

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, APRIL 1, 2014**

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

Mary Kuhl, County Treasurer, Steve Stahla, County Sheriff, Lisa Fletcher, County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

Jeanne moved to approve a 2014 Annual Operating and Financial Plan Modification #05 Exhibit A Cooperative Law Enforcement Annual Operating Plan and Financial Plan Between the Crook County Sheriff's Department and the USDA, Forest Service Black Hills National Forest. Kelly seconded, all ayes, motion carried.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		153684.37
AFLAC	Insurance	1682.59
Blue Cross Blue Shield of Wyoming	Health Insurance	53810.03
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	50024.99
Great-West Trust Company, LLC	Deferred Compensation	780.00
NCPERS Wyoming	Life Insurance	208.00
New York Life Insurance Company	Life Insurance	480.23
VSP	Vision Insurance	646.79
WY Department of Workforce Services	Worker's Compensation	2106.19
Wyoming Retirement System	Retirement	30213.06
Wyoming Educator's Benefit Trust	Life Insurance	192.66
A & B Welding Supply Co., Inc.	Doublepack (Torch to Hose)	70.80
Aiphone	Intercom Repair	81.26
AlSCO/American Linen	Shop Towels & Dust Mops	275.96
American Welding & Gas, Inc.	Parts	93.94
AT Conference	Conferencing Services	18.95
AT & T Mobility	Cell Phone	1217.12
Bearlodge Engineering & Surveying	Engineering Services	1077.50
Becky Tinsley	Phep Meals for Drills	60.00
Big Horn Telecom	Conference Phone	863.50
Big Horn Tire Inc.	Batteries & Tires	4388.56
Bighorn Hydraulics Inc.	Hose Assembly	180.40
Black Hills Chemical Co.	Delimer & Vac Bags	219.55
Blakeman Propane Inc.	Propane, Regulator & Pigtail	139.40
Brian Sebade	Mileage	23.52
Campbell County Sheriff's Office	Juvenile Inmate Housing	225.00
Cardinal Health 411, Inc.	Vaccines	377.68
Cassidys Seed & Feed	Salt	284.20
CCFV/SAD, Inc.	County Funding	3500.00
Cenex Fleetcard	Fuel	6264.48
City of Gillette	Water	6.00
City of Sundance	Water, 3rd Quarter Ambulance & Landfill Funding	2591.15
Climate Control Systems & Service	Handheld Display for Chiller, Labor & Mileage	1631.70
Clinical Lab of the Black Hills	Autopsy	2151.00
Coastal Chemical Co., LLC	Bulk Fuel	24276.13
Coffee Cup Fuel Stop	Fuel	122.14
Contech Engineered Solutions LLC	Arch Bridge Structures	26531.66
Crescent Electric Supply Company	Jail Lighting Upgrade	1115.52
Croell Redi-Mix	Road Base	9451.95
Crook County	Employer Paid Benefits from Grants	1051.66
Crook County Medical Service Dist.	Prisoner Food & Meals	3278.71
Crook County Senior Services	3 Quarters of Funding	5000.01
Crook County Treasurer	Postage	83.01
Dakota Business Center	Contract Base Rate	80.40
Dakota Rental	Pressure Washer Hot & Parts	251.67
Decker's Market	Groceries	21.11
DOT, FHWA	WY Flap 129 Sand Creek Rd Project	1426.09

Double Star Computing	Onsite Computer Service & Equipment	1126.94
Environmental Systems Research Inst.	ARCGIS Online Plan	6605.48
Firesteel Well Service, Inc.	Use of Loader at Shale Pit	315.00
Fleetpride	Mirror Glass	308.66
Fresh Start Convenience Stores, Inc.	Pizza for Meeting	24.99
Gantz Backhoe Service	Contract Hauling	836.10
Gari G. Gill	Snow Removal	135.00
Gearhart Fuel & Repair, Inc.	Gas & Diesel	7031.93
Glaxosmithkline	Havrix, Pfsnondlsyr	219.60
Grimm's Pump & Industrial Supply	Pressure Washer & New Fuel Stations	131254.41
Heartland Paper Company	Courthouse Supplies	197.85
Hillside Pharmacy	Supplies	178.73
Hulett Hardware	Parts & Paint	56.17
Industrial Communications &	Contract Payment	34151.62
Inmate Services Corporation	Inmate Transportation	850.00
Jim's Heating AC & Refrigeration Inc.	Immunization Refrigerator Repair	1541.52
Joseph Michael Baron	Mileage	76.16
Joshua Idler	Snow Removal	525.00
Karen's Delivery Co.	Delivery	29.00
Kelly B. Dennis	Mileage	67.20
Kimball Midwest	Parts	460.96
Linda S. Fritz	Mileage	30.24
Local Government Liability Pool	FY15 Contributions	27200.00
Lyle Signs, Inc.	Road Signs	516.22
Maplogic Corporation	Annual Software Maint.	250.00
Max Robert Masters	Mapping Contract for GIS & Subdivisions	3000.00
Moorcroft Leader	Publishing & Subscription	339.01
Mullinax Coal Sales	Coal	873.76
National Assoc. of Court Management	NACM Membership Dues	125.00
National Sheriff's Association	NSA Membership Dues	54.00
Norco, Inc.	Fire Extinguishers for Fuel Station	314.10
Northplains Services, LLC	Gravel Hauling	55503.88
Northwest Pipe Fittings, Inc.	Spindles	183.68
Office of State Lands & Investments	Maint. Class & Parts	1374.64
Paetec	Telephone	176.96
Patricia J. Voll, FNP	FP Clinic Hours	280.00
Pennington County Firefighters' Assoc.	Registration	25.00
Plainsman Printing, Inc.	Supplies	5113.18
Powder River Energy Corp.	Electricity	4430.05
Powder River Office Supply, Inc.	Supplies	284.29
Quality Agg & Construction, Inc.	Shale	50046.00
Quality Hardware & Supply	Supplies	41.06
Quill Corporation	Supplies	181.95
Range Telephone Cooperative, Inc.	Telephone	5644.01
Ringer Law, P.C.	Court Appointed Attorney Fees	42.00
Robert's Machine & Repair	Parts & Labor	6559.90
Rocky Mountain Fire Systems, Inc.	Smoke Detectors	148.75
RT Communications	Telephone	705.47
SD Wildland Fire Suppression Division	Fire Reimbursement	142.85
Security Insurance Agency Inc.	Renewal-Position Bonds	348.00
Snap-On Tools	Diagonal Cutter	42.75
Steve J. Stahla	Washer & Dryer for Detention	2231.91
Sundance Dillon's Hardware Inc	Supplies	242.57
Sundance Electric Inc.	Electrical & Lighting Work Done	4241.76
Sundance Equipment Company	Parts	3537.34
Sundance Signs & Graphics	Vehicle Graphics	290.00
Sundance State Bank	Direct Deposit Fees	6.40
Sundance Times	Publishing & Subscription	1136.00
Theresa L. Curren	Kleenex	13.65
Timberline Services Inc.	Rotomillings	46742.56
Tongue River Communications	Cable	63.00
Top Office Products, Inc.	Copy Charges & Supplies	1262.88
Tower Valley Ag Supply	Gas & Diesel	6330.61
Town of Hulett	Water	54.80
Town of Moorcroft	Water	63.00
Town of Pine Haven	2nd Quarter Ambulance Funding	666.68
Tracy Motor Company	Parts	2114.02
Trudy J. Materi	Supplies	46.45

Tyler Technologies, Inc.	Server Migration	500.00
UNUM	Disability Insurance	273.86
Urbin Law Office, LLC	Court Appointed Attorney Fees	362.07
UW Extension	Car Pooling	355.95
Vehicle Lighting Solutions, Inc.	Mounting Kits	341.89
Visa	Supplies & Travel Expenses	2507.52
Volunteer Fireman's Retirement Fund	Volunteer Firemen's Pension Fund	275.00
Western Stationers	Supplies	2431.52
WPCI	Drug Screen & Review	28.50
WY Department of Transportation	Project Expenditures	1492.70
WY Department of Workforce Services	Worker's Compensation	344.18
WY Retirement System	Rehired Retiree Contributions	1127.66
Wyoming Fire Chiefs Association	Membership Fees	100.00
Wyoming Gal Program	Gal Fees	1050.27
Wyoming Law Enforcement Academy	Court Security	250.00
Wyoming Machinery Company	Parts	21.00
Wyoming Police Service Dog Association	K-9 Dues	60.00
Wyoming State Forestry Division	FY 2015 Premium	10387.76
WYOPASS	Membership Fees	330.00
Total		833561.29

The following monthly collections were collected:

County Clerk	\$13,268.00
County Sheriff	\$7,945.50
Clerk of District Court	\$2,406.54
Public Health (February)	\$6,657.60

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end March 2014:

Total Receipts		\$750,402.45
Disbursements:	Towns	\$2,194.23
	County Boards	\$9,120.03
	State & Local School	\$61,651.37
	DOT/DOR/Rebate	\$121,410.45
	Redemption/S. Park	\$3,180.56
	Total	\$197,556.64

Upon the recommendation from the County Clerk, Kelly moved to approve the Election Districts and Precincts and designate the Polling Places as follows:

2014 ELECTION DISTRICTS AND PRECINCTS AND POLLING PLACES

<u>Election District & Precinct No.</u>	<u>Name of Polling Place & Location</u>
01 - 01 Sundance Inside North	Courthouse Basement, 309 Cleveland Street, Sundance
01 - 02 Sundance Inside South	Courthouse Basement, 309 Cleveland Street, Sundance
02 - 02 Sundance Outside	Courthouse Basement, 309 Cleveland Street, Sundance
03 - 03 Beulah	Beulah Community Building, 5860 Old Hwy 14, Beulah
07 - 07 Aladdin	Aladdin Community Building, 3997 State Hwy 24, Aladdin
09 - 09 Alva	Alva Church, 11 Main Street, Alva
11 - 11 Tower Junction	RAM Center, 18048 US Hwy 14, Sundance
12 - 12 Elmore	Barton Ranch Voting Booth, 48 Inyan Kara Creek Road, Sundance
13 - 13 Hulett Outside	Hulett Civic Center, 145 Main Street, Hulett
14 - 14 Hulett Inside	Hulett Civic Center, 145 Main Street, Hulett
15 - 15 Pine Haven	Pine Haven Town Hall, 24 Waters Drive, Pine Haven
16 - 16 Moorcroft Outside	Moorcroft Public Safety Building, 111 West Converse Street, Moorcroft
18 - 01 Moorcroft West Side	Moorcroft Public Safety Building, 111 West Converse Street, Moorcroft
18 - 02 Moorcroft East Side	Moorcroft Public Safety Building, 111 West Converse Street, Moorcroft
23 - 23 New Haven	New Haven Community Building, 99 Mule Creek Road, New Haven
24 - 24 Colony	Colony Community Building, 471 US Hwy 212, Colony
26 - 26 Oshoto	Oshoto Community Building, 1101 Cabin Creek Road, Oshoto

Jeanne seconded, all ayes, motion carried.

The Board reviewed the applications received for the Crook County Commissioners Scholarships. Kelly moved to award the Crook County Commissioners Scholarships to the following applicants:

- Hulett-----Zoe Adella Sue Penning and Monica Susan Fowlkes
- Moorcroft-----Jessica Ann Grubbs
- Sundance-----No Applicant
- First Alternate-----Morgan Roxanne Cummings
- Second Alternate---Coulter C. Buhler

Jeanne seconded, all ayes, motion carried.

Kelly moved to rescind the motion to award the Crook County Commissioners Scholarships to the applicants due to the deadline to receive the scholarship applications is not over. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman, gave a monthly report. Also present was Jim Bush.

Jeanne moved to approve three (3) Right-of-Way Easements and Consent to the Establishment or Alteration of Crook County Road No. 129 Known as the Sand Creek County Road from Reinecke Oxyoke Ranch, Inc., Patrick L. Donahue and Haiar Enterprises, Inc. to the County of Crook of the State of Wyoming. Kelly seconded, all ayes, motion carried.

Jim Bush discussed redevelopment of Green Mountain and Inyan Kara County Road No. 35. Kelly moved to approve an Agreement to Cover the Cost of Survey by and between Crook County, Wyoming and Jim Bush. Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 12:03 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, County Library Director, Marge Myers and Tami Baron, Members, Crook County Library Board, gave a monthly report. Tami Baron reported to the Board the response she has received for the possible Board Training and discussion was held. It was determined to have the training in January and the Board will budget to fund the training. Sandi Kellogg, Member, Crook County Fair Board and Linda Schelldorf, County Fair Coordinator/Secretary, gave a monthly report. Becky Tinsley, County Public Health Nurse Manager, gave a monthly report. Also present was Tina Wood, Clerk of District Court.

Sara Fleenor, University of Wyoming 4-H Educator and SFC Mark Hansen, presented a Proclamation to Proclaim April 2014 as The Month of the Military Child. Kelly moved to adopt the Proclamation as presented. Jeanne seconded, all ayes, motion carried. Sara Fleenor, University of Wyoming 4-H Educator, gave a monthly report.

Cheryl Hageman, Willis of Colorado, Inc. (per conference call), presented a health/dental/vision insurance proposal from Wyoming Educators' Benefit Trust (WEBT) for Fiscal Year 2014-2015 for Crook County employees. Jeanne moved to keep the same plan for the Health/Dental Insurance that we currently have with WEBT with no plan changes, deletions or additions with the County paying the same percentage as last year. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Steve Stahla, County Sheriff.

Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator, Morgan Ellsbury, Road and Bridge Foreman, Steve Stahla, County Sheriff, Mary Kuhl, County Treasurer and Lisa Fletcher, County Assessor were present to discuss the Scoping Process for the Forest Service Bear Lodge Project for RER's Plan of Operation. Also present was Sarah Pridgeon, Sundance Times.

Mike Griffin and Ralph Knode, Strata Energy, Inc. and Morgan Ellsbury, Road and Bridge Foreman, discussed a proposed revision to a Memorandum of Understanding for Improvement and Maintenance of Crook County Roads Providing Access to the Ross ISR Project. Kelly moved to approve a Memorandum of Understanding for Improvement and Maintenance of Crook County Roads Providing Access to the Ross ISR Project. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Mary Kuhl, County Treasurer and Sarah Pridgeon, Sundance Times.

The meeting adjourned at 4:37 o'clock p.m.

Wednesday, April 2, 2014

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Lisa Fletcher, County Assessor, presented a tax roll cancellation and two rebates. Kelly moved to approve the following tax roll cancellation and two rebates: 2011-75; 2011-76 and 2012-53. Jeanne seconded, all ayes, motion carried

The Board reviewed the applications received for the Crook County Commissioners Scholarships. Jeanne moved to award the Crook County Commissioners Scholarships to the following applicants:

Hulett-----Zoe Adella Sue Penning and Monica Susan Fowlkes
Moorcroft-----Joseph Christian Clonch
Sundance-----No Applicant
First Alternate-----Morgan Roxanne Cummings
Second Alternate----- Jessica Ann Grubbs
Third Alternate-----Reba Jean Dorsett

Kelly seconded, all ayes, motion carried.

The Board worked on their budget requests for the 2014-2015 Fiscal Year Budget.

Gari Gill, County Fire Warden/Interim Homeland Security County Coordinator (per conference call), gave a monthly report. Larry Majerus, Deputy Director, Office of Homeland Security, State of Wyoming (per conference call), explained the review process on the funding for the 4007-DR-WY Flood Grant and informed the Board it is under review with FEMA. Discussion was held on the Homeland Security County Coordinator position. Jeanne moved to approve a 2014 Wildland Fire Management Annual Operating Plan Crook County, Wyoming between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD), USDA Forest Service

