

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

TUESDAY, APRIL 7, 2015

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2015-7
FISCAL YEAR 2015 BUDGET AMENDMENT

WHEREAS Crook County adopted the Fiscal Year 2015 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

WHEREAS the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

WHEREAS, no protests were received regarding such transfer.

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

FROM: Unanticipated Revenues	\$103,195.46
TO: Haul Road Restoration Budget	\$103,195.46
Pipeline Damages Reimbursement Line	

Dated this 7th day of April, 2015.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member.

State of Wyoming }
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County of Crook }

Signed or attested before me on April 7, 2015 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Jeff Hodge, County Sheriff, Tina Wood, Clerk of District Court, Mary Kuhl, County Treasurer, Theresa Curren, County Assessor and Jill Mackey, County Library Director.

Steve moved to approve the following resolution:

RESOLUTION NO. 2015-8
OPEN BURNING RESTRICTION AND BAN ON THE USE OF FIREWORKS

WHEREAS, a potentially severe to extreme fire situation exists throughout Crook County, created by a heavy fuel load and dry conditions, could create situations that over-extend the firefighting capability of local government; and,

WHEREAS, Wyoming Statute 35-9-301 through 304 provides that upon the recommendation of the County Fire Warden the Board of Crook County Commissioners may close the area to any form of use by the public or limit such use which shall include the prohibition of any type of open fire for such periods of time as the Board may deem necessary and proper; and

WHEREAS, the County Fire Warden, Gari Gill has recommended that open burning restrictions be imposed throughout the county after a reasonable time for notice; and

WHEREAS Wyoming Statutes 35-10-201 through 208 allow for the regulation of fireworks; and

WHEREAS, any violation of this resolution may be in violation of W.S. 35-9-304 punishable by up to 30 days in jail and up to a \$100.00 fine or both together with restitution for the cost of fire suppression and damages to others caused by the violation of this resolution;

WHEREAS, this open burning restriction and ban on the use of fireworks shall begin April 11, 2015 and end no later than October 15, 2015 unless temporarily lifted or reimposed by the County Fire Warden.

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS HEREBY RESOLVES as follows:

1. That the discharge of fireworks and all outdoor fires are prohibited except as set forth below, in the unincorporated area of Crook County, Wyoming beginning on April 11, 2015 and ending no later than October 15, 2015 unless temporarily lifted or reimposed by the County Fire Warden during that term;
2. That the following terms shall govern outdoor fires in the unincorporated areas of Crook County, Wyoming:
 - a. Trash or refuse fires between the hours of 8:00 p.m. and 6:00 a.m., inside containers provided with a spark arrester and located within a cleared area ten feet in radius and a shovel and fire suppression means are present at the site are permitted.
 - b. Attended campfires contained within an established fire ring, no larger than three (3) feet in radius, and located within a cleared area ten (10) feet in radius and a shovel and fire suppression means are present at the site are permitted.
 - c. Charcoal fires within enclosed grills located within a cleared area ten (10) feet in radius and a shovel and fire suppression means are present at the site are permitted.
 - d. Use of acetylene cutting torches or electric arc welders in cleared areas ten (10) feet in radius, and a shovel and fire suppression means are present at the site are permitted.
 - e. Propane or open branding activities, in cleared areas ten (10) feet in radius, and a shovel and fire suppression means are present at the site are permitted.
 - f. Internal or external combustion engines including chainsaws, ATV's and motorcycles shall have approved spark arrestors.

- g. Use of a chainsaw is permitted, if it has a proper spark arrestor, and a shovel and fire suppression means are present at the site.
 - h. Discharge of fireworks are prohibited except as authorized by a permit granted by the County Fire Warden for public display.
 - 3. All other open burning or outdoor fires are prohibited except as authorized by a permit granted by the County Fire Warden. Applications for a Burn Permit are available from the County Fire Warden. If the County Fire Warden denies the Application the matter may be appealed to the Board of County Commissioners at their next regular monthly meeting by contacting the County Clerk. The County Fire Warden shall have the authority to determine the terms and conditions of the permit including requirements for proof of liability insurance.
 - 4. The ban does not include the listed exceptions set forth in Wyoming Statute 35-10-204, the areas within the incorporated cities and towns within Crook County, or federal lands managed by the Forest Service, Devil’s Tower National Monument, and BLM. These entities may impose more or less restrictive regulations.
 - 5. The County Fire Warden shall immediately provide a copy of this Resolution to the County Sheriff, State Land Commissioners, Bureau of Land Management, National Park Service, Keyhole State Park and State Forester and other state and federal agencies.
 - 6. The County Fire Warden shall immediately post the fire ban signs throughout the county and notify the public through advertisement in each newspaper published in the County, by press release to the Radio and TV stations broadcasting within Crook County, by the Public Alert system, the WYDOT 511 system, County Web Site www.crookcounty.wy.gov and any other method that would economically notify the public.
- Motion made, seconded and carried in an open meeting on April 7, 2015.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member.

State of Wyoming }
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County of Crook }

Signed or attested before me on April 7, 2015 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk
Jeanne seconded, all ayes, motion carried. Also present were Gari Gill, County Fire Warden (per conference call), Joe Baron, County Attorney, Jeff Hodge, County Sheriff, Tina Wood, Clerk of District Court, Mary Kuhl, County Treasurer, Theresa Curren, County Assessor, Jill Mackey, County Library Director, Randy Gill, Facilities Maintenance Foreman and Sheila Hansen, Homeland Security County Coordinator.

Mary Kuhl, County Treasurer, Jeff Hodge, County Sheriff, Theresa Curren, County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present were Jill Mackey, County Library Director, Randy Gill, Facilities Maintenance Foreman and Sheila Hansen, Homeland Security County Coordinator.

Theresa Curren, County Assessor: Hired Mark Black as full-time Field Appraiser and Ernie Reinhold as part-time Field Appraiser. Both are reviewing and entering new construction from 2014. New Construction needs entered before Notice of Assessments are mailed on April 27, 2015. Theresa has been working 10-12 hours/daily since January 5th trying to catch up from 2014 and keep up with daily work. Trudy and Theresa have been calling buyers/sellers of 2014 properties to do sales verifications. The information gained from these calls helps Theresa see what sales can be used to value 2015 properties. Harris and Department of Revenue are still working on an issue with Oil and Gas personal property module. Theresa still hopes to have it resolved before Notice of Assessments are mailed on April 27th. Theresa is working on the budget that needs to be turned into the Clerk’s office by May 1st. The 2014/2015 Assessor budget has seven salary lines and Theresa has cut these down to three salary lines for the 2015-2016 budget. With a working Assessor and staff that consistently gives 100% to their duties, all office and field work will be kept up to date. Met with Joe Baron and Linda Fritz on the State Board of Equalization rules for the County Board of Equalization. These rules will be discussed with the Commissioners the afternoon of April 7th.

Tina Wood, Clerk of District Court: Tina reported that in the past month she has been working on the District Court and Court Costs budget requests; working with the WyUSER Design team testing the new releases and other issues for the computer system; meeting with the Court Security Committee; working with Joe and the rest of the WACO officers in preparation for the WACO convention, specifically speakers for the educational sessions and working on the by-laws; attended a Child Support Authority meeting; and the preservation project is progressing.

Mary Kuhl, County Treasurer: February was a busy month with commercial vehicle registration renewal. We processed 2,315 transactions in March, which included property taxes, sales tax, vehicle registration, cash receipting and mobile machinery tax sale redemptions. Total receipts were \$870,022.30 and Disbursements including county, boards, towns and schools were \$470,571.29. Wyo-Star statements are no longer faxed to us from the State Treasurer’s Office, they have updated to an online retrieval system, so we have been working with that. I have completed and filed with all entities the Tri-Power tax lien release. Predatory Animal Board requested a report to comply with state requirements, so we prepared and distributed that as timely as possible. We processed 13 tax sale redemptions in March, due to the February license deadline not allowing time to process redemptions. March 31, 2015 was a commercial vehicle license deadline and there is additional paperwork that needs to be filed for the commercial vehicle registration application, weight and mileage declaration and or heavy vehicle use tax form, IRS form 2290. Pete with the WY county commissioners association has requested copies of the past 5 years of county treasurer’s abstract filings for information he is compiling for the joint revenue committee. We have received some mortgage company tax parcel requests for the upcoming 2015 tax roll data, we will begin identifying parcels on the requests as time permits. We have been updating and reviewing our desk reference books that we use to quote vehicle registration, commercial vehicle and sales tax rates. The Crook County sales tax rate increased to 6% the 1st of April, 2015 due to the SPOT ballot initiative passing. I will be trying to find some time to prepare the treasurer’s office budget and begin preparations to project annual county revenue for the 2015-2016 upcoming budget year.

Jeff Hodge, County Sheriff: Gave the commissioners the jail roster and report for the day, also advised that we are still working on the enhanced 911 system and currently dealing with Tim and Raquel reference duplicate data being entered into our system and causing some issues. Wyolink was briefly discussed and advised that we are still working on getting the rest of the local agencies on board. Advised that Collins Communication was in contact with Sheila and currently working on the communication trailer.

Linda Fritz, County Clerk: The Clerk’s Office had a busy month with titles and recordings. Linda is working on the FY2015-2016 budget, worker’s comp will go into effect July 1, 2015 for elected officials, called property insurance for \$1000 deductible quote, have begun scanning large documents on the scanner, tract books are going on-line when scanned, discussed the health insurance quote.

Joe Baron, County Attorney: The office was busy with preparing documentation on roads issues, court cases, new legislation that will be enacted, attending other County meetings.

Morgan Ellsbury, Road and Bridge Foreman gave a monthly report. Jeanne moved to approve a Utility License Upon County Road on Simmons Cutoff County Road No. 262. Steve seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

The following bills were paid:

Total Wages		165,403.92
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		<u>ALLOWED</u>
AFLAC	Insurance	1343.17
Blue Cross Blue Shield of Wyoming	Health Insurance	47864.59
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	54821.52
Great-West Trust Company, LLC	Deferred Compensation	925.00
NCPERS Wyoming	Life Insurance	192.00
New York Life Insurance Company	Life Insurance	631.03
VSP	Vision Insurance	648.00
WY Department of Workforce Services	Worker's Compensation	2765.50
Wyoming Retirement System	Retirement	35153.86
Wyoming Educator's Benefit Trust	Life Insurance	175.76
A & B Welding Supply Co., Inc.	Repairs & Parts	617.39
A&M Service & Supply	Typewriter Repair	162.50
Action Communications, Inc.	Batteries	5513.00
Allstate Peterbilt - Rapid City	Parts	86.48
Alsco/American Linen	Shop Towels, Dust Mops & Coveralls	288.89
American Cncl. on Criminal Justice Training	Seminar Tuition	498.00
AT & T Mobility	Cell Phone	1161.03
Becky Tinsley	Mileage & Meal	50.67
Big Horn Telecommunications LLC	Polycom Soundstation-Wireless Conference Phone	600.00
Big Horn Tire Inc.	Tires & Tire Repair	1991.76
Black Hills RC&D	2015 Membership	100.00
Cassidys Seed & Feed	Salt	294.00
Cenex Fleetcard	Fuel	25.56
Centurylink	E911 Charges	1909.30
City of Gillette	Water	6.00
City of Sundance	Water & 3rd Qtr, Landfill & Ambulance Funding	2487.11
Clinical Lab of the Black Hills	Autopsies	4137.00
Coffee Cup Fuel Stop	Fuel	124.50
Collins Communications	Radio Replacement, Internet, Parts & Labor	1060.71
Combined Laboratories Facility	Tests	34.00
Corner Market	Groceries	29.78
Croell Redi-Mix	Road Base	184.55
Crook County	Employer Paid Benefits from Grants	5465.05
Crook County Medical Service Dist.	Feb & March Prisoner Meals & Food, Physical	5684.10
Crook County Senior Services	County Funding	1666.63
Crook County Treasurer	Postage	123.53
Custom Auto & Truck	Oil, Filters, Parts, & Repairs	578.17
Dakota Business Center	Monthly Maintenance	89.40
Daly & Sorenson, LLC	Court Appointed Attorney Fees	107.38
Data Imaging Systems, Inc	Microfilm Images	634.72
Deanna Hooper	Zumba Class Certificates	60.00
Decker's Market	Groceries	96.94
Department of Health	State Vehicle Rental	192.00
Diehl's Supermarket	Groceries	83.67
Dione Moon	CPR & AED Class	200.00
DOT/FHWA	WY Flap/Sand Creek Road Project	6525.98
Double Star Computing	Onsite Computer Service, Computers & Scanner	6104.00
Eastern Wyoming College	Excel Class	59.00
Emblem Enterprises Inc	Patches	281.96
Farmers Co-op Assoc	Fuel	14471.35
Fastenal Company	Epoxy	387.94
Fence Tech Services, LLC	Tie in Culvert	250.00
Fleetpride	Repair & Tune Up Kits	168.94

Gari G Gill	Groceries for fire meetings	57.45
Gearhart Fuel & Repair, Inc.	Fuel	464.81
Grimm's Pump & Industrial Supply	Paste	19.26
H.L. Flake	Parts	112.91
Heartland Paper Company	Courthouse Supplies	362.34
Hulett Hardware	Bags, Trash Cans, Paint & Screws	77.32
IAAI	Membership Renewal	100.00
Industrial Comm. & Electronics, Inc	E911 Maintenance Contract	12148.00
Jack's Truck & Equipment	Latch & Brake Drum Assemblies	631.65
Jeanne Whalen	Mileage	45.77
Joseph Michael Baron	Mileage	39.10
Joshua Idler	Snow Removal	135.00
Juneks	Vehicle Repair	72.72
Kimball Midwest	Parts	623.80
Large Format Specialist, LLC	Large Format Scanner & Mount	6051.01
Lenzes Printing	Envelopes & Forms	151.98
Leo Riley & Co	Audit	11000.00
Lisa Finkey	Court Appointed Attorney Fees	382.50
Lita Newman	Markers & Cards	13.80
Local Government Liability Pool	Liability Coverage-County/Library/Fair	27489.00
M & P Auto Body	Instrument Panel Clips, Windshield	357.65
Maplogic Corporation	Annual Maintenance	250.00
Mary R. Kuhl	Mileage & Meals	76.88
Max Robert Masters	Mapping Contract & GIS Consulting	3000.00
Melanie Wilmer	Desserts & Refreshments for meetings	117.00
Mobil Satellite Technologies	Recurring Broadband Service	5338.80
Movin' On Kennels	Dog Food	101.04
Mullinax Coal Sales	Coal	1057.00
Neve's Uniforms & Equipment	Pants	119.90
Norco, Inc	10 Year Cylinder Lease Renewal	354.50
Northern Truck Equipment Corp.	Gauge	90.48
Northern Wy. Mental Health Center Inc	MMPI-RF2	450.00
Paetec	Telephone	167.06
Patricia J Voll, FNP	Family Planning Clinic Hours	227.50
Peggy Turbiville	Uniform Alterations	32.00
Pitney Bowes Inc	Postage Meter Supplies	209.06
Plainsman Printing, Inc	Supplies	483.07
Powder River Energy Corp.	Electricity	5229.42
Powder River Office Supply, Inc.	Supplies	1812.04
Quality Agg & Construction, Inc.	J Base	9874.54
Quality Hardware & Supply	Parts	350.55
Quill Corporation	Supplies	223.11
Randy Bury	Rally Planning Meeting Food	27.96
Range Telephone Cooperative, Inc.	Telephone & E911 Charges	10858.69
Regional Health	Morgue Use	406.00
Rexfords Locksmith Shop	Unlock Car & House	55.00
Robert's Machine & Repair	Repairs	878.07
RT Communications	Telephone & E911 Charges	1578.67
Sara Fleenor	Mileage	43.70
Schutz Foss Architects, PC	Design Services & Expenses	522.50
SD Wildland Fire Suppression Division	State Employee Wages	118.98
Sheehan Mack Sales & Equipment	Parts	37.52
Sheila Hansen	WY All Hazards Assoc. Dues	50.00
Sheridan Motor, Inc.	2015 GMC & 2015 RAM	58285.00
Sig Sauer, Inc.	Pistol	645.00
Snap-on Tools	Impact Wrench Repair	313.00
Squad Room Emblems	Badge & Panel	103.64
Sundance Dillon's Hardware Inc	Parts & Supplies	226.53
Sundance Electric Inc	Air Compressor Repair	1144.29
Sundance Equipment Company	Parts	190.68
Sundance Rod & Gun Club	Range Dues	200.00
Sundance State Bank	Direct Deposit Fees	6.47
Sundance Subway	Meals	25.70
Sundance Times	Stamps, Ads, Legal, Subscription	3080.24
Suzi's Trophies & Awards	Plaque	48.75
Titan Machinery	Repairs	4334.20
TMS	Parts	43.18
Tongue River Communications	Cable TV	66.00

Top Office Products, Inc.	Copy Charge, Calculator Paper, Toner	1118.73
Tower Valley Ag Supply	Repairs, Fuel, Parts	903.74
Town of Hulett	Water	54.80
Town of Moorcroft	Water	63.00
Tracy Motor Company	Supplies & Parts	3613.98
UNUM	Disability Insurance	279.15
Urbin Law Office, LLC	Court Appointed Attorney Fees	501.59
Vehicle Lighting Solutions, Inc	Light Bars, Mounts, Siren, Housing & Install	6938.72
Vilas Pharmacy	Supplies	22.07
Visa	Fuel, Meals, Travel Expenses, Supplies, Dues	3839.40
WACO	Dues	300.00
WASCOP	Conference Fees	370.00
WCTA	Annual Dues	100.00
Western Stationers	Supplies, Projector	391.67
White's Canyon Motors	Vehicle Repair	127.02
WY Department of Workforce Services	Workers Compensation	911.35
WY Retirement System	Fireman's Retirement Fund	237.50
WYDOT-Financial Services	Project Expenditures	144.06
Wyoming Division of Victim Services	Training	100.00
Wyoming GAL Program	FY15 QTR1 GAL Fees	1270.30
Wyoming Machinery Company	Plate	292.86
WYOPASS	2015 WY Planning Association Dues	330.00
Total		569665.14

The following monthly collections were collected:

County Clerk	\$15,792.50
County Sheriff	\$6,955.00
Clerk of District Court	\$2,097.61
Public Health (February)	\$9,294.51
Public Health (March)	\$2,714.58
Circuit Court (February)	\$13,735.76
Circuit Court (March)	\$17,431.00

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end March 2015:

Total Receipts	\$870,022.30
Disbursements:	
Towns	\$1,690.24
County Boards	\$91,631.20
State & Local School	\$231,112.00
DOT/DOR/Rebate	\$135,815.53
Redemption/S. Park	\$10,322.32
Total	\$470,571.29

Jeanne moved to accept the following change to the liquor license of Sand Creek Trading Post LLC dba Sand Creek Trading Post:

The dispensing area should be amended to read a 16' x 70' room on the south side of the building.

Steve seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Steve moved per WY ST 9-4-504 to give 5% of the Title I Forest Reserve Funds to the School General Fund and the remaining balance to the Road and Bridge Fund. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Steve moved to sign a letter regarding the Federal Natural Resource Policy Grant. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Steve moved to sign a Corrected Minor Subdivision Approval for the Fair Subdivision No. 1, correcting the legal description from Township 50 North to Township 51 North. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Adjourned for lunch at 12:02 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Becky Tinsley, County Public Health Nurse Manager, gave a monthly report. Brian Sebade, UW Extension Educator and Sara Fleenor, UW 4-H Educator, Extension Office gave monthly reports. Carolyn Fowler, Secretary, Crook County Fair Board, gave a monthly report. Discussion was held on the little red schoolhouse. The Board decided that if the Fair Board chooses to keep the little red schoolhouse, they must present a plan to the Board at the May meeting and must have the schoolhouse moved to a permanent foundation by June 1, 2015. If they choose not to keep it, it must be removed from the County property by June 1, 2015. Steve moved to approve the aforementioned plan regarding the little red schoolhouse. Jeanne seconded, all ayes, motion carried. Also present were Sandi Kellogg, Peggy Boardman and Judy McCullough, Members, Crook County Fair Board, Joe Baron, County Attorney, Teresa Fordyce and Randy Gill, Facilities Maintenance Foreman.

Sara Fleenor, University of Wyoming 4-H Educator, presented a Proclamation to Proclaim April 2015 as The Month of the Military Child. Jeanne moved to adopt the Proclamation as presented. Steve seconded, all ayes, motion carried. Present were Senator Ogden Driskill, Brian Sebade, UW Extension Educator, Mary Kuhl, County Treasurer and Joe Baron, County Attorney.

Steve moved to give Michael J. and Tonia J. Johnson dba Crook County Saloon, permission to pursue a Special Twenty-Four Hour Malt Beverage Permit from the Town of Hulett, for the Hulett Rodeo taking place on June 13 and 14, 2015 and for the Old West Invitational Turkey Shoot on May 7, 8 and 9, 2015 in Hulett, Wyoming. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Senator Ogden Driskill and Mary Kuhl, County Treasurer.

The Board reviewed the application received for the Crook County Commissioners Renewal Scholarship. Jeanne moved to award the Crook County Commissioners Renewal Scholarship to Cody Lee Galloway. Steve seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Senator Ogden Driskill and Mary Kuhl, County Treasurer.

The Board reviewed the applications received for the Crook County Commissioners Scholarships. Jeanne moved to award the Crook County Commissioners Scholarships to the following applicants:

- Hulett----- Faith Maloy Hummel
- Moorcroft----- Ashley Kendall Sams
- Sundance----- Jacob R. Disney
- Hulett Alternate----- Hali Ki Yipper Ike
- Moorcroft Alternate----- Savanah Ann Richter
- Sundance Alternate----- Peggy Susan Garman

Steve seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Senator Ogden Driskill and Mary Kuhl, County Treasurer.

Senator Ogden Driskill presented an update of the legislative sessions. Also present were Joe Baron, County Attorney, Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Jeff Hodge, County Sheriff, Judy McCullough, Member, Fair Board, Randy Gill, Facilities Maintenance Foreman and Sarah Pridgeon, The Sundance Times.

Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Mary Kuhl, County Treasurer and Judy McCullough, Member, Fair Board.

Jeanne moved to sign a letter of support for the Extension Office in their efforts to obtain a grant for a Science Center. Steve seconded, all ayes, motion carried.

Present for the road hearing on County Roads No. 8 & 266 was Joe Baron, County Attorney. Jeanne moved to approve the following resolutions:

RESOLUTION NO. 2015 - 9
ESTABLISHING A PORTION OF COUNTY ROAD NO. 8 WHERE IT CURRENTLY EXISTS KNOWN AS THE BEARLODGE COUNTY ROAD

WHEREAS, County Road No. 8 known as the Bearlodge County Road route has changed over the years and an agreement was entered into October 4, 2011 at Commissioners Proceedings Book 11 page 243 upon a petition to vacate portions of County Road 8 and 266 to commence proceedings to clarify the matter; and

WHEREAS, a Map of Survey was prepared of the eastern portion of County Road No. 266 and south portion of County Road No. 8 where the county roads currently exists on the ground and was recorded at Instrument No. 625866 Rod No. 26 and Map No. 1506 in the Office of the County Clerk in the Crook County Courthouse, Sundance, Wyoming specifically describing the centerline and right-of-way easements for the portion of each County Road; and

WHEREAS, the State of Wyoming granted a Perpetual Roadway Easement No. 440 for a portion County Road No. 8 to Crook County which was signed and recorded in the Crook County Clerk's Office in Sundance, Wyoming at Instrument No. 111489 at Book 90 at Page 89; and

WHEREAS, the current private landowners have granted Right-of-Way Easements and Consent to the Establishment or Alteration of County Road No. 8 to Crook County which have been signed and recorded in the Crook County Clerk's Office in Sundance, Wyoming at Instrument No. 634299 at Photo Book 544 at Page 792, Instrument No. 634300 at Photo Book 544 at Page 795, Instrument No. 634301 at Photo Book 544 at Page 798, Instrument No. 634302 at Photo Book 544 at Page 802, and a portion dedicated to the public for County Road No. 8 on August 3, 2009 shown at Instrument No. 604450 at File 477 Map 1455; and

WHEREAS all of the easements for the County Road are sixty-six (66) feet wide, that is, thirty-three (33) feet on each side of the centerline of the route described in the legal descriptions and easements set forth above, and the private landowner easements also include a limited right-of-way upon the land fifty (50) feet from the endpoint of any culvert, cattleguard, bridge or underpass upon said road for the limited purpose of maintaining or replacing said item; and

WHEREAS, the landowners entered into an agreement whereby they would grant Easements for the existing county road to the County and the County would vacate or alter the old unused portions of the County Road across their land in the area; and

WHEREAS one landowner along the route did not grant the County an easement and consent to establishing County Road No. 8 where it currently existed across his property so the Board of County Commissioners had to establish that portion of the road by adverse possession by Resolution 2015-5 located in the County Clerks' Office at Instrument No. 636083 at Photo Book 548 at Page 450.

WHEREAS, the Board of County Commissioners have the authority pursuant to Wyoming Statute 24-3-108 to establish a County Road when in their judgment such action shall be in the interest of the economy or the public good and the road is of sufficient importance to be opened and traveled; and

WHEREAS, this county road affects the following described property, to wit:

WHEREAS, the Board of County Commissioners find that the establishment of this route for County Road No. 266 and vacation of all other unused and maintained routes is in the best interest of the County economy, public good and the road is of sufficient importance to remain opened and traveled.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners in and for the County of Crook, State of Wyoming, do hereby declare that:

1. THE PORTION OF COUNTY ROAD NO. 266, KNOWN AS THE MILLER CREEK COUNTY ROAD, from the Sundance-Warren Peak County Road No. 208 in a westerly direction to the west boundary of Lot 2(SW1/4NW1/4) of Section 7 Township 51 North Range 63 West, as shown on the Map of Survey at Instrument No. 625866 Rod No. 26 and Map No. 1506 in the Office of the County Clerk in the Crook County Courthouse, Sundance, Wyoming IS HEREBY DECLARED AND ESTABLISHED AS A COUNTY ROAD, for use by the public, pursuant to W.S. 24-3-108 across the above described property; and
2. The County Clerk shall record this Resolution in the County Road Book and Highway Index, and abstract the Resolution in the land records pursuant to W.S. 24-3-118 (d).

Motion made, seconded and carried in an open meeting on April 7, 2015.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member.

State of Wyoming }
 }
County of Crook }

Signed or attested before me on April 7, 2015 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.
Linda Fritz, Crook County Clerk

RESOLUTIONNO. 2015-11
IDENTIFYING COUNTY ROADS AND VACATING THE UNUSED
AND UNIDENTIFIED PORTIONS OF COUNTY ROADS
IN A PORTION OF TOWNSHIP 51 NORTH, RANGE 63 WEST OF THE 6th P.M.

WHEREAS Resolution No. 2015-6 was passed on February 3, 2015 that proceedings be commenced to determine whether or not to vacate those portions of the county roads located in Sections 4, 5, 6, 7, 8, 9, and 16 all in Township 51 North, Range 63 West of the 6th P.M. that are generally located northwest of Sundance, Wyoming under the identification procedure contained in W.S. 24-3-201 through 24-3-206;

WHEREAS the following county roads exist in Sections 4, 5, 6, 7, 8, 9, and 16 all in Township 51 North, Range 63 West of the 6th P.M.:

MILLER CREEK COUNTY ROAD No. 266 recorded at Instrument No. 625866 Rod No. 26 and Map No. 1506

BEARLODGE COUNTY ROAD No. 8 recorded at Instrument No. 625866 Rod No. 26 and Map No. 1506 and the Pettigrew change on CR No. 8 in 1892 on property currently owned by Lance Marshall in the SE1/4SW1/4 in Section 6 Township 51 North, Range 63 West of the 6th P.M.

WARREN’S PEAK COUNTY ROAD No. 100 recorded at Rod No. 14 and Map No.952-953 (Old Plat 124)

SUNDANCE-WARREN PEAK COUNTY ROAD No. 208 recorded at Rod No. 10 and Map No. 836-841

HUMPHREY COUNTY ROAD No. 223 recorded at Rod No.14 and Map No.953-954 recorded at Instrument No. 618251 Book 513 of Photos Page 758

WHEREAS Wyoming Statute 24-3-201, Et seq., Identification of county roads allows for the vacation of County Roads that are not currently identified and maintained; and

WHEREAS the Notice of Identification of County Roads together with a map identifying the county roads was published for two (2) consecutive weeks in three (3) newspapers of general circulation within Crook County, the Sundance Times, Moorcroft Leader and Wyoming Pioneer on February 26, 2015 and March 5, 2015, and published on the Crook County website at www.crookcounty.wy.gov from February 26, 2015; and

WHEREAS Resolution No. 2015-6, the Notice of Identification of County Roads, and the map identifying the county roads, were mailed on February 23, 2015 by U.S. Mail postage prepaid to all of the landowners located in Sections 4, 5, 6, 7, 8, 9, and 16 all in Township 51 North, Range 63 West of the 6th P.M.; and

WHEREAS no objections or claims for damages were filed with the Crook County Clerk by noon on April 3, 2015 as required by the Notice of Identification of County Roads; and

WHEREAS a portion of the BEARLODGE COUNTY ROAD No. 8 was established by consent in Resolution 2015-9 and by Adverse Possession in Resolution No.2015-5; and

WHEREAS a portion of the MILLER CREEK COUNTY ROAD No. 266 was established by consent in Resolution 2015-10 and by Adverse Possession in Resolution No. 2015-4.

THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS IN AND FOR CROOK COUNTY, WYOMING, that those portions of the county roads located in Sections 4, 5, 6, 7, 8, 9, and 16 all in Township 51 North, Range 63 West of the 6th P.M that are generally located northwest of Sundance, Wyoming not set forth above and shown on the Map identifying the county roads are hereby vacated pursuant to the identification procedure contained in W.S. 24-3-201 through 24-3-206, and the roads identified as referred to above and shown on the Map as county roads are declared, altered and established as county roads.

IT IS FURTHER ORDERED that the County Clerk shall identify all of the county roads as set forth in this Resolution in the County Road Book and Highway Index, and record this Resolution and the Map in the land records pursuant to W.S. 24-3-118 (d).

Motion made seconded and carried by the Board in an open meeting on the undersigned date.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member.

State of Wyoming }
 }
County of Crook }

Signed or attested before me on April 7, 2015 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.
Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Jeff Hodge, County Sheriff, discussed purchasing a new recorder and the service agreement for E911. Steve moved to approve an E911 Maintenance, Repair and Service Delivery Agreement. Jeanne seconded, discussion was held, all ayes, motion carried. Also present were Tim Lyons, Growth & Development Administrator and Sarah Pridgeon, The Sundance Times.

Joe Baron, County Attorney, Theresa Curren, County Assessor and Linda Fritz, County Clerk discussed new Board of Equalization rules adopted by the State.

The meeting adjourned at 4:55 o'clock p.m.

Wednesday, April 8, 2015

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The Board discussed rally permits. The Board decided to continue the same practices they have adhered to in the past to only allow current license holders to receive rally permits. Also present were Joe Baron, County Attorney, Jeff Hodge, County Sheriff and Sarah Pridgeon, The Sundance Times.

Theresa Curren, County Assessor, presented tax roll additions and rebates. Jeanne moved to approve the following tax roll additions and rebates: 2015-0266; 2015-0299; 2015-0352; 2015-0289; P0111914 and P0012042. Steve seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Melanie Wilmer, Road & Bridge Secretary, gave a monthly report for the fire department. Jeanne moved to approve a 2015 Wildland Fire Management Operating Plan Crook County, Wyoming. Steve seconded, discussion was held, all ayes, motion carried. Discussion was held on the mobile kitchen. Sheila Hansen, Homeland Security County Coordinator, gave a monthly report. Discussion was held on a Code Red alert system. Also present were Gari Gill, County Fire Warden (per conference call) and Joe Baron, County Attorney.

Present to give the Court Security update were Tina Wood, Clerk of District Court, Jeff Hodge, County Sheriff, Randy Gill, Facilities Maintenance Foreman, Sheila Hansen, Homeland Security County Coordinator, Joe Baron, County Attorney, Judge Castano (per conference call), Judge Rumpke (per conference call) and Sarah Pridgeon, The Sundance Times. A tour was taken of the Courthouse to discuss the updates required and discussion was held on how to proceed.

Randy Gill, Facilities Maintenance Foreman and Dennis Stillman, Consolidated Engineers, discussed the storm drain at the new elementary school. Also present were Byron Stutzman, Superintendent, Tom Necklason, Facility Director, Crook County School District No. 1, Taner Norton, State School Facilities Department Project Manager, Mack Erickson, Public Works Director, City of Sundance and Joe Baron, County Attorney.

Monte Snook was present to discuss the bridge replacement on Killion Road & Upper Inyan Kara Co. Rd. #9. Jeanne moved to sign a Bridge Agreement between Crook County, Snook Land & Livestock, LLC and Monte Snook. Steve seconded, all ayes, motion carried. Jeanne moved to approve a Petition to Vacate a County Road No. 9 & 46 known as the Killion Road & Upper Inyan Kara County Road. Steve seconded, all ayes, motion carried. Jeanne moved to sign an Agreement to Cover the Costs of County Road No. 9 & 46 known as the Killion Road & Upper Inyan Kara County Road. Steve seconded, all ayes, motion carried. Also present were Cassie Simmons, Don Kokesh, Joe Baron, County Attorney and Melanie Wilmer, Road & Bridge Secretary.

Steve made a motion to go into executive session to discuss a personnel matter. Jeanne seconded, all ayes, motion carried.

The Board went into executive session at 11:37 o'clock A.M.

The Board went back into regular session at 12:10 o'clock P.M.

Adjourned for lunch at 12:12 o'clock p.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Tim Lyons, Growth and Development Administrator, gave a monthly report. Also present were Roger Connett, Member, CCLUP&ZC, Andrea Foster, Building and Grounds Assistant, Keyhole State Park, Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Jessica Weinman, Acting Superintendent, Devils Tower National Monument, Linda Tokarczyk, Rare Element Resources, Robyn Finch, Crook County Promotion Board, Raquel Croell, 911 Addressing Coordinator, Sheila Hansen, Homeland Security County Coordinator, Sarah Pridgeon, The Sundance Times and Joe Baron, County Attorney.

The following people gave an update on items of interest within their departments: Roger Connett, Andrea Foster, Jessica Weinman, Linda Tokarczyk and Wayne Garman. Discussion was held regarding the proposed name change to Devils Tower.

Steve moved to sign a comment letter regarding the sage grouse. Jeanne seconded, all ayes, motion carried.

Dell Atkinson, Northeast Wyoming Economic Development Coalition presented information regarding the services they offer and requested funding for FY15-16. Also present were Linda Tokarczyk, Rare Element Resources and Joe Baron, County Attorney.

Joe Baron, County Attorney, Tina Wood, Clerk of District Court, Melissa Jones, Deputy County Clerk, Brian Sebade, UW Extension Educator, Extension Office and Jill Mackey, County Library Director discussed the health insurance renewal plans.

Doug Wilson, Chief Information Officer, Powder River Energy Corporation gave an update on their activities. Also present were Joe Roth, Manager of Transmission and Substation Engineer, PRECORP, Joe Baron, County Attorney and Jill Mackey, County Library Director.

Tina Wood, Clerk of District Court, discussed employee salaries. Also present were Jeff Hodge, County Sheriff, Theresa Curren, County Assessor, Dianna Ewing, Deputy Clerk of District Court, Sheila Hansen, Homeland Security County Coordinator, Mary Kuhl, County Treasurer, Joe Baron, County Attorney, Jill Mackey, County Library Director and Sarah Pridgeon, The Sundance Times.

Jill Mackey, County Library Director, gave a monthly report. Steve moved to sign the Lease Agreement between the Town of Hulett and the Crook County Library Board. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

The meeting adjourned at 5:26 o'clock p.m. to meet in regular session on May 5 and 6, 2015 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

Kelly B. Dennis, Chairman

Steve J. Stahla, Member

Jeanne A. Whalen, Vice-Chairman

Attested: _____
Linda Fritz, County Clerk