

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

TUESDAY, FEBRUARY 2, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2016-4
FISCAL YEAR 2016 BUDGET AMENDMENT

WHEREAS Crook County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

WHEREAS the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

WHEREAS, no protests were received regarding such transfer.

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

FROM: Unanticipated Revenues	\$15,405.49
TO: Fire Budget	
Wolverine Fire	\$7,763.42
Carpenter Road Fire	\$7,642.07

Dated this 2nd day of February, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on February 2, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

The following bills were presented to the Board:

Total Wages-\$169,042.49;
AFLAC-Insurance-\$1,552.23;**Blue Cross Blue Shield of Wyoming**-Health Insurance-\$61,784.28;**Col. Life & Accident Ins. Co.**-Insurance-\$48.07;**Crook County Payroll Tax Account**-Withholding & Social Security-\$55,361.10;**Great-West Trust Company, LLC**-Deferred Compensation-\$1,700.00;**NCPERS Wyoming**-Life Insurance-\$176.00;**New York Life Insurance Company**-Life Insurance-\$651.94;**VSP**-Vision Insurance-\$741.38;**WY Department of Workforce Services**-Worker's Compensation-\$3,383.68;**Wyoming Retirement System**-Retirement-\$36,513.80;**Wyoming Educator's Benefit Trust**-Life Insurance-\$199.42;**Alsco**-Mops, Towels & Coveralls-\$270.55;**Amanda Scott**-Odor Absorber-\$6.35;**American Welding & Gas, Inc.**-Readers-\$33.52;**AT&T Mobility**-Cell Phone-\$916.19;**Bearlodge Forest Products**-Lot Rent-\$1,200.00;**Big Horn Tire Inc.**-Tires, Service, Wheels-\$7,812.86;**Black Hills RC&D**-FY 2016 Membership-\$100.00;**Calvin Wolf**-January Cell Phone Reimbursement-\$25.00;**Campbell County Sheriff's Office**-Juvenile Housing-\$225.00;**Casper Star-Tribune**-Ad for Bids-\$190.20;**Cassidys Seed & Feed**-Dog Food-\$34.25;**Cenex Fleetcard**-Fuel-\$32.46;**Centurylink**-E911 Telephone-\$948.12;**City of Gillette**-Water-\$6.00;**City of Sundance**-Water-\$742.02;**Coffee Cup Fuel Stop**-Fuel-\$63.81;**Collins Communications**-Radio & Camera Repair-\$641.03;**Combined Laboratories Facility**-Testing-\$79.00;**Contractor's Supply Inc.**-Chop Saw & Parts-\$184.16;**Croell Redi-Mix**-Salt Sand-\$780.47;**Crook County**-Dec. & Jan. Employer Paid Benefits from Grants-\$6,355.72;**Crook County Medical Services Dist.**-Dec. & Jan. Prisoner Meals & Food, DOT Physical-\$3,945.74;**Crook County Natural Resource District**-3rd Quarter Funding-\$11,250.00;**Crook County Treasurer**-Postage-\$100.45;**Custom Auto & Truck**-Tires, Service, Labor-\$1,411.39;**Dakota Business Center**-Monthly Maintenance-\$89.40;**David Osborne**-Envelopes-\$24.30;**Decker's Market**-Groceries-\$67.08;**Department of Health**-5th & 6th Quarter Payroll-\$29,663.05;**Diehl's Supermarket**-Groceries-\$31.85;**Double Star Computing**-Onsite Computer Service, Replacement Hard Drive & Battery.-\$1,304.90;**Edward Robinson**-January Cell Phone Reimbursement-\$45.00;**Election Systems & Software**-Automark Ink-\$290.98;**Electronic Data Solutions**-Software Maintenance & Warranty-\$915.00;**Eric Stevens**-January Cell Phone Reimbursement-\$45.00;**Farmers Co-op Assoc.**-Fuel-\$7,363.79;**Fresh Start Convenience Stores, Inc.**-Food-\$109.93;**Galls, LLC**-Nameplates-\$75.00;**Gillette Printing & Engraving Co, Inc.**-Decals-\$285.20;**Glaxosmithkline**-Vaccines-\$967.40;**Glenn Construction LLC**-Replace Waterline to Moorcroft R&B Shop-\$5,136.00;**H.L. Flake**-Locks-\$36.49;**Heartland Paper Company**-Buffer Pad & Tissues & Towels-\$217.54;**HUB Int'l Mountain States LTD**-Add a Load King Trailer-\$53.00;**Hulett Hardware**-Ice Melt & Supplies-\$146.22;**Impressions Embroidery**-Embroidered Polos-\$123.00;**Iron Horse**-Towing-\$525.00;**Jack's Truck & Equipment**-Lamps, Windshield, Supplies-\$117.95;**Jason Robinson**-January Cell Phone Reimbursement-\$45.00;**Jeffrey Hodge**-January Cell Phone Reimbursement-\$45.00;**Jim Brandenburg**-January Cell Phone Reimbursement-\$25.00;**Joseph M Baron**-HDMI Cable, Mileage-\$348.74;**Joshua Idler**-Snow Removal-\$173.00;**Justin Davidson**-January Cell Phone Reimbursement-\$25.00;**Karen's Delivery Co.**-Delivery Charge-\$28.00;**Kimball Midwest**-Primer-\$176.64;**Knecht Home Center of Spearfish LLC**-Certifoam, Nails & Screws-\$789.20;**L.A.W. Trucking**-Coal-\$635.25;**Lannans Supply Co**-Paper-\$166.55;**Lenzes Printing**-Inspector's & Property Forms-\$179.50;**Lisa Finkey**-Court Appointed Attorney Fees-\$240.00;**Max Robert Masters**-Mapping Contract & GIS Consulting-\$3,200.00;**Melanie Wilmer**-January Cell Phone Reimbursement & Phone Cord-\$48.31;**Merck Sharp & Dohme Corp**-Vaccines-\$1,777.04;**Michael R Frolander**-January Cell Phone Reimbursement-\$25.00;**Michael Rogers**-January Cell Phone Reimbursement-

\$45.00; **Morgan Ellsbury**-January Cell Phone Reimbursement-\$45.00; **Movin' On Kennels**-Dog Food-\$104.00; **Mullinax Coal Sales**-Coal-\$1,262.52; **Neiman Sawmills, Inc. DBA Devils Tower Forest Products**-Supplies-\$28.50; **Neve's Uniforms & Equipment**-Holster-\$162.89; **Office Ally**-Fee to File Insurance Claims-\$19.95; **Paetec**-Telephone-\$143.75; **Pfizer Inc.**-Vaccines-\$1,520.12; **Pitney Bowes Inc.**-Tape Strips-\$39.09; **Pitney Bowes Purchase Power**-Postage & Meter Refill Fees-\$10,164.00; **Plainsman Printing, Inc.**-Ink & Pads-\$42.27; **Powder River Energy Corp.**-Electricity-\$4,412.45; **Powder River Office Supply, Inc.**-Office Supplies-\$1,491.64; **Powerplan BF**-Hydraulics & Kit-\$322.25; **Quill Corporation**-Office Supplies-\$539.97; **Randy Gill**-January Cell Phone Reimbursement-\$45.00; **Range Telephone Cooperative, Inc.**-Telephone & E911 Services-\$5,430.51; **Robert's Machine & Repair**-Parts & Repairs-\$2,535.75; **Rolling Metal Sinclair**-Fuel-\$183.59; **RT Communications**-Telephone-\$952.17; **Sam Waugh**-January Cell Phone Reimbursement-\$25.00; **Scott Newlin**-January Cell Phone Reimbursement-\$25.00; **Scott Peterson Motors Inc.**-Repairs-\$360.58; **Slafter Oil**-Oil-\$1,144.45; **Snap-On Tools**-Wrench-\$23.30; **Sundance Dillon's Hardware Inc.**-Parts & Supplies-\$114.76; **Sundance State Bank**-Direct Deposit Fees & Safe Deposit Box Rent-\$91.68; **Sundance Times**-Ads, Legal, Subscription-\$1,594.50; **Ted Moline**-January Cell Phone Reimbursement-\$25.00; **Theresa L Curren**-Filing Cabinets-\$99.98; **Thomas J. Adams**-January Cell Phone Reimbursement-\$45.00; **Thos. Y. Pickett & Co., Inc.**-Feb Installment on 2016 Valuation Contract-\$4,000.00; **Timberline Services Inc.**-Contract Hauling-\$11,420.00; **Titan Machinery**-Fuel Hose-\$51.53; **TMS South**-Jail Plumbing Supplies-\$521.76; **Todd Leimser**-January Cell Phone Reimbursement-\$45.00; **Top Office Products, Inc.**-Copy Charges, Office Supplies-\$326.81; **Tower Valley Ag Supply**-Fuel, Bulbs-\$101.12; **Town of Hulett**-Water-\$54.80; **Town of Moorcroft**-Water-\$72.00; **Tracy Motor Company**-Parts-\$1,204.24; **Troy Skeens**-January Cell Phone Reimbursement-\$45.00; **University of Wyoming Extension**-2nd Quarter Salary Billing-\$6,175.50; **Urbin Law Office, LLC**-Court Appointed Attorney Fees-\$346.43; **UW Extension**-Car Pooling-\$1,051.20; **Vilas Pharmacy**-Markers-\$2.98; **Visa**-Supplies, Printer, Travel Expenses, Postage, Membership-\$2,521.57; **Warne Chemical & Equipment Co.**-Pump Foamer & Gauge-\$494.50; **West River International, Inc.**-Screws, Springs, Bezel & Housing-\$297.42; **Western Stationers**-Office Supplies-\$322.61; **WY Department of Workforce Services**-Worker's Compensation-Firemen-\$569.03; **WY Retirement System**-Firemen's Retirement & Back Contributions-\$959.61; **WYDOT Motor Vehicle Division**-New Plate-\$5.00; **WYDOT-Financial Services**-Project Expenditures & Titles-\$3,952.77; **Wyoming All Hazards Association**-Membership Dues-\$50.00; **Wyoming Department of Workforce Services**-Unemployment-\$573.44; **Wyoming Law Enforcement Academy**-Communications Basic-\$500.00; **Wyoming State Fire Advisory Board**-Association Dues-\$300.00; **Wyoming Taxpayers Association**-Membership Dues-\$195.00; **Zuercher Technologies LLC**-911 Consulting Services-\$12,000.00; **Total**-\$505,267.98;

Jeanne moved to allow all bills as presented. Steve seconded, all ayes, motion carried. A complete, detailed listing of the monthly expenditures can be found on the county website at www.crookcounty.wy.gov. They can be found under the County Budget tab and are listed as "Monthly Accounts Payable/Payroll Payments".

Per W.S. 16-9-104(c) Jeanne moved to reaffirm Resolution No. 1-2004 imposing a 911 Emergency Tax upon all telephone exchange access facilities within Crook County, authorizing service suppliers to collect the 911 Emergency Tax in order to establish, upgrade and operate an emergency telephone service system in Crook County, Wyoming. Steve seconded, all ayes, motion carried.

The Board of Crook County Commissioners is requesting bids for the official county newspaper for a three-year term, starting July 1, 2016. All bids must be submitted to the Crook County Clerk, P.O. Box 37, Sundance, WY 82729, by or before April 4, 2016 at 5:00 o'clock p.m.

The Board of Crook County Commissioners is requesting bids for county auditor for fiscal years 2016, 2017 and 2018. All bids must be submitted to the Crook County Clerk, P.O. Box 37, Sundance, WY 82729, by or before April 4, 2016 at 5:00 o'clock p.m.

Steve moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$7,300.00 from Unanticipated Revenues to the Sheriff Budget #5 due to funds being received for patrol time paid by the City of Sundance. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on March 1, 2016 at 8:00 o'clock a.m. to consider such proposed resolution. Jeanne seconded, all ayes, motion carried.

Steve moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$8,401.81 from Unanticipated Revenues to the Court Cost Budget #26 to transfer the remaining funds from Crook County Juvenile Services. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on March 1, 2016 at 8:00 o'clock a.m. to consider such proposed resolution. Jeanne seconded, all ayes, motion carried.

Steve moved to approve the Change Order with HDR Engineering, Inc. regarding their 2016 Hourly Billing Rates. Jeanne seconded, all ayes, motion carried.

Due to the resignation of Bob Gilbert, on March 1, 2016 at 9:30 o'clock a.m., the Board will make the following Board appointment:

One Crook County Predator Management District Director-Representing Sportsmen/Hunters- a Three Year Unexpired Term, which expires December 2017.

Pursuant to W.S. 11-6-202(a)(v), sportsmen and hunter representatives shall be bona fide residents of the district not engaged in raising sheep or cattle and shall hold or have held either a valid Wyoming fishing or hunting license or a Wyoming wildlife damage management stamp within the preceding twelve (12) month period. All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before February 26, 2016 at 5:00 o'clock p.m.

The following monthly collections were collected:

County Clerk	\$12,149.00
County Sheriff	\$5,265.00
Public Health	\$14,767.13
Clerk of District Court	\$2,668.96
Circuit Court	\$15,121.00

Jeanne moved to sign a letter to Sundance State Bank to change the name on the Extension Office credit card from Brian Sebade to Blake Hauptman. Steve seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer submitted the following monthly report of receipts and disbursements for month end January 2016:

Total Receipts		\$1,437,618.96
Disbursements:	Towns	\$144,940.49
	County Boards	\$171,457.72
	State & Local School	\$1,387,273.34
	DOT/DOR/Rebate	\$198,334.10
	Redemption/S. Park	\$2,777.35
	Total	\$1,904,783.00

County Clerk Linda Fritz left to go be with her parents while her father has surgery. Deputy Melissa Jones is attending in her absence.

Jeff Hodge, County Sheriff, Mary Kuhl, County Treasurer, Theresa Curren, County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

Theresa Curren, County Assessor: Assessor Association Meetings in Casper, discussed V5; Association position on House Bills, pollution control exemptions, Mineral Task Force, Property Tax Task Force Committee and stratification document, Department of Revenue Budget cuts, Chapter 9 DOR revisions, Personal Property Renditions and Oil and Gas Renditions mailed, Present Worth applications mailed, Mailing SOC questionnaires in order to validate sales, Field crew picking up countywide 2015 new construction; discover new construction daily.

Mary Kuhl, County Treasurer: Total receipts were \$1,437,618.96 and Disbursements including county, boards, towns and schools were \$2,395,955.01. Number of Transactions in January was 3,421. Current Duties: The counter and mail have been busy with vehicle renewal registrations for Feb, 2016 expirations. We have deferred tax redemption scheduling to March due to the license renewal deadline. Currently working through one tax deed review and Joe is also reviewing this file. Lita and I are working through some internal general ledger fund reviews including; Fire Fund ,State Auto, Super Now Interest, Warrants Clearing Fund and Cash and Investments in several funds. Sales tax review for business transfers and lease companies in WY, correspondence with accountants, Joe Baron Co. Attorney and the Dept. of Revenue. Reviewing some proposed legislation that will affect the Treasurer’s Office and working with Rep. Lindholm and Sen. Driskill on the property tax relief program and other issues.

Jeff Hodge, County Sheriff: Presented the jail roster, presented the dispatch remodel & security upgrades preliminary budget estimate, discussed legalization of Marijuana in Wyoming; asking the commissioners if they are interested in signing a resolution against legalization.

Tina Wood, Clerk of District Court: We have ordered the new benches for the courtroom because there was an increase in price effective February 1, 2016. It will take about 12-14 weeks before delivery. We are working with Randy to coordinate the new carpet installation and possible other courtroom updates. Crook County is still one board member short on the Child Support Authority Board. It would be nice if there are vacant positions on boards that it be in the Commissioner Minutes each month until filled. Other than that, business as usual.

Melissa Jones, Deputy County Clerk: 1099’S were issued. The 2015 records will be sent to the microfilmer within the next couple of weeks. Still waiting to issue the 1095 C’s until another computer update is done. It has been a busy month with titles, etc. Starting to work on the upcoming election. Will be attending the Clerk’s meeting in Cheyenne next week. Duties as usual.

Joe Baron, County Attorney: discussed projects he has been working on for the commissioners.

Steve moved to sign a letter of intent to Sheridan Motors indicating that Crook County intends to purchase 2 GMC Terrains as per bids received 11-5-2015 and to authorize Commissioner Dennis to sign any and all documents needed to transfer the titles to Region III Developmental Services. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman gave monthly reports. Also present was Joe Baron.

Jeanne moved to authorize the Road and Bridge Foreman to impose and lift temporary weight limits on all county roads as weather and ground condition necessitate so as to cause the least amount of damage to the county roads, as authorized in Resolution No. 12-2007 Setting Size and Weight Limits on County Roads in Crook County, Wyoming. Steve seconded, all ayes, motion carried.

Steve moved to approve the following resolution:

RESOLUTION 2016-5
AUTHORIZING THE CONVEYANCE OF PROPERTY TO THE
SUNDANCE COUNTRY CLUB, INC.

WHEREAS an error in the legal description was discovered in a previous land transfer between the County and Sundance Country Club, Inc.; and

WHEREAS in 1983 the Sundance Country Club, Inc. exchanged 4 ½ acres and \$5,000.00 for about 11 acres of land from the County according to the deeds exchanged between Crook County and the Sundance Country Club, Inc. located at Photo Book 201 page 684 & 686, and authorized at Commissioners Proceedings Book 8 page 182; and

WHEREAS in 1987 the County created and dedicated the Fairgrounds Addition to the Town of Sundance, Crook County, WY located at File No. 213 Map No. 1094 to define various lots for the property that the County owned in that area of Sundance, WY; and

WHEREAS in 1986 and 1987 deeds between the County and the Sundance Country Club, Inc. were exchanged so that the County would own all of the property in the Fairgrounds Addition except Lot 4, and the Sundance Country Club, Inc. would own all of the property south of the Fairgrounds Addition to the Town of Sundance. However, the Sundance Country Club, Inc. conveyed both parcels of property that it had just purchased in 1983 back to the County and the County only conveyed back Lot 4 of the Fairgrounds Addition to the Sundance Country Club, Inc., as shown in the deeds and recorded at Photo Book 255 page 785 and Book 256 page 638 as authorized at Commissioners Proceedings Book 8 pages 312 & 316; and

WHEREAS this error left several isolated parcels property still in the County’s name south of Sundance Creek outside of the Fairgrounds Addition to the Town of Sundance that were a part of the golf course that there was never any reasonable intent to create; and

WHEREAS in 1998 the County conveyed Lot 5A of the Fairgrounds Addition to the Town of Sundance, Wyoming (generally the area of Sundance Pond and Sundance Creek south of the fairgrounds) to Sundance by deed recorded at Photo Book 361 page 152 totally isolating the tracts;

THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for Crook County, Wyoming that they authorize the Chairman, Kelly B. Dennis, to convey by Commissioners Quitclaim Deed all land located in the NE1/4SW1/4 and the NW1/4SE1/4 of Section 13 T 51 N, R 63 W lying generally south of Lot 5A and Lot 6 of the Fairgrounds Addition to the Town of Sundance, Crook County, Wyoming to the Sundance Country Club, Inc.

Motion made, seconded and carried in an open meeting on February 2, 2016.
Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on February 2, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Melissa Jones, Deputy Crook County Clerk
Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 12:02 o’clock p.m.

1:00 o’clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and Deputy County Clerk Melissa Jones.

Jill Mackey, Library Board Director, gave a monthly report. Sara Fleenor, UW 4-H Educator, Extension Office gave a monthly report. Becky Tinsley, Public Health Nurse Manager, gave a monthly report. Carolyn Fowler, Secretary and Kyndell Shoun, Maintenance Manager, Fair Board gave a monthly report. Also present were Joe Baron and Mary Kuhl.

Melanie Wilmer, Acting Homeland Security County Coordinator, gave a monthly report. Also present were Joe Baron, Mary Kuhl and Becky Tinsley.

Jeanne moved to sign a letter of support for the Regional Mitigation Plan. Steve seconded, all ayes, motion carried.

Jeff Hodge, County Sheriff and Melanie Wilmer, Acting Homeland Security County Coordinator discussed IPAWS and Code Red. Jim Erickson, Special Operations, ECN, (per phone), gave a presentation on IPAWS and Code Red. Also present were Becky Tinsley, Mary Kuhl and Joe Baron

Present to discuss the SLIB grant requests for the Oshoto Fire Hall and the Detention/Dispatch Center upgrades were Jeff Hodge, Fred Devish, Sarah Pridgeon, Philip Habeck, Rebecca L. Burch, Judy McCullough, Mark Semlek, Randy Gill, Mary Kuhl, Melanie Wilmer, Jeff Garman, Randall Otwell, Ed Scott, Project Engineer, Consolidated Engineers, Stormy Burch, Clint Westover, Ada Westover and Joe Baron.

Steve moved to sign the following resolution:

RESOLUTION NO. 2016-6

AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR CROOK COUNTY

WHEREAS, the name of this project is the “Oshoto Fire Hall” for the purpose of providing a fire hall to provide fire protection services for northwest Crook County and northeast Campbell County that serves residential, ranching, farming, industrial oil field and uranium mining production; and

WHEREAS, the Board of County Commissioners in and for Crook County, Wyoming desires to participate in the Federal Mineral Royalty Capital Construction Account Grant program to assist in financing the Oshoto Fire Hall project; and

WHEREAS, the Board of County Commissioners recognizes the need for these services and the necessity of the Oshoto Fire Hall project to provide these services; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant Program requires that certain criteria be met to provide funding to Crook County as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Board of County Commissioners plans to match the requested Federal Mineral Royalty Capital Construction Account Grant in the amount of \$306,360 (that is 50% of the total project cost) with funds from the Crook County Fire Zone Number 25 in the amount of \$32,886.00, and in-kind match by Consolidated Engineers, Inc., of \$57,000 of its engineering costs, and for an in-kind match from the members of the Crook County Fire Zone Number 25 totaling \$80,187 for their labor, materials and equipment, and an in-kind match of \$9,500 by Crook County, and a match from the general fund in the amount of \$126,786 to pay for the total project cost of \$612,721;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners in and for Crook County, Wyoming, that a grant application in the amount of \$306,360 be submitted to the State Loan and Investment Board for consideration at the June 16, 2016 grant meeting to assist in funding the Oshoto Fire Hall project.

BE IT FURTHER RESOLVED, that Melanie Wilmer, is hereby designated as the authorized representative of Crook County to act on behalf of the Board of County Commissioners on all matters relating to this grant application.

Motion made, seconded and carried in an open meeting on February 2, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on February 2, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Melissa Jones, Deputy Crook County Clerk
Jeanne seconded, all ayes, motion carried.

Steve moved to sign the following resolution:

RESOLUTION NO. 2016-7

AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR CROOK COUNTY

WHEREAS, the name of this project is the “Crook County Detention and Dispatch Center Safety and Security Improvements” project for the purpose of replacing obsolete and non-functioning safety and security equipment for Crook County Detention and Dispatch Center jail door controls, intercoms, functional dispatch center consoles; and

WHEREAS, the Board of County Commissioners in and for Crook County, Wyoming desires to participate in the Federal Mineral Royalty Capital Construction Account Grant program to assist in financing the “Crook County Detention and Dispatch Center Safety and Security Improvements” project; and

WHEREAS, the Board of County Commissioners recognizes the need for these services and the necessity of the “Crook County Detention and Dispatch Center Safety and Security Improvement” project to provide a detention facility used by all law enforcement agencies in Crook County; and dispatching services for the Sheriff’s Office, the Moorcroft, Hulett and Sundance Police Departments, Devils’ Tower Park Rangers, Emergency Management, all schools in the Crook County School District No. 1, to all four municipal fire departments and all 15 County Fire Zones, volunteer firefighters, all EMT’s and volunteer ambulance services in each town, search and rescue operations, and other state and federal law enforcement agency and emergency services providers within Crook County, and all 911 calls made in the area; and

WHEREAS, the Federal Mineral Royalty Capital Construction Account Grant Program requires that certain criteria be met to provide funding to Crook County as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Board of County Commissioners plans to match the requested Federal Mineral Royalty Capital Construction Account Grant in the amount of \$352,637 (that is 75% of the total project cost) with Dispatch Center funds from user fees of \$95,000 and E911 funds \$22,546 in the total amount of \$117,546; (that is 25% of the total project cost) to pay for the total project cost of \$470,183;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners in and for Crook County, Wyoming, that a grant application in the amount of \$352,637 be submitted to the State Loan and Investment Board for consideration at the June 16, 2016 grant meeting to assist in funding “Crook County Detention and Dispatch Center Safety and Security Improvements.”

BE IT FURTHER RESOLVED, that Tom Adams, Crook County Under-Sheriff and Melanie Wilmer, are hereby designated as the authorized representatives of Crook County to act on behalf of the Board of County Commissioners on all matters relating to this grant application.

Motion made, seconded and carried in an open meeting on February 2, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on February 2, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Melissa Jones, Deputy Crook County Clerk
Jeanne seconded, all ayes, motion carried.

Jeanne moved to designate the project of the Crook County Detention and Dispatch Center Safety and Security Improvements as first priority and the project of the Oshoto Fire Hall as second priority for the purpose of applying for SLIB grant funds. Steve seconded, all ayes, motion carried.

The meeting adjourned at 4:45 o’clock p.m.

Wednesday, February 3, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and Deputy County Clerk Melissa Jones.

The Pledge of Allegiance was recited to the Flag.

Levi Dacar, Senior Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present was Mary Kuhl.

Theresa Curren, County Assessor, presented tax roll additions and corrections. Steve moved to approve the following tax roll additions and corrections: 2016-0027; R0003052, R0003057, R0003060. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron and Mary Kuhl.

Jeff Garman, County Fire Warden gave a monthly report. Jeanne moved to sign a VFA Subrecipient Agreement between Crook County and the Office of State Lands & Investments, Forestry Division. Steve seconded, all ayes, motion carried. Also present were Joe Baron and Mary Kuhl.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman continued their monthly reports. Also present was Joe Baron.

Jeanne moved to approve a Utility License Upon County Road located on Shipwheel County Road No. 103 between Black Hills Energy and Crook County. Steve seconded, all ayes, motion carried.

Adjourned for lunch at 11:45 o'clock a.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and Deputy County Clerk Melissa Jones.

Tim Lyons, Growth and Development Administrator, gave a monthly report.

Present were Steve Kozel, District Ranger, U.S. Forest Service, Linda Tokarczyk, Rare Element Resources, Raesha Sell, Office Manager, Sarah Anderson, Program Coordinator, Carmen McIntyre, Program Coordinator, Clinton Streeter and Wayne Garman, Board Members, CENRD, Mike Butcher, VP Admin & Finance and Chuck Massie, Safety/Envir. Coordinator, Strata Energy Inc. and Brian Wells, Deputy County Attorney.

The following people gave an update on items of interest within their departments: Steve Kozel, Linda Tokarczyk and Mike Butcher.

Raesha Sell, Sarah Anderson and Carmen McIntyre gave a presentation on where the money has been spent that the County donates to Crook County Natural Resource District. Also present were Tim Lyons, Linda Tokarczyk, Wayne Garman, Steve Kozel, Clinton Streeter and Brian Wells.

Present to discuss the bids received on the Court Security update were Randy Gill, Tina Wood, Sarah Pridgeon and Brian Wells.

The following bids were received:

For the Security Cameras and Software:	Supply and Install Level III Ballistic Material on the Judge's Bench:
**Collins Communication \$11,136.27	**Architectural Specialties (Beulah) \$ 996.00
Inteconnex (Loveland, CO) \$12,422.86	Inteconnex (Loveland, CO) \$3,496.49
Low Voltage (Beulah) \$24,000.00	
Knight Security (Rapid City) \$ 9,231.87	**Awarded the bid due to it being the lowest bid received**
Awarded the bid due to meeting the specs provided in the bid	
Panic Buttons:	Access Control (Door Locks):
**Collins Communications \$ 581.20	**Architectural Specialties-wireless \$33,944.00
Low Voltage \$ 831.00	Turn Key Technologies (Gillette)- hardwired \$26,963.45
Awarded the bid due to it being the lowest bid received	Inteconnex (Loveland, CO)-hardwired \$61,976.46
	Collins Communication-hardwired \$58,351.08
	Knight Security-hardwired \$34,041.22
	Low Voltage-hardwired \$50,000.00
	Wireless \$41,750.00
	**Awarded the bid due to the product description was more suited to the ease of expandability, that the mortise plates can't be over-ridden and there would be no exposed wires
Wood Doors:	Coiling Doors:
**Architectural Specialties \$3,965.00	**Architectural Specialties \$49,278.00
Inteconnex \$7,186.13	
Awarded the bid due to it being the lowest bid received	**Awarded the bid due to it being the lowest bid received, one other bid was withdrawn*

Steve moved to accept the above bids as recommended by the court security committee and also allow the committee to send out notices to all parties. Jeanne seconded, all ayes, motion carried.

Jeff Hodge, County Sheriff, Randy Gill, Facilities Maintenance Foreman and Kyle Gillette, Schutz Foss Architects presented plans for the detention/dispatch center remodel. Also present were Sarah Pridgeon, April Gill, Melanie Wilmer, Mary Kuhl and Brian Wells.

Jeanne moved for Schutz Foss Architects to move forward with engineering & design of the Crook County Detention/Dispatch Safety and Security Improvement Project. Steve seconded, all ayes, motion carried.

Due to a request from Jeff Hodge, County Sheriff, to show Crook County’s stance on the legalization of marijuana, Jeanne moved to sign the following resolution:

**CROOK COUNTY COMMISSIONERS OPPOSITION TO THE
LEGALIZATION OF MARIJUANA IN WYOMING
RESOLUTION NO. 2016-8**

WHEREAS, the American Medical Association (AMA), the National Association of Drug Court Professionals (NADCP), the American Society of Addiction Medicine (ASAM), the National Sheriffs' Association (NSA), and the White House all stand in opposition to the legalization of marijuana; and

WHEREAS, marijuana is a Schedule I drug under the Controlled Substances Act, defined as having a high potential for abuse; and

WHEREAS, marijuana use rates have risen substantially since 2007, with more youths in treatment for marijuana abuse or dependence than for use of alcohol and all other drugs; and

WHEREAS, any tax revenue from marijuana sales would be insignificant in comparison to its social and health expense, placing a significant strain on our health care system, and posing considerable danger to the health and safety of the users themselves, their families and our communities; and

WHEREAS, Crook County has steadfastly supported strategies for the prevention, education and treatment of substance abuse in our communities; and

WHEREAS, the use of marijuana imposes higher risks of injury or death upon others on the highways and in the workplace; and

WHEREAS, the legalization of use of marijuana by adults has caused an increase in the use of marijuana by juveniles; and

WHEREAS, the Board does not believe that the government should promote an industry that relies on addiction for profits or that government should seek revenue by increasing addiction and harming health;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for Crook County, Wyoming strongly opposes the legalization of the marijuana in the State of Wyoming.

Motion made, seconded and carried in an open meeting on February 3, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on February 3, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Melissa Jones, Deputy Crook County Clerk

Steve seconded, all ayes, motion carried.

Board Openings: Northeast Wyoming Economic Development Coalition Director, representing Municipalities– Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

Sixth Judicial District Child Support Authority Board member – Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

As required by Wyoming Statute 18-3-516 (f) information on meeting dates, meeting agendas, official minutes, annual budget and other information required by law to be published in a newspaper of general circulation can also be accessed on the Crook County website: www.crookcounty.wy.gov .

The meeting adjourned at 3:45 o’clock p.m. to meet in regular session on March 1 and 2, 2016 at 8:00 o’clock a.m., in the Commissioner’s Room at the Courthouse in Sundance, Wyoming.

Kelly B. Dennis, Chairman

Steve J. Stahla, Member

Jeanne A. Whalen, Vice-Chairwoman
Attested: _____
Linda Fritz, County Clerk

Melissa Jones, Deputy County Clerk