhl, County Treasurer, Trudy Materi, Deputy County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

Trudy Materi, Deputy County Assessor: Field crew doing property reviews on 2015 new construction. Personal Property Renditions and Present Worth will be mailed the second week of January and will be due March 1st.

Mary Kuhl, County Treasurer: Total receipts were \$2,852,116.76 and Disbursements including county, boards, towns and schools were \$5,213,754.38. Number of Transactions in December were 3,835. Current Duties:

We mailed out vehicle registration reminder cards early in Dec. so our counter has been busy with registration renewals and the property tax deadline was Dec. 31, 2015. We have been working on posting the tax payments for existing tax sale properties. We are currently working through 5 tax redemption files. Checking the new series plates and labeling the plate numbers on envelopes. We need to work through some records according to the public records retention schedule to create some space for existing and upcoming records, mainly vehicle registration transmittals. Reviewing the county audit and tracking notices for deposits of public funds. The escrow account has been active with some recently posted taxes paid under protest due to an appeal at the state board of equalization. Data has been compiled for the 1099 interest forms and we will get those printed and out as soon as possible.

Jeff Hodge, County Sheriff: Presented the jail roster, busy holiday season, engineer looked at the intercoms & jail doors, contract for law enforcement coverage with the City of Sundance should be done today, looking at housing State inmates.

Tina Wood, Clerk of District Court: Preservation project is going very well, December is traditionally a quiet month, duties as usual.

Linda Fritz, County Clerk: W-2’s were issued, 1095-C’s not printable yet due to computer programmer issue, working on 1099’s right after bills are paid, would like to put the accounts payable bills on the website, will send off our microfilming this month, duties as usual.

Joe Baron, County Attorney: Discussed tax revenues, Weed & Pest settlement, bonding resolution with Strata, the audit letter, worker’s comp issues, public road issues, unemployment cases.

The following bills were presented to the Board:

Total Wages-\$184,657.64;
AFLAC-Insurance-\$1,552.23; **Blue Cross Blue Shield of Wyoming-Health Insurance-**\$62,764.97; **Col. Life & Accident Ins. Co.-Insurance-**\$48.07; **Crook County Payroll Tax Account-Withholding & Social Security-**\$61,635.74; **Great-West Trust Company, LLC-Deferred Compensation-**\$1,700.00; **NCPERS Wyoming-Life Insurance-**\$176.00; **New York Life Insurance Company-Life Insurance-**\$651.94; **VSP-Vision Insurance-**\$745.70; **WY Department of Workforce Services-Worker’s Compensation-**\$3,581.12; **Wyoming Retirement System-Retirement-**\$38,978.16; **Wyoming Educator’s Benefit Trust-Life Insurance-**\$199.42; **Visa-Hotel & Gas-**\$327.99; **A & B Welding Supply Co, Inc.-Supplies-**\$97.34; **Alsco-Mops, Towels & Coveralls-**\$393.79; **American Solutions for Business-AP Checks & Tax Forms-**\$744.46; **AT&T Mobility-Cell Phone-**\$875.83; **Bearlodge Engineering & Surveying-Map Prints-**\$15.00; **Big Horn Tire Inc.-Tires, Credit & Retread-**\$4,836.50; **Black Hills Chemical Co.-Soap & Ice-melt-**\$87.67; **Briggs Corporation-Tax Sale Binders-**\$141.98; **Calvin Wolf-December Cell Phone Reimbursement/CDL Reimbursement-**\$65.00; **Cassidys Seed & Feed-Dog Food-**\$34.25; **Cenex Fleetcard-Fuel-**\$39.17; **Centurylink-November & December E911 Telephone-**\$1,938.95; **City of Gillette-Water-**\$6.00; **City of Sundance-Water, Ambulance & Landfill Funding-**\$7,456.71; **Clinical Lab of the Black Hills-Autopsy-**\$1,646.00; **Coffee Cup Fuel Stop-Fuel-**\$34.74; **Collins Communications-Wireless Internet-**\$5.15; **Combined Laboratories Facility-Testing-**\$14.00; **Contractor’s Supply Inc.-Tools & Supplies-**\$1,325.86; **Converse County-ID Cards-**\$24.00; **Croell Redi-Mix-Road Base, Cattle Guards, Salt Sand & Road**

Base-\$14,272.93;**Crook County**-Employer Paid Benefits from Grants-\$1,833.09;**Crook County Medical Services Dist.**-Prisoner Meals & Food, Employee Physical-\$1,946.54;**Crook County Treasurer**-Postage-\$1,676.54;**Custom Auto & Truck**-Parts, Repair & Service-\$1,521.36;**Dakota Business Center**-Monthly Maintenance-\$89.40;**Darren Horn**-Jail Medicine Reimbursement-\$10.58;**Dash Medical Gloves**-Gloves-\$182.70;**David Osborne**-Reimbursement for Office Tool Kit-\$34.97; **Decker's Market**-Groceries & Dish Soap-\$82.51;**Donna's Diner II**-Meals-\$120.00;**Double Star Computing**-Onsite Computer Service, UPC Battery & Toner-\$2,131.10;**Edward Robinson**-December Cell Phone Reimbursement-\$45.00;**Eric Stevens**-December Cell Phone Reimbursement-\$45.00;**ESP-Wyoming**-Dues-\$45.00; **Farmers Co-op Assoc**-Fuel-\$11,526.16;**Fastenal**-Supplies-\$4.31;**Firesteel Well Service, Inc.**-Contract Hauling-\$4,134.40;**Gari G. Gill**-Mileage, Hotel & Registration-\$1,268.10;**Gillette Printing & Engraving Co, Inc.**-Vehicle Decals-\$691.00;**Grimm's Pump & Industrial Supply**-Nozzles, Switch, Fillrite Kit & Labor-\$1,051.78;**Heartland Paper Company**-Bags, Tissues & Cleaner-\$306.84;**Hill's Interiors, Inc.**-Replace Carpet-\$6,189.99;**HUB Int'l Mountain States LTD**-Add 2005 Freightliner to Insurance-\$68.00;**Hulett Emergency Medical Services**-Ambulance Funding-\$2,666.75;**Jack's Truck & Equipment**-Oil Seal, Batteries & Tank-\$550.01; **Jacquelyn Engelhaupt**-Cards-\$21.00;**Jason Robinson**-December Cell Phone Reimbursement-\$45.00; **Jeffrey Hodge**-December Cell Phone Reimbursement-\$45.00;**Jim Brandenburg**-December Cell Phone Reimbursement-\$25.00;**Jim Wright Piano Tuning**-Piano Tuning-\$95.00;**Joshua Idler**-Snow Removal-\$126.00; **Justin Davidson**-December Cell Phone Reimbursement-\$25.00;**Karen's Delivery Co.**-Delivery Fee-\$11.00; **Kathleen Hayden**-Mileage & Travel Expenses per Diem-\$1,207.25;**Kimball Midwest**-Nuts, Screws, Tape & Brass Fittings-\$132.43;**Kone Inc.**-Elevator Maintenance Contract-\$1,506.36;**Lisa Finkey**-Court Appointed Attorney Fees-\$881.30;**Lyle Signs, Inc**-Road Signs-\$418.80;**Max Robert Masters**-Mapping Contract & GIS Consulting-\$3,200.00;**Meadowlark Counseling**-Interview & Testing-\$210.00;**Melanie Wilmer**-December Cell Phone Reimbursement & Mileage-\$280.30;**Menards-Rapid City**-Fan, Batteries & Repair Kit-\$143.90; **Michael R. Frolander**-December Cell Phone Reimbursement-\$25.00;**Michael Rogers**-December Cell Phone Reimbursement-\$45.00;**Morgan Ellsbury**-December Cell Phone Reimbursement-\$45.00;**Mullinax Coal Sales**-Coal-\$878.64;**National Appraisal Guides**-Title & Registration Textbook-\$186.00;**Neiman Sawmills, Inc. DBA Devils Tower Forest Products**-Channel Iron & Tube Steel-\$233.32;**Neve's Uniforms & Equipment**-Pants-\$87.95;**Office Ally**-Fee to File Insurance Claims-\$19.95;**Paetec**-Telephone-\$157.33;**Pat Littleton**-Witness Fees-\$15.00;**Peggy Boardman**-Plates, Cups & Forks-\$54.81;**Peterson Legal Services**-Court Appointed Attorney Fees-\$150.00;**Pfizer Inc.**-Vaccines-\$3,040.24;**Plainsman Printing, Inc.**-Binders, Labels, Seals & Stamps-\$408.85;**Pocket Press, Inc.**-Wyoming Law Handbooks-\$179.80;**Powder River Energy Corp.**-Electricity-\$4,529.38;**Powder River Office Supply, Inc.**-Office Supplies-\$202.94;**Quality Agg & Construction, Inc**-Rip Rap & J Base-\$461.59;**Quality Hardware & Supply**-Supplies-\$694.99;**Quill Corporation**-Office Supplies-\$495.83;**Randy Gill**-December Cell Phone Reimbursement-\$45.00; **Range Telephone Cooperative, Inc**-Telephone & E911 Services-\$5,424.28; **Regional Health**-Morgue Use-\$422.00; **Robert's Machine & Repair**-U-Joint, Plate & Batteries-\$217.21; **Rolling Metal Sinclair**-Fuel-\$294.42; **RT Communications**-Telephone-\$860.89; **Sam Waugh**-December Cell Phone Reimbursement-\$25.00; **Sanofi Pasteur, Inc.**-Vaccines-\$1,628.62; **Scott Newlin**-December Cell Phone Reimbursement-\$25.00; **Scott Peterson Motors Inc.**-Parts & Repair-\$295.36; **Snap-On Tools**-Drill Bit Set-\$159.65; **State of Wyoming**-Mainframe User Access to RIS-\$55.23; **Sundance Dillon's Hardware Inc**-Parts & Supplies-\$286.63; **Sundance Equipment Company**-Parts-\$780.82; **Sundance Fas-Break**-Repair -\$120.00; **Sundance State Bank**-Direct Deposit Fees-\$6.68; **Sundance Times**-Ads-\$1,137.25; **Suzi's Trophies & Awards**-Plaque-\$55.20; **Ted Moline**-December Cell Phone Reimbursement-\$25.00; **Thomas J. Adams**-December Cell Phone Reimbursement-\$45.00; **TMS South**-Jail Plumbing-\$104.64; **Todd Leimser**-December Cell Phone Reimbursement-\$45.00; **Top Office Products, Inc.**-Copy Charges-\$548.95; **Tower Valley Ag Supply**-Fuel & Parts-\$457.28; **Town of Hulett**-Water & Landfill Funding-\$3,054.80; **Town of Moorcroft**-Water, Ambulance & Landfill Funding-\$6,729.75; **Town of Pine Haven**-Ambulance Funding-\$2,000.07; **Tracker Software Corporation, Inc.**-Annual Support & Maintenance-\$746.00; **Tracy Motor Company**-Parts-\$1,694.99; **Troy Skeens**-December Cell Phone Reimbursement-\$45.00; **Urbin Law Office, LLC**-Court Appointed Attorney Fees-\$266.07; **UW Extension**-Car Pooling-\$1,106.10; **Veronica Fish**-BOE Transcripts-\$438.90; **Vilas Pharmacy**-Supplies-\$22.01; **Visa**-Supplies & Travel Expenses-\$2,641.54; **Watchguard Video**-Video System-\$10,000.00; **Wells Plumbing & Farm Supply**-Supplies-\$365.48; **Western Stationers**-Office Supplies-\$19.39; **WPCI**-Policy Assurance Update-\$75.00; **WY Department of Workforce Services**-Worker's Compensation-Firemen-\$569.80; **WY Retirement System**-Firemen's Retirement-\$270.00; **WYDOT Motor Vehicle Division**-New Plate-\$5.00; **WYDOT-Financial Services**-Project Expenditures-\$2,022.28; **Wyoming Clerks of District Court Assoc.**-Annual Dues-\$125.00; **Wyoming Machinery Company**-Parts-\$5,382.93; **Wyoming Starter & Alternator**-Alternator Repair-\$42.00; **Zuercher Technologies LLC**-Software Maintenance-\$1,500.00; **Total-\$501,767.62**

Jeanne moved to allow all bills as presented. Steve seconded, all ayes, motion carried. A complete, detailed listing of the monthly expenditures can be found on the county website at www.crookcounty.wy.gov. They can be found under the County Budget tab and are listed as "Monthly Accounts Payable/Payroll Payments".

Jeanne moved to approve and for the Chairman to sign a Project Contacts & Responsibilities Form regarding the D-Road Feasibility Study. Steve seconded, all ayes, motion carried.

The following monthly collections were collected:

County Clerk	\$13,475.75
County Sheriff	\$10,928.79
Public Health (November)	\$14,492.97
Circuit Court	\$17,669.29

Mary Kuhl, County Treasurer submitted the following monthly report of receipts and disbursements for month end December 2015:

Total Receipts		\$2,852,116.76
Disbursements:	Towns	\$169,709.57
	County Boards	\$744,026.12
	State & Local School	\$3,569,543.14

DOT/DOR/Rebate	\$162,981.96
Redemption/S. Park	\$3,707.20
Total	\$4,649,967.99

Steve moved to approve the Crook County, Wyoming Financial Report June 30, 2015. Jeanne seconded, all ayes, motion carried.

Jeanne moved to sign a Proclamation Commemorating Crook County School Choice Week for January 24-30, 2016. Steve seconded, all ayes, motion carried.

Sandy Stevens, Director, Crook County Family Violence and Sexual Assault, requested the Board to be the fiscal agent in their attempt to obtain a Temporary Assistance for Needy Families (TANF) Grant. Also present were Tracy Darling, Joe Baron, Tina Wood and Sarah Pridgeon, The Sundance Times.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman gave monthly reports. Also present was Joe Baron.

Adjourned for lunch at 12:04 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Jill Mackey, Library Board Director gave a monthly report. Sara Fleenor, UW 4-H Educator, Extension Office gave a monthly report. Becky Tinsley, Public Health Nurse Manager, gave a monthly report. Becky also discussed the information she gathered concerning making the county employees at Public Health state employees. Jeanne moved for the Chairman to sign a Promulgation Statement for the Public Health Emergency Operations Plan. Steve seconded, all ayes, motion carried. Also present were Joe Baron, Mary Kuhl and Sarah Pridgeon.

Steve moved to make the following board appointment:
Judy McCullough- Fair Board Member- Five Year Term
Jeanne seconded, all ayes, motion carried.

Carolyn Fowler, Secretary and Peggy Boardman, Member, Fair Board gave a monthly report.

The Board discussed with the Extension Office the possibility of making the one county employee a state employee. Also present were Mary Kay Wardlaw, Associate Director, University of Wyoming Extension (per conference call), Mary Kuhl and Peggy Boardman. Jeanne moved to allow the Extension Office to re-hire the Administrative Assistant position with the stipulation that the State and County explore transitioning that position into a State employee. Steve seconded, discussion was held. Jeanne amended her original motion to state that the Extension office position will have the option of either becoming a State employee or remaining a County employee. Steve seconded the amended motion, all ayes, motion carried.

Present for the hearing to vacate a of portion of a public road located in Township 51 North, Range 62 West, Section 22, NE1/4SW1/4; NW1/4SE1/4 were Kody Steinbrecher, Luke Crea, Doug Watson, Morgan Ellsbury, Melanie Wilmer and Joe Baron. Discussion was held on access for landowners and objections/concerns were heard.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2016-3
ORDER VACATING A PUBLIC ROAD NO. 280

WHEREAS a Petition was filed by Kody Steinbrecher with the County Commissioner to vacate a public road on the boundary line between the NE1/4 SW1/4 and NW1/4SE1/4 of Section 22 Township 51 North, Range 62 West, 6th P.M. Crook County, Wyoming;

WHEREAS an agreement was entered into with Kody Steinbrecher, to pay for the costs to commence proceedings to determine whether or not to vacate the public road;

WHEREAS Wyoming Statute 34-12-106 through 111 require that any public road be altered or vacated in a manner provided by law for the alteration or discontinuance of highways and such laws are set forth at Wyoming Statute 24-3-101, et sec., that allows for the establishment, alteration, and/or vacation of County roads;

WHEREAS a viewer was appointed pursuant to Wyoming Statute 24-3-105 and 106 who filed a written report with the Board recommending the public road be vacated;

WHEREAS the Board resolved in Resolution No. 2015-25 to commence proceedings to vacate a public road all of which is located in and across the following described property, to-wit:

NE1/4 SW1/4 and NW1/4SE1/4 of Section 22 Township 51 North, Range 62 West, 6th P.M. Crook County, Wyoming;

WHEREAS on October 16, 2015, the County Clerk sent copies of the Petition to Vacate the Public Road, RESOLUTION NO. 2015-25 To Commence Proceedings to vacate a portion of a Public Road, the NOTICE OF ROAD HEARING TO VACATE THE PUBLIC ROAD, and the Viewer's Oath and Report by U.S. Mail, certified, return receipt requested to all of parties having an interest in the land over which the road is proposed to be vacated as required by W.S. 24-3-110;

WHEREAS the NOTICE OF ROAD HEARING TO VACATE THE PUBLIC ROAD was published in the Sundance Times, Moorcroft Leader, and Wyoming Pioneer all newspapers of general circulation in Crook County, Wyoming for two (2) consecutive weeks on November 5th and 12th, 2015, and also published on the county website at Public Notices at www.crookcounty.wy.gov as required by W.S. 24-3-110; and

WHEREAS one objection was filed in writing with the County Clerk of Crook County at P. O. Box 37 Sundance, WY 82729 on or before noon on the 30th day of December, 2015, so the hearing was continued until January 5, 2016 at 2:30 p.m.

WHEREAS on January 5, 2016 at 2:30 p.m. the hearing on the objection was heard and the Board found that:

1. The Petitioners parcel of property that had legal access to a public road had obtained a private easement to the Fuller County Road No. 256 in a different location;
2. None of the other parties that benefited by the public road objected;
3. Doug Watson appeared upon his written objection and asked a number of questions and concerns about the procedures and notice;
4. The Public Road and Utility Easement to be vacated was created on the Map of Survey at Instrument No. 582102 at File 436 Map 1395 and is the public road and utility easement located on the boundary line between the NE1/4SW1/4 and NW1/4SE1/4 of Section 22 Township 51 North, Range 62 West, 6th P.M. Crook County, Wyoming;
5. The Public Road and Utility Easement created on the Map of Survey at Instrument No. 582102 at File 436 Map 1395 located on the boundary line between the NE1/4 SE1/4 and NW1/4SE1/4 of Section 22 Township 51 North, Range 62 West, 6th P.M. Crook County, Wyoming is not to be vacated since it provides access to other landowners; and
6. The Petitioners have obtained a written recordable easement benefitting their real property.

THEREFORE BE IT RESOLVED AND ORDERED by the Board of County Commissioners in and for Crook County, Wyoming that:

1. The Public Road and Utility Easement located on the boundary line between the NE1/4SW1/4 and NW1/4SE1/4 of Section 22 Township 51 North, Range 62 West, 6th P.M. Crook County, Wyoming created on the Map of Survey at Instrument No. 582102 at File 436 Map 1395 is hereby VACATED upon receipt by the County Clerk of the Petitioner’s easement to his land; and

2. This Resolution and Order shall be recorded in the land records immediately after the written easement benefitting Petitioner’s real property is recorded with the Crook County Clerk, Sundance, WY.

Motion made seconded and carried by the Board in an open meeting on January 5, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on January 5, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve abstained. Kelly vacated the chair and seconded the motion. Jeanne voted aye, Kelly vacated the chair and voted aye, motion carried.

Dell Atkinson, Executive Director, NEWEDC gave the Board an update.

The meeting adjourned at 3:55 o’clock p.m.

Wednesday, January 6, 2016

8:00 o’clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

Melanie Wilmer, Acting Homeland Security County Coordinator, gave a monthly report. Also present were Mary Kuhl, Joe Baron and Trudy Materi.

Trudy Materi, Deputy County Assessor, presented tax roll additions. Steve moved to approve the following tax roll additions: 2015-0864; 2015-0865. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron and Mary Kuhl.

The following monthly collections were collected:

Public Health (December)	\$8,497.36
Clerk of District Court	\$2,108.12

Jeanne moved to approve a bond for Frank Hawken as the Treasurer for the Crook County Weed & Pest Control District. Steve seconded, all ayes, motion carried.

Gari Gill, County Fire Warden and Jeff Garman, Deputy County Fire Warden gave a monthly report. Also present were Joe Baron, Jeff Hodge, Melanie Wilmer, Mary Kuhl, Sarah Pridgeon and Ed Scott, Consolidated Engineers. Gari Gill and Ed Scott presented the Report of Project Feasibility for the Oshoto Fire Hall to the Board. There will be a public hearing on February 3, 2016 at 9:00 o’clock A.M. to consider SLIB grant applications and Resolutions for the Oshoto Fire Hall and the Detention/Dispatch Center upgrade.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman continued their monthly reports. Present for continued discussion on the request to vacate a portion of Mason Creek County Road No. 57 were Eric Nies, Attorney, Hood & Nies, Linda and Dave Schelldorf and Joe Baron.

Jeanne moved to enter into an Agreement To Cover The Costs Of Vacating a portion of County Road #57 known as the Mason Creek Road and #91 known as the Sebok Road, to appoint Steve Sisk as the Viewer, who will report back to the Commissioners, and to give the Chairman permission to sign the agreement. Steve seconded, all ayes, motion carried..

Steve moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$15,405.49 from Unanticipated Revenues to the Fire Department Budget #24 due to funds being received for the Wolverine Fire and the Carpenter Fire. Notice is further given that a hearing of the

Board of Crook County Commissioners of Crook County, Wyoming will be held on February 2, 2016 at 8:00 o'clock a.m. to consider such proposed resolution. Jeanne seconded, all ayes, motion carried.

Jeanne moved to sign a Memorandum of Understanding Between Weston County Fire Protection District and Crook County and a Memorandum of Understanding Between Crook County and City of Sundance. Steve seconded, all ayes, motion carried.

Adjourned for lunch at 12:00 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Tim Lyons, Growth and Development Administrator, gave a monthly report.

Present were Steve Kozel, District Ranger, U.S. Forest Service , Linda Tokarczyk, Rare Element Resources, Terry Lee, Superintendent, Keyhole State Park, Raesha Sell, Office Manager, Clinton Streeeter and Wayne Garman, Board Members, CCNRD, Joe Baron, Sarah Pridgeon, The Sundance Times, Roger Connett, Member, CCLUP&ZC and Drew Gilmore, Chief Ranger, Devils Tower National Monument.

The following people gave an update on items of interest within their departments: Roger Connett, Terry Lee, Steve Kozel, Drew Gilmore, Raesha Sell and Linda Tokarczyk.

Jeanne moved to make the following Board appointment:

Roger Connett-reappointed-Northeast Wyoming Economic Development Authority Board Member, Representing Private Sector – Three Year Term
Steve seconded, all ayes, motion carried.

Steve moved to appoint Jeff Garman, Deputy County Fire Warden as the County Fire Warden, effective January 7, 2016 at 5:00 PM, until it is made a permanent position depending on county funding availability. Jeanne seconded, all ayes, motion carried.

Jeanne moved to have the Growth and Development Department provide a complete written report on all septic system failures since that department began doing the inspections. Steve seconded, all ayes, motion carried.

As required by Wyoming Statute 18-3-516 (f) information on meeting dates, meeting agendas, official minutes, annual budget and other information required by law to be published in a newspaper of general circulation can also be accessed on the Crook County website: www.crookcounty.wy.gov .

The meeting adjourned at 2:30 o'clock p.m. to meet in regular session on February 2 and 3, 2016 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

Kelly B. Dennis, Chairman

Steve J. Stahla, Member

Jeanne A. Whalen, Vice-Chairwoman

Attested:

Linda Fritz, County Clerk