

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, NOVEMBER 4, 2014**

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Steve Stahla, County Sheriff, Joe Baron, County Attorney and Trudy Materi, Property Transfer Clerk, Assessor's Office were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		159722.44
AFLAC	Insurance	1696.82
Blue Cross Blue Shield of Wyoming	Health Insurance	49715.11
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	52599.75
Great-West Trust Company, LLC	Deferred Compensation	730.00
NCPERS Wyoming	Life Insurance	192.00
New York Life Insurance Company	Life Insurance	522.28
VSP	Vision Insurance	632.27
WY Department of Workforce Services	Worker's Compensation	2620.19
Wyoming Retirement System	Retirement	33366.93
Wyoming Educator's Benefit Trust	Life Insurance	185.90
Clerk of District Court	Jury Account Funding	1500.00
A & B Welding Supply Co., Inc.	Welding Repair	106.08
AlSCO/American Linen	Shop Towels & Dust Mops	227.33
AT & T Mobility	Cell Phone	1547.27
Big Horn Tire Inc.	Tires & Batteries	1961.14
Black Hills Chemical Co.	Brush Assembly	293.99
Blakeman Propane Inc.	Propane	862.95
Cenex Fleetcard	Fuel	277.42
City of Gillette	Water	6.00
City of Sundance	Water, 1st Quarter Ambulance & Landfill Funding	2761.61
Classic LLC	Road Base Hauled	170245.08
Clinical Lab of the Black Hills	Autopsy	2440.80
Coastal Chemical Co., LLC	Gas & Diesel	28521.02
Cody Ballou	Gravel Hauling	7397.48
Coffee Cup Fuel Stop	Fuel	333.09
Collins Communications	Labor & Parts	635.39
Combined Laboratories Facility	Tests	28.00
Croell Redi-Mix	Road Base	15939.60
Crook County	Employer Paid Benefits from Grants	3182.77
Crook County Fair Board	Use Agreement Deposits	200.00
Crook County Medical Service Dist.	Prisoner Food & Meals	2112.68
Crook County Natural Resource District	1st & 2nd Quarter Funding	15000.00
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	273.86
Custom Auto & Truck	Parts & Labor	1689.05
Dakota Business Center	Maintenance/Copy Fee	89.40
Daly, Davidson & Sorenson, LLC	Court Appointed Attorney Fees	32.50
Dave Schroll	Contract Consultant	260.00
Decker's Market	Food for Jury & Groceries for Tax Sale	135.63
Department of Health	Rental for State Vehicle & 1st Quarter Payroll	10280.08
Double Star Computing	Onsite Computer Service & Computer Supplies	4076.93
Election Systems & Software	Ballot Coding & Ballots	8504.77
Gearhart Fuel & Repair, Inc.	Gas & Diesel	1528.83
Godfrey Brake Service & Supply	Parts & Labor	497.88
Grimm's Pump & Industrial Supply	Parts	205.73
HDR Engineering, Inc.	Bridge Hydraulics & Estimate	785.90
Heartland Paper Company	Courthouse Supplies	197.39
Hillside Pharmacy	Supplies	61.70
Howard White Construction	Installment for Contractor-Fire Cache	24812.98

Hulett Emergency Medical Services	2nd Quarter Ambulance Funding	666.69
Hulett Hardware	Supplies	18.98
Husker Steel	Cattle Guards	18528.00
Jeanne Whalen	Mileage	179.76
Joseph Michael Baron	Reimbursement for Supplies	32.82
Karen's Delivery Co.	Delivery	68.00
Kreuter Automotive	Parts & Labor	2833.27
Lenzes Printing	Paper	80.00
Lyle Signs, Inc.	Street Signs	144.28
Matthew Bender & Co., Inc.	WYO Code Citator	112.43
Max Robert Masters	Mapping Contract & GIS Consulting	3000.00
Medibadge, Inc.	Stickers	90.30
Melanie Wilmer	Supplies for Meeting	15.00
Midwest Cancer Screening	Supply Shipping Charge	3.22
Mullinax Coal Sales	Coal	490.00
Northern WY Mental Health Center	County Funding	2500.00
Office of State Lands & Investments	Waterous Floto Pump	5312.00
Paetec	Telephone	175.11
Paradise Foods	Gas	205.78
Patricia J. Voll, FNP	FP Clinic Hours	420.00
Pitney Bowes Inc.	Supplies	19.99
Pocket Press	Law Books	197.78
Powder River Energy Corp.	Electricity	4317.21
Powder River Office Supply, Inc.	Supplies	799.51
Quality Agg & Construction, Inc.	J Base	2994.81
Quality Hardware & Supply	Parts	9.99
Randco Tanks & Equipment	Parts	337.79
Range Telephone Cooperative, Inc.	Telephone	607.98
Robert's Machine & Repair	Parts & Repairs	903.26
Rosencranz Construction	Labor to Prep for Bridge Pour	3150.00
Sanofi Pasteur, Inc.	Fluzone	12860.93
Schutz Foss Architects, PC	Design Services	974.75
Smilemakers	Stickers	128.97
Spearfish Regional Hospital	X-Rays	763.00
Stephen C. Sisk	Viewer Fees	83.04
Sundance Dillon's Hardware Inc	Supplies	217.48
Sundance Equipment Company	Parts	3056.72
Sundance State Bank	Direct Deposit Fees	6.40
Sundance Subway	Cookie Platter	5.00
Sundance Times	Publishing	9686.38
Timberline Services Inc.	Road Base	5186.78
Titan Machinery	Hose	39.07
Tongue River Communications	Jail Cable	66.00
Top Office Products, Inc.	Copy Charges & Supplies	819.44
Tower Valley Ag Supply	Gas & Diesel	4925.20
Town of Hulett	Water	62.80
Town of Moorcroft	Water	63.00
Town of Pine Haven	2nd Quarter Ambulance Funding	666.69
Tracker Software Corporation, Inc.	Pubworks Cost Accounting Software	731.00
Tracy Motor Company	Supplies	770.64
Tyler Technologies, Inc.	Tax Wise Services Management & Implementation	770.00
UNUM	Disability Insurance	273.86
Urbin Law Office, LLC	Court Appointed Attorney Fees	106.84
US Post Office	Box Rent	50.00
Visa	Supplies & Travel Expenses	4729.26
Walmart Community/GECRB	Office Supplies	79.29
Watchguard Video	Mounting Kit, Template & Bracket	180.00
Wayne Ballou Trucking	Contract Hauling	4652.51
Western Printing, Inc.	General Election Cards	408.18
Western Stationers	Supplies	180.29
White's Queen City	Repairs to Vehicle	864.76
WPCI	Random Pool Mgmt.	100.00
WY Department of Transportation	Project Expenditures	700.45
WY Department of Workforce Services	Worker's Compensation	577.34
WY Retirement System	Fireman's Retirement Fund	237.50
Wyoming Association of County Ag Agents	Dues	100.00
Wyoming Clerks of the District Court Assoc.	Annual Dues	125.00
Wyoming Machinery Company	Parts	1996.98
Wyoming State 4-H Foundation	Membership Dues	100.00

Wyoming State Bar	Annual License Fees	706.00
Wyoming T2 Center	LPA Certification	45.00
Total		719021.27

The following monthly collections were collected:

County Clerk	\$13,919.00
County Sheriff	\$12,839.60
Clerk of District Court	\$2,962.58

On December 2, 2014 at 10:45 o'clock a.m. the Board will make the following Board appointments:

One Crook County Predatory Animal Control Board Member representing Non-Agricultural – Three Year Term

One Crook County Predatory Animal Control Board Member representing Sportsmen and Hunters – Three Year Term

All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before December 2, 2014 at 10:45 o'clock a.m.

Kelly moved to a Grant Award Agreement between the Wyoming Office of Homeland Security and Crook County for Project ID: 14-GPD-CRO-LC-HLC14. Jeanne seconded, all ayes, motion carried.

Jeanne moved to accept the Disclosure Statement for Investment of Public Funds from Cort Cundy. Kelly seconded, all ayes, motion carried.

Gari Gill, County Fire Warden, gave a monthly report on fire and homeland security. Also present was Levi Jensen, City of Gillette.

Morgan Ellsbury, Road and Bridge Foreman, Levi Jensen, City of Gillette, Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator and Sarah Pridgeon, Sundance Times were present for the public hearing for the Pipeline Application on the Gillette Madison Pipeline, to determine if the City of Gillette has substantially complied with the Policy on the Installation of Commercial Pipelines Along or Across County Roads; has mitigated the actual and reasonable public health and safety concerns as it actually reasonably relates to affected county roads known as the Donkey Creek Road No. 218 and Wessex Road No. 112 west of Moorcroft between Wyoming Highway 51 and the BNSF Railroad; grant or disallow the Commercial Pipeline Licenses and determine if a second hearing is necessary. Oral comments were received, discussion was held and there were no objections. Kelly moved to approve a County Road Use and Fire Agreement by and between Crook County, Wyoming and City of Gillette and a Commercial Pipeline License Along or Across Wessex County Road No. 112 between Crook County, Wyoming and the City of Gillette and a Commercial Pipeline License Along or Across Donkey Creek County Road No. 218 between Crook County, Wyoming and the City of Gillette. Jeanne seconded, all ayes, motion carried. The Board determined there will not be a need for a second hearing since there were no objections presented.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present was Joe Baron, County Attorney.

Jeanne moved to approve a Utility License Upon County Road No. 164 known as the New Haven-Oshoto Road between Crook County, Wyoming and RT Communications. Kelly seconded, all ayes, motion carried.

Adjourned for lunch at 12:02 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, County Library Director and Tamara Baron, Member, Crook County Library Board, gave a monthly report. Tamara Baron, Member, Crook County Library Board, gave an update on the County Board Training. Jeanne moved to appoint the following to fill the vacancy on the Crook County Library Board:

Tam L. Hedges - Crook County Library Board Member – Unexpired term, which expires June 2017.

Kelly seconded, all ayes, motion carried.

Peggy Boardman, Judy Hutchinson, Sandi Kellogg and Judy Bettmann, Members, Crook County Fair Board, gave a monthly report and requested permission to hire a Crook County Fairgrounds Maintenance/Activities person. The Board approved their request. Becky Tinsley, County Public Health Nurse Manager, gave a monthly report and introduced Carol Stutzman, RN, Crook County Public Health Department. Jeanne moved to approve an Interagency Agreement Between Wyoming Department of Health, Division of Healthcare Financing and Crook County Public Health Nursing. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney and Mary Kuhl, County Treasurer.

At 1:45 o'clock p.m. Jeanne moved to go into executive session pursuant to Wyoming Statute 16-4-405 (a) (ix) of the Wyoming Executive Session Law and 5 USCA 552 (b) (5) of the Freedom of Information Act, to consider or receive any information classified as confidential by law. Kelly seconded, all ayes, motion carried.

The Board went back into regular session at 1:55 o'clock p.m.

The meeting adjourned at 1:57 o'clock p.m.

Wednesday, November 5, 2014

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present was Morgan Ellsbury, Road and Bridge Foreman.

At 8:31 o'clock a.m. the Board took a break.

At 8:52 o'clock a.m. the Board went back into regular session.

Jeanne moved to approve a Memorandum of Understanding between Crook County and the Town of Pine Haven for Assigning New E911 Addresses and Maintaining the Existing E911 Addressing System in the Incorporated Area of the Town of Pine Haven, Wyoming and a Memorandum of Understanding between Crook County and the Town of Hulett for Assigning New E911 Addresses and Maintaining the Existing E911 Addressing System in the Incorporated Area of the Town of Hulett, Wyoming and a Memorandum of Understanding between Crook County and the Town of Moorcroft for Assigning New E911 Addresses and Maintaining the Existing E911 Addressing System in the Incorporated Area of the Town of Moorcroft, Wyoming. Kelly seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

At 9:14 o'clock a.m. Jeanne moved to go into executive session pursuant to Wyoming Statute 16-4-405 (a) (ix) of the Wyoming Executive Session Law and 5 USCA 552 (b) (5) of the Freedom of Information Act, to consider or receive any information classified as confidential by law. Kelly seconded, all ayes, motion carried.

The Board went back into regular session at 9:36 o'clock a.m.

Morgan Ellsbury, Road and Bridge Foreman, gave a monthly report. Also present were Joe Baron, County Attorney, Melanie Wilmer, Road and Bridge Secretary, Sarah Pridgeon, Sundance Times, Will West, Darla West and Cassie Simmons.

The Board received an Official Withdrawal of the Amended Petition to Vacate a Portion of County Road No. 35 and Opposition to Development of the Road that was received on September 29, 2014. The Board will have the County Attorney prepare an Order.

Kelly recused himself from this discussion and left the room. Cassie Simmons discussed concerns on a bridge on Killion's up Inyan Kara Creek County Road No. 9. The County will be submitting a claim to the insurance company for damages.

Will West and Darla West discussed a Road Maintenance and Use Agreement on New Haven County Road No. 105.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end October 2014:

Total Receipts		\$2,186,315.89
Disbursements:	Towns	\$5,509.08
	County Boards	\$27,508.31
	State & Local School	\$132,922.97
	DOT/DOR/Rebate	\$129,347.65
	Redemption/S. Park	\$2,579.07
	Total	\$297,867.08

Adjourned for lunch at 12:01 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator, gave a monthly report. Also present were Linda Tokarczyk, Rare Element Resources (RER), Steve Kozel, USDA Forest Service, Terry Lee, Keyhole State Park, Joe Baron, County Attorney, Matt Davis, PRECorp, Tracy Jones, PRECorp, Sarah Pridgeon, Sundance Times and Julie Reeves, U.S. Fish and Wildlife Service (per conference call).

The following people gave an update on items of interest within their departments: Steve Kozel, USDA Forest Service; Terry Lee, Keyhole State Park and Linda Tokarczyk, RER.

Julie Reeves, U.S. Fish and Wildlife Service, discussed the recent public hearings that were held regarding the proposed listing of the Northern Long-Eared Bat and also discussed having a public hearing in Crook County on December 2, 2014 at 6:00 o'clock p.m. in the Community Room at the Courthouse Basement in Sundance, Wyoming.

Matt Davis and Tracy Jones, PRECorp, gave an update on items of interest.

Jeanne moved to approve an Order Accepting Withdrawal of Petition to Vacate a Portion of the Green Mountain & Inyan Kara County Road No. 35. Kelly seconded, all ayes, motion carried.

Present for the continued public hearing for a Renewal of Retail Liquor License were Richard Nelson, Heather Gonzales, Tim Lyons, Growth and Development Administrator, Joe Baron, County Attorney and Dean Finkenbinder, Manager, Consumer Health Services, Wyoming Department of Agriculture (per conference call).

Written and oral comments were received. Dean Finkenbinder, Manager, Consumer Health Services, Wyoming Department of Agriculture, was sworn in and gave testimony.

Kelly moved to approve the following:

Richard A. Nelson dba Fort Devils Tower - Renewal of Retail Liquor License

Jeanne seconded, all ayes, motion carried.

Jeanne moved to suspend the following:

Richard A. Nelson dba Fort Devils Tower - Retail Liquor License

until Richard A. Nelson dba Fort Devils Tower, fulfills the state requirements outlined in an Order Suspending Retail Liquor License. Kelly seconded, all ayes, motion carried.

Kelly moved to approve an Order Suspending Retail Liquor License in the matter of the Retail Liquor License issued to Richard A. Nelson (d/b/a) Fort Devils Tower. Jeanne seconded, all ayes, motion carried.

The meeting adjourned at 4:13 o'clock p.m., to meet in regular session on December 2 and 3, 2014 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman

Attested: _____

Connie D. Tschetter, County Clerk