

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN  
SUNDANCE, CROOK COUNTY, WYOMING**

**WEDNESDAY, JANUARY 2, 2013**

8:03 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Kelly moved to approve to leave the officers the same as 2012, James W. Hadley as Chairman and Kelly B. Dennis as Vice-Chairman of the Board of Crook County Commissioners. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve the following:

- Official depositories for the County 2013:
- Sundance State Bank-Sundance, Wyoming
- Pinnacle Bank-Moorcroft, Wyoming
- Summit National Bank-Hulett, Wyoming
- Wyo-star Investment pool (through Wyoming State Treasurer at Cheyenne, WY)
- Wells Fargo

Authorize Mary Kuhl, County Treasurer to invest the County funds according to Wyoming Statutes and reaffirm Resolution 8-1996 Statement of Investment Policy for Crook County.

Authorize acceptance of negotiable paper as stated in Wyoming Statutes 18-3-505 and allow the lender credit card.

Kelly seconded, all ayes, motion carried.

Jeanne moved to appoint Chairman Jim Hadley, in his absence Vice-Chairman Kelly Dennis or Member Jeanne Whalen, as Crook County's voting member of the Wyoming County Commissioners' Association. Kelly seconded, all ayes, motion carried.

Kelly moved to appoint Jeanne Whalen as Crook County Volunteer Firefighters Association Advisory Board Member. Jeanne seconded, all ayes, motion carried.

Kelly moved to appoint Jim Hadley as the Crook County Employer Representative with Western Pathology Consultants, Inc. Jeanne seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, Lisa Fletcher, County Assessor and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

The following bills were paid:

Total Wages		156142.35
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		<u>ALLOWED</u>
AFLAC	Insurance	2055.60
Blue Cross Blue Shield of Wyoming	Health Insurance	51808.25
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	45396.89
NCPERS Wyoming	Life Insurance	208.00
New York Life Insurance Company	Life Insurance	502.84
Orchard Trust Company	Deferred Compensation	910.00
VSP	Vision Insurance	637.69
WY Department of Workforce Services	Worker's Compensation	2461.16
Wyoming Retirement System	Retirement	29245.92
Wyoming Educator's Benefit Trust	Life Insurance	192.66
4-H Foundation	Membership Dues	90.00
A & B Welding Supply Co., Inc.	Safetube	22.76
A.D.I. Insurance Agency	Additional Premium	263.00
Action Communications, Inc.	Motorola CM 300 w/Accessories	5040.00
AlSCO/American Linen	Shop Towels & Dust Mops	380.45
AT & T Mobility	Cell Phone	1187.11
Bearlodge Engineering & Surveying	Work to Date	2662.50
Bickle Truck & Diesel Service	Repairs	2870.75
Big Horn Tire Inc.	Batteries & Tires	3974.14
Black Hills Chemical Co.	Supplies	305.92
Brian Sebade	Mileage, Supplies & Travel Reimbursement	323.73
Bullberry Systems, Inc.	Software Maintenance	1500.00
Capital Industries	Particle Mulcher Hyd Kit for Grader	1566.71
City of Gillette	Water	6.00
City of Sundance	Water & County Funding	2374.36

CLS Services	Contract Hauling	41853.15
Cody Ballou	Contract Hauling	12378.02
Collins Communications	Cable Programming	141.00
Combined Laboratories Facility	Testing	12.00
Consolidated Engineers, Inc.	Professional Fees	20875.94
Contractors Supply Inc.	Tripod	42.00
Control Solutions, Inc.	Supplies	258.00
Crescent Electric Supply Company	Lamps	272.26
Croell Redi-Mix	Base Course	16445.30
Crook County	Employer Paid Benefits from Grant	1050.57
Crook County Medical Service Dist.	Prisoner Food & Meals	2396.22
Crook County Public Health	Flu Shots	375.00
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	1167.19
Custom Auto & Truck	Parts & Labor	656.12
Dakota Business Center	Contract Base Rate Charges & Supplies	98.74
Decker's Market	Supplies	32.20
Dione Moon	CPR & AED Certifications	36.00
Double Star Computing	Onsite Computer Service & Power Supply	1169.95
DRM Inc.	Mona Rd Bridge at Beaver Creek Project	19072.18
Election Systems & Software	Battery Pack	2.25
Empire Ranch, Inc.	Annual Water Source Agreement	500.00
Environmental Systems Research Inst.	Primary Maintenance	1754.25
Farmer's Co-op Assoc.	Diesel	2133.94
First Northern Bank of Wyoming	Retainage Fee-Mona Rd Bridge at Beaver Crk Project	3751.84
Fremont Motor Co.	2012 Dodge	26220.00
Gari G. Gill	Snow Removal, Meals & Mileage	1417.14
Godfrey Brake Service & Supply	Chain Hooks	292.00
Gundy's Repair	3rd Quarter Maintenance Contract	2042.42
Hills Products Group, Inc.	Posts	291.55
Hillside Pharmacy	Supplies	44.03
Jack's Truck & Equipment	Repairs, Parts & Credit	691.75
James A. Pridgeon	ARRL/VEC Test Fees	75.00
Joseph Michael Baron	Motel, Meals & Mileage	275.41
Joshua Idler	Snow Removal	108.00
Karen's Delivery Co.	Delivery	13.00
Kathleen R. Allen	Mileage	148.75
Kelly B. Dennis	Mileage	119.88
Kimball Midwest	Parts	324.87
Lenzes Printing	Envelopes	227.85
Lubrication Services LLC	Oil	2984.43
Lyle Signs, Inc.	Signs	352.60
Marlette Snoozy	Mileage	101.01
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2100.00
Micro Solutions Computers	Repairs to Printer	360.35
Midwest Cancer Screening	Pap Smears	31.60
Moorcroft Leader	Classified Ad	349.58
Movin' On Kennels	Dog Food	65.11
Mullinax Coal Sales	Coal	1980.81
Municipal Emergency Services	Pants	763.59
NADA Appraisal Guides	Registration Book Renewal	172.00
Norco, Inc.	Lens for Safety Glasses	32.08
Paetec	Telephone	182.65
Pitney Bowes Global	Leasing Charges	414.66
Pix Etc.	Dry Cleaning	50.22
Powder River Energy Corp.	Electricity	3921.98
Powder River Office Supply, Inc.	Supplies	794.04
Quality Agg & Construction, Inc.	Jbase & Rip Rap	48089.49
Quality Hardware & Supply	Diesel	24.00
Quill Corporation	Supplies	341.84
Range Telephone Cooperative, Inc.	Telephone	3038.52
Raquel Croell	Mileage & Postage	95.49
Regional Health	Morgue Use	379.00
RG Trucking	Contract Hauling	23242.84
RT Communications	Telephone	701.38
Sand Creek Trading Post LLC	Fuel	44.14
Sara Fleenor	Meals, Mileage & Supplies	190.67
Schelldorf Ranch	Annual Water Source Agreement	500.00

Schutz Foss Architects, PC	Design Services	3156.50
Scull Construction Service Inc.	Contractor for Elevator Addition	59220.25
Spencer Fluid Power	Supplies	20.92
State of Wyoming	TSO & ADABAS Services	1.25
Sturdevant's Auto Parts	Parts	305.29
Sundance Dillon's Hardware Inc.	Supplies	183.63
Sundance Electric Inc.	Add Outside Recpt.	429.58
Sundance Equipment Company	Parts	42.14
Sundance Fas-Break	Windshield Repair	60.00
Sundance Sign & Graphics	Vehicle Graphics	320.00
Sundance State Bank	Direct Deposit Fees	9.62
Sundance Times	Publishing & Subscription	897.00
Thomas J. Adams	Boot Allowance	75.00
Thos Y. Pickett & Co., Inc.	2013 Valuation Contract-Jan. Installment	1000.00
Tongue River Communications	Jail Cable	59.00
Top Office Products, Inc.	Copy Charges & Supplies	783.09
Tower Valley Ag Supply	Gas & Diesel	5776.16
Town of Hulett	Water & Landfill Funding	2048.50
Town of Moorcroft	Water	52.45
Tracy Motor Company	Supplies	1524.74
UNUM	Disability Insurance	263.67
UW Cooperative Extension Service	Car Pooling	317.52
Visa	Supplies & Travel Expenses	3866.06
Wayne Ballou Trucking	Contract Hauling	11865.98
West River International, Inc.	Parts	549.01
Western Stationers	Supplies	1168.03
Wex Bank	Fuel	189.33
WPCI	Drug Screen & Data Review	28.50
WY Department of Transportation	Project Expenditures	563.21
WY Department of Workforce Services	Worker's Compensation	334.97
WY Retirement System	Rehired Retiree Contributions	1129.53
Wyoming Machinery Company	Parts & Repairs	13338.77
Wyoming Sheriff's Association	Membership Dues	300.00
Total		673793.08

The following monthly collections were collected:

County Clerk	\$8,026.00
County Sheriff	\$2,806.22
Public Health	\$2,356.56

Kelly moved to accept the Disclosure Statement for Investment of Public Funds from Lee Jay. Jeanne seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end December 2012:

Total Receipts		\$3,369,250.89
Disbursements:	Towns	\$166,493.01
	County Boards	\$388,129.63
	State & Local School	\$3,026,423.41
	DOT/DOR/Rebate	\$112,305.49
	Redemption/S. Park	\$2,263.08
	Total	\$3,695,614.62

The Board did a Ribbon Cutting for the new ADA compliant courthouse elevator which was funded by a grant received from the Wyoming Business Council. Also present were Dave Spencer, Wyoming Business Council, Randy Gill, Facilities Maintenance Foreman, Katie Allen, Road and Bridge Secretary and Jeff Moberg, The Sundance Times.

The Board reviewed the Board applications that they received.

Kelly moved to re-appoint the following:

- Lee Hauber - Crook County Weed and Pest Director, Area 2 – Four Year Term
- LeRoy Curren - Crook County Weed and Pest Director, Area 3 – Four Year Term
- David Moline - Crook County Weed and Pest Director, Area 4 – Four Year Term

Jim seconded, discussion was held, Kelly voted aye, Jeanne voted nay, Jim voted aye, motion carried.

Jeanne moved to re-appoint the following:

- Andrea Wood - Crook County Fair Board Member – Five Year Term

Kelly seconded, all ayes, motion carried.

Kelly moved to re-appoint the following:

- Roger Connert - Northeast Wyoming Economic Development Coalition Director, representing Private Sector – Three Year Term

Jeanne seconded, all ayes, motion carried.

Also present were Bob Gilbert, Crook County Weed and Pest, Dave Spencer, Wyoming Business Council, Andrea Wood, Member, Crook County Fair Board, Joe Baron, County Attorney and Mary Kuhl, County Treasurer.

Dave Spencer, Wyoming Business Council, informed the Board that there may be an opportunity for the County to receive funding through the Wyoming Business Council for the roads that Rare Element Resources and Strata Energy will be using. Also present were Joe Baron, County Attorney and Andrea Wood, Member, Crook County Fair Board.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Kelly moved to approve a WYOLINK Membership Agreement by and between Crook County Road and Bridge and the State of Wyoming, by the Wyoming Public Safety Communications Commission. Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 12:00 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Dennis McGirr and Roger Connett, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), gave a monthly report. Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report. Also present were Joe Baron, County Attorney, Linda Tokarczyk, Rare Element Resources, Steve Kozel, USDA Forest Service, Jeremy Dedic, Wyoming State Forestry, Wayne Garman, Supervisor and Sarah Anderson, Office Manager, Crook County Natural Resource District (CCNRD), Cindy Larom, Bureau of Reclamation, Brian Sebade, NE Area Range and Natural Resources Extension Educator, Morgan Ellsbury, Road and Bridge Foreman, Jeff Moore, Coates Field Service with ONEOK and Dave Spencer, Wyoming Business Council.

The following people gave an update on items of interest within their departments: Cindy Larom, Bureau of Reclamation; Brian Sebade, NE Area Range and Natural Resources Extension Educator; Jeremy Dedic, Wyoming State Forestry; Wayne Garman, Supervisor and Sarah Anderson, Office Manager, CCNRD; Steve Kozel, USDA Forest Service; Linda Tokarczyk, Rare Element Resources and Jeff Moore, Coates Field Service with ONEOK.

Discussion was held on a Detailed Analysis Rare Element Resources, Inc. Exchange Proposal.

Dave Spencer, Wyoming Business Council, informed those present that there may be an opportunity for the County to receive funding through the Wyoming Business Council for the roads that Rare Element Resources and Strata Energy will be using and that Industrial Road Funds through the Wyoming Department of Transportation may also be available.

Lisa Fletcher, County Assessor, presented tax roll additions. Kelly moved to approve the following tax roll additions: 2007-337; 2008-357; 2009-209; 2010-89; 2011-53 and 2012-20. Jeanne seconded, all ayes, motion carried.

Wayne Garman and Andrea Wood, Members, Crook County Fair Board, gave a monthly report. Also present were Joe Baron, County Attorney, Mary Kuhl, County Treasurer and Tim Lyons, Growth and Development Administrator.

Andrea Wood, Member, Crook County Fair Board, asked if the Board has a stipulation on how the Fair Board funds the entertainment for the fair. The Board informed her they do not have a stipulation and it is up to the Fair Board. Also present was Joe Baron, County Attorney.

The meeting adjourned at 3:37 o'clock p.m.

Thursday, January 3, 2013

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present was Morgan Ellsbury, Road and Bridge Foreman.

The following monthly collections were collected:

Clerk of District Court	\$887.70
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Jill Mackey, Director, County Library, gave a monthly report. Also present was Tami Baron, Member, Crook County Library Board.

Gari Gill, County Fire Warden and Jim Pridgeon, Homeland Security County Coordinator, gave a monthly report. Kelly moved to authorize Chairman Hadley to sign an Amendment to FEMA Disaster Declaration FEMA-4007-DR-WY, when the County receives it. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Jeanne moved to approve a Policy on Mitigating Fugitive Dust on County Roads. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney and Mike Proctor.

The Board discussed a letter received from the CCLUP&ZC informing the Board that Brian Marchant has missed three consecutive regularly scheduled CCLUP&ZC monthly meetings. The Board will hold a hearing on February 5, 2013 at 10:30 o'clock a.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, to determine whether or not to remove Brian Marchant for cause from the CCLUP&ZC. Also present were Joe Baron, County Attorney, Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman.

Adjourned for lunch at 11:40 o'clock a.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Ian Isaacs, ESRI and Max Masters, Geographic Innovations, gave an ESRI ArcGIS Online presentation. Also present were Tim Lyons, Growth and Development Administrator, Gari Gill, Fire Warden, Jim Pridgeon, Homeland Security County Coordinator, Morgan Ellsbury, Road and Bridge Foreman, Michael Proctor, Vivian Odell, Mayor and Melissa Bears, Town Clerk, Town of Hulett, Tina Wood, Clerk of District Court, Thad Beckman, Maintenance Supervisor, Town of Hulett, Vernon Fundenberger, Council Member, Town of Pine Haven, Fred Devish, Council Member and Dan Blakeman, Administrator, Town of Moorcroft, Lisa Fletcher, County Assessor, Raquel Croell, 911 Addressing Coordinator, Larry Schommer, Public Works Director, City of Sundance, Doug Adam, City of Sundance, Steve Blakeman, Mayor and Amanda Wells, Assistant Clerk, Town of Moorcroft, Corey Nestor and Heath Turbiville, HDR Engineering, Theresa Curren, Deputy County Assessor and Mary Kuhl, County Treasurer.

Kathy Gearhart introduced herself as the new owner of Gearhart Sinclair formerly known as Leslies Sinclair.

Jill Mackey, Director and Pamela Jespersen, Moorcroft Branch Librarian, County Library and Tami Baron, Hannah Ista and Dee McGirr, Members, Crook County Library Board, presented a letter informing the Board that Grace Moore has missed three consecutive regularly scheduled County Library Board monthly meetings. The Board will hold a hearing on February 5, 2013 at 10:30 o'clock a.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, to determine whether or not to remove Grace Moore for cause from the Crook County Library Board.

Dan Blakeman, Administrator, Steve Blakeman, Mayor and Fred Devish, Council Member, Town of Moorcroft, discussed acquiring the Moorcroft Elementary School building and the availability of space within the building and requested the County's and the County Library's support to use space within the building. The Board informed them that Commissioner Dennis will be the County's representative to work with the Town of Moorcroft and the County Library Board to determine the space needed. Also present were Amanda Wells, Assistant Clerk, Town of Moorcroft, Randy Gill, Facilities Maintenance Foreman, Jill Mackey, Director and Pam Jespersen, Moorcroft Branch Librarian, County Library, Tami Baron, Hannah Ista and Dee McGirr, Members, Crook County Library Board, Joe Baron, County Attorney and Morgan Ellsbury, Road and Bridge Foreman.

The meeting adjourned at 3:26 o'clock p.m. to meet in special session on January 30, 2013 from 6:00 p.m. to 8:00 p.m., in the Community Room in the Courthouse Basement, in Sundance, Wyoming, with the persons owning land within the Black Hills National Forest Boundary to discuss the location of County Roads within the Black Hills National Forest in Crook County and to meet in regular session on February 5 and 6, 2013 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming and to meet in special session on February 20, 2013 from 6:00 p.m. to 8:00 p.m., in the Community Room in the Courthouse Basement, in Sundance, Wyoming, with the general public, to discuss the location of County Roads within the Black Hills National Forest in Crook County.

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James W. Hadley, Chairman

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Jeanne A. Whalen, Member

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Kelly B. Dennis, Vice-Chairman

Attested: \_\_\_\_\_  
Connie D. Tschetter, County Clerk