

District #

0102	Vista West
0103	Aladdin Water Dist.
0105	Tower Ridge Estates
0106	Sundance Canyon Ranch
0107	Pine Haven Sewer
5920	Irrigation Dist.

Lisa Fletcher July 23, 2013
Crook County Assessor

Jeanne seconded, all ayes, motion carried. Also present were Lisa Fletcher, County Assessor and Sarah Pridgeon, The Sundance Times.

Lisa Fletcher, County Assessor, presented a tax roll addition and cancellations. Kelly moved to approve the following tax roll addition and cancellations: 2008-365; 2009-218; 2010-101; 2010-102 and 2011-69. Jeanne seconded, all ayes, motion carried. Also present were Sarah Pridgeon, The Sundance Times and Steve Stahla, County Sheriff.

Discussion was held on the Homeland Security County Coordinator position. Jeanne moved to hire Ronald Dwane Koan for the Crook County Homeland Security County Coordinator position. Kelly seconded, all ayes, motion carried. Also present were Gari Gill, County Fire Warden/Interim Homeland Security County Coordinator, Steve Stahla, County Sheriff, Joe Baron, County Attorney and Sarah Pridgeon, The Sundance Times.

Gari Gill, County Fire Warden/Interim Homeland Security County Coordinator, gave a monthly report. Also present were Steve Stahla, County Sheriff and Joe Baron, County Attorney.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Joe Baron, County Attorney, Gari Gill, County Fire Warden/Interim Homeland Security County Coordinator, Ralph Knode and Mike Griffin, Strata Energy and Larry Schommer, Public Works Director, City of Sundance.

Kelly moved to approve a Memorandum of Understanding for Improvement and Maintenance of Crook County Roads Providing Access to the Ross ISR Project. Jeanne seconded, all ayes, motion carried.

Larry Schommer, Public Works Director, City of Sundance, requested a Utility License Upon Government Valley County Road No. 123 and discussion was held. Kelly moved to approve a Utility License Upon County Road between Crook County, Wyoming and the City of Sundance. Jeanne seconded, all ayes, motion carried.

Kelly moved to approve a Wyoming Department of Transportation Permit Agreement for Project 0604013 between Crook County, Wyoming and the Wyoming Department of Transportation waiving the \$250.00 fee. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve a Congestion Mitigation/Air Quality (CMAQ) Agreement Between the Wyoming Department of Transportation and the Board of Crook County Commissioners. Kelly seconded, all ayes, motion carried.

Jeanne moved to approve a Contract With Independent Contractor For HVAC Maintenance Services between Ric Gunderman dba Gundy's Repair and Crook County. Kelly seconded, all ayes, motion carried.

Adjourned for lunch at 12:01 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Nels Smith and Dennis McGirr, Members, Crook County Land Use Planning and Zoning Commission, gave a monthly report. Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report. Also present were Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Steve Kozel, USDA Forest Service, Linda Tokarczyk, Rare Element Resources (RER), Sarah Pridgeon, The Sundance Times, Ron Edgington, Sandy Edgington, Robert Gilbert, Supervisor, County Weed and Pest and Joe Baron, County Attorney.

The following people gave an update on items of interest within their departments: Linda Tokarczyk, RER; Steve Kozel, USDA Forest Service; Wayne Garman, Supervisor, CCNRD and Robert Gilbert, Supervisor, County Weed and Pest.

Discussion was held on purchasing the property in the Railroad Addition in the City of Sundance, Wyoming, next to the old Weed and Pest Building, now known as the County Fire Cache. Kelly moved to sign an Agreement for Sale of Real Estate and a Quitclaim Deed to purchase the Real Estate by the County Fire Cache with Virginia Jordan and Steve Jordan and an Agreement for Sale of Real Estate and a Warranty Deed to purchase the Real Estate by the County Fire Cache with James A. Miller and Carolyn J. Miller, Trustees of the Trust Agreement of Miller Family Trust and any amendments thereto u/t/d November 22, 2002. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Jeanne moved to approve a Memorandum of Understanding With Not For Profit Service Providers by and between the Board of County Commissioners in and for Crook County and the Weston County Children’s Center/Region III Developmental Services. Kelly seconded, all ayes, motion carried.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2013-14
AMENDING AND CORRECTING RESOLUTION NO. 2013-8
ESTABLISHING COUNTY ROAD NO. 240

WHEREAS, Resolution No. 2013-8 Establishing County Road No. 240 Where It Currently Exists as a County Road, to be known as the Carr County Road incorrectly stated the legal description as follows:

Township 49 North, Range 68 West, 6th P.M., Crook County, Wyoming

Section 12: SW1/4SE1/4; SE1/4SE1/4

WHEREAS, Resolution No. 2013-8 should have stated the legal description as follows:

Township 49 North, Range 68 West, 6th P.M., Crook County, Wyoming

Section 1: SW1/4SE1/4; SE1/4SE1/4

WHEREAS Resolution No. 2013-8 should be amended and corrected.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners in and for the County of Crook, State of Wyoming, amend and correct Resolution No. 2013-8 Establishing County Road No. 240 Where It Currently Exists as a County Road, to be known as the Carr County Road to include the above described property. Motion made, seconded and carried in an open meeting this 5th day of August, 2013.

BOARD OF COUNTY COMMISSIONERS IN AND FOR CROOK COUNTY, WYOMING

BY J. W. HADLEY, CHAIRMAN

State of Wyoming }

County of Crook }

Signed or attested before me on August 5, 2013 by J. W. Hadley, Chairman, as authorized Board of Crook County Commissioners.

CONNIE D. TSCHETTER, CROOK COUNTY CLERK

Kelly seconded, all ayes, motion carried.

Kelly moved to approve an Order Dismissing Application in the matter of the Application for Establishment of Private Road by Jay H. Tope and Wilma J. Tope, husband and wife, Mildred Tope, individually and as Trustee of the Robert Tope Revocable Trust dated December 18, 1996 and of the Mildred Tope Revocable Trust dated December 18, 1996, to be known as Private Road No. 279. Jeanne seconded, all ayes, motion carried.

The following monthly collections were collected:

County Clerk	\$16,326.75
County Sheriff	\$6,455.39
Clerk of District Court	\$1,540.39
Public Health	\$899.96
Circuit Court	\$27,742.93

Judy Hutchinson, Member, Crook County Fair Board and Linda Schelldorf, County Fair Coordinator/Secretary, gave a monthly report. Also present were Sarah Pridgeon, The Sundance Times, Grace Moore, Moorcroft Leader, Joe Baron, County Attorney, Ron Edgington and Sandy Edgington.

Tim Noteboom, Sand Creek Trading Post LLC dba Sand Creek Trading Post, requested a Special Twenty-Four Hour Catering Permit for a Fundraiser Event on August 24, 2013. Kelly moved to approve a Special Twenty-Four Hour Catering Permit to Sand Creek Trading Post LLC dba Sand Creek Trading Post, for August 24, 2013, for a Fundraiser Event. Jeanne seconded, all ayes, motion carried. Also present were Sarah Pridgeon, The Sundance Times, Grace Moore, Moorcroft Leader, Ron Edgington and Sandy Edgington.

Roy Ishkanian, Western Land Services, Inc., Debra Bell and Mark Siedschlag, Belle Fourche Pipeline Co., discussed replacement of the Butte Crude Oil Pipeline from Alzada, MT to Butte’s Pipeline Hulett Station, the installation of the Texas Trail Crude Oil Line from Butte’s Pipeline Hulett Station to Donkey Creek Pipeline Station and gave a review of the project, scope, schedule and progress. Also present were Tim Lyons, Growth and Development Administrator, Sarah Pridgeon, The Sundance Times, Grace Moore, Moorcroft Leader, Joe Baron, County Attorney, Ron Edgington and Sandy Edgington.

Kelly moved to authorize Chairman Hadley to sign the Applications for the County Property Insurance with terrorism coverage effective August 15, 2013 to August 15, 2014. Jeanne seconded, all ayes, motion carried. Also present were Ray Gallegos, HUB International Mountain States LTD (per conference call) and Joe Baron, County Attorney.

The meeting adjourned at 4:54 o’clock p.m.

Tuesday, August 6, 2013

8:00 o’clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Tina Wood, Clerk of District Court, Mary Kuhl, County Treasurer, Lisa Fletcher, County Assessor and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		159297.02
AFLAC	Insurance	2069.03
Blue Cross Blue Shield of Wyoming	Health Insurance	47362.44
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	51456.63
Great-West Trust Company, LLC	Deferred Compensation	800.00
NCPERS Wyoming	Life Insurance	192.00
New York Life Insurance Company	Life Insurance	502.84
VSP	Vision Insurance	571.09
WY Department of Workforce Services	Worker's Compensation	2199.55
Wyoming Retirement System	Retirement	30173.71
Wyoming Educator's Benefit Trust	Life Insurance	179.14
A & B Welding Supply Co. Inc.	Clamps & Glasses	78.69
Action Communications, Inc.	Handheld Radios	6997.50
AlSCO/American Linen	Shop Towels & Dust Mops	233.05
AT & T Mobility	Cell Phone	1232.51
Bearlodge Engineering & Surveying	Prints	16.00
Bickle Truck & Diesel Service	Parts & Repairs	482.85
Big Horn Tire Inc.	Tires & Battery	1426.25
Blakeman Propane Inc.	Propane	297.05
Cardinal Health 411, Inc.	Low-Ogestrel	111.48
Casci	Conference Registration	550.00
Cassidys Seed & Feed	Salt & Dryland Pasture Mix	398.00
CDW Government, Inc.	USB Flash Drives	105.98
Genex Fleetcard	Gas	2693.65
Chris Supply Company, Inc.	Converter	99.22
City of Gillette	Water	6.00
City of Newcastle	Public Defender Office Rent-FY 2013-14	3600.00
City of Sundance	Water	780.94
Coastal Chemical Co., LLC	Oil	2512.70
Coffee Cup Fuel Stop	Fuel	647.71
Collins Communications	Parts & Labor	248.70
Combined Laboratories Facility	Testing	98.00
Consolidated Engineers, Inc.	Professional Services	4515.20
Contractors Supply Inc.	Repairs, Weatherguard & Drill Press	1747.11
Country Cottage/Subway	Restore & Trim Briefcase	35.95
Croell Redi-Mix	Cattle Guards & Road Base	6049.70
Crook Co. Commun Juvenile Services	1st Quarter County Funding	5500.00
Crook County	Employer Paid Benefits from Grants	996.83
Crook County Medical Service Dist.	Prisoner Foods & Meals & Physical Exams	4119.60
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	142.65
Dakota Business Center	Contract Base Rate Charge	80.40
Daly, Davidson & Sorenson, LLC	Court Appointed Attorney Fees	37.50
Dept. of Fire Prevention & Electrical Safety	Plan Review Fee-Sundance & Hulett Shop	741.24
Department of Health	Rental for State Vehicle & 4th Quarter Payroll	15987.35
Double Star Computing	Onsite Computer Service & Equipment	5187.90
Election Systems & Software	Usage Agreements, Maintenance & Support	11645.00
Fisher Sand & Gravel	Base Course	619.50
Gantz Backhoe Service	Contract Hauling	2034.83
Gearhart Sinclair	Gas & Diesel	7402.14
Geis Septic Tank Pumping	Pump Septic Tank	208.00
Grimm's Pump & Industrial Supply	Audible Alarm for New Fire Station	1044.50
Gundy's Repair	Maintenance Contract	2042.42
H.L. Flake	Parts	157.16
Heartland Paper Company	Courthouse Supplies	253.22
Hills Materials Co.	Moskee Road Patch	1180.58
Hillside Pharmacy	Supplies	28.00
Inland Truck Parts Company	Pump	641.34
Jack's Truck & Equipment	Repairs to 2006 Sterling	378.00
James or Carol Miller	Purchase Lots in Railroad Addition-Sundance	5000.00
Jerry Boone	Reimbursement for Supplies	41.00
Karen's Delivery Co.	Delivery	11.00
Kelly B. Dennis	Mileage	244.08

Knecht Home Center, Inc.	Parts & Handles	79.81
Laurie Oster	Witness Fees & Mileage	59.07
Lenzes Printing	Fair Tags	78.40
Lyle Signs, Inc.	Signs	284.64
Matthew Bender & Co., Inc.	Statute Books	1603.61
Max Robert Masters	Mapping Contract for GIS & Subdivisions	3000.00
Michael R. Frolander	Fuel for Coroner Runs	98.00
Midwest Cancer Screening	Pap Smears	121.30
Moorcroft Leader	Subscription and Publishing	1110.14
Office of State Lands & Investments	Smokebusters	1635.96
Pacific Steel & Recycling	Steel	4058.01
Paetec	Telephone	175.58
Paradise Foods	Gas	85.67
Pennington County	Class	200.00
Pete Lien & Sons, Inc.	Gravel	83.00
Powder River Energy Corp.	Electricity	3939.12
Powder River Office Supply, Inc.	Paper & Supplies	130.12
Quality Agg & Construction, Inc.	J-Base	1937.74
Quality Hardware & Supply	Parts	579.95
Range Telephone Cooperative, Inc.	Telephone	3086.00
Rebecca S. Dolby	Court Reporting Charges	727.84
RG Trucking	Contract Hauling	6802.92
Rich Oster	Witness Fees	15.00
Ringer Law, P.C.	Court Appointed Attorney Fees	240.00
Robert's Machine & Repair	Parts & Labor	138.88
Rocky Mountain Info Network	Annual Membership Fees	50.00
RT Communications	Telephone	704.56
Safeguard Business Systems	Tax Statements	313.00
Sand Creek Trading Post LLC	Fuel	47.72
Sara Fleenor	Mileage & Supplies	114.88
Scott Peterson Motors Inc.	Module	386.63
Slattery Enterprises, Inc. DBA	Port-a-potty	155.00
Sturdevant's Auto Parts	Parts	545.18
Sundance Dillon's Hardware Inc	Supplies	531.38
Sundance Electric Inc.	Ballasts	44.78
Sundance Equipment Company	Isolator, Chains & Links	118.22
Sundance Sign & Graphics	Info Signs & Graphics	893.45
Sundance State Bank	Direct Deposit Fees	9.76
Sundance Subway	Lunch	155.70
Sundance Times	Publishing	3525.50
Timberline Services Inc.	Gravel & Rip Rap	854.53
TMS South	Sloan V/B Repair Kit	50.33
Tongue River Communications	Jail Cable	63.00
Top Office Products, Inc.	Copy Charges	137.11
Tower Valley Ag Supply	Gas & Diesel	5242.14
Town of Hulett	Water	58.80
Town of Moorcroft	Water	83.80
Tracy Motor Company	Parts	1594.22
Tyler Technologies, Inc.	Annual Support Fees	25137.85
UNUM	Disability Insurance	268.49
Urbin Law Office, LLC	Court Appointed Attorney Fees	1279.26
US Post Office	Box Rent	80.00
Virginia and Steve Jordan	Purchase Lots in Railroad Addition-Sundance	257.81
Visa	Supplies & Travel Expenses	967.65
WACO	Registrations	300.00
Wells Plumbing & Farm Supply	New Sewer Line at Fire Cache	270.55
West Payment Center	Law Library	4806.48
West River International, Inc.	Kits	83.53
Western Stationers	Supplies	751.48
White's Canyon Motors	Repairs to 1989 Ford	1252.95
WPCI	Drug Screen & Review	28.50
WY Department of Transportation	Project Expenditures	594.02
WY Department of Workforce Services	Worker's Compensation	297.10
WY Retirement System	Rehired Retiree Contributions	1111.96
WYDOT Motor Vehicle Division	New Plates	5.00
Wyoming Machinery Company	Parts	7999.22
Total		488648.97

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end July 2013:

Total Receipts		\$672,930.67
Disbursements:	Towns	\$77,379.83
	County Boards	\$9,779.49
	State & Local School	\$57,344.40
	DOT/DOR/Rebate	\$153,223.61
	Redemption/S. Park	\$1,221.72
	Total	\$298,949.05

The Joint Agreement GIS Use and Mapping Agreement held its organizational meeting. Present were Jim Hadley, Chairman, Kelly Dennis, Vice-Chairman and Jeanne Whalen, Member, Board of Crook County Commissioners, Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator, Lisa Fletcher, County Assessor and Connie Tschetter, County Clerk. Kelly moved to approve a Certificate of Organization for the Joint Agreement GIS Use and Mapping Agreement. Jeanne seconded, all ayes, motion carried. Jeanne moved to appoint Tim Lyons, Growth and Development Administrator, as the Chairman’s designee. Kelly seconded, all ayes, motion carried.

The Joint Powers Agreement Public Health Emergency Preparedness held its organizational meeting by conference call. Present were Jim Hadley, Kelly Dennis and Jeanne Whalen, Board of Crook County Commissioners, Connie Tschetter, Crook County Clerk, Joe Baron, Crook County Attorney, Becky Tinsley, Crook County Public Health Nurse, Judy Stallman, State Public Health Supervisor, Lenard Seeley, Marty Ertman, Tracy Hunt and Jerry Shepperson, Board of Weston County Commissioners, Mamie Krank, Weston County Clerk, Bob Bonnar, News Letter Journal and Lori Bickford, Weston County Public Health Nurse. Jerry Shepperson moved to sign the Certificate of Organization for the Joint Powers Agreement Public Health Emergency Preparedness. Marty Ertman seconded, all ayes, motion carried. Kelly Dennis moved to approve a Certificate of Organization for the Joint Powers Agreement Public Health Emergency Preparedness. Jeanne Whalen seconded, all ayes, motion carried.

Adjourned for lunch at 11:31 o’clock a.m.

1:00 o’clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, County Library Director, gave a monthly report.

Becky Tinsley, Crook County Public Health Nurse and Judy Stallman, State Public Health Supervisor, discussed the survey on the Public Health Nursing Program that was received from the State Public Health Office and gave an update.

Tim Lyons, Growth and Development Administrator, Frank Dicesare, Arleth Land Surveying, Todd Rand, Consolidated Engineers, Inc., Sarah Pridgeon, The Sundance Times, Terry Goodvin, David Redding, Joe Baron, County Attorney and Eric Thomas were present for the public hearing to determine whether or not to approve the Bear Den Subdivision Preliminary Plat. Todd Rand, Consolidated Engineers, Inc., reviewed the plat for the County and presented comments, concerns and recommendations regarding the development. Oral comments were received and discussion was held. The Board continued the public hearing to determine whether or not to approve the Bear Den Subdivision Preliminary Plat to September 3, 2013 at 2:30 o’clock p.m. in the Commissioner’s Room at the Courthouse in Sundance, Wyoming, to allow the developer to address the comments, concerns and recommendations that were presented.

Joe Baron, County Attorney, James Peck, Attorney for Applicant (per conference call), Kermit Brown, Attorney for Wayne Altaffer (per conference call) and Charlie Anderson, Attorney for the City of Gillette (per conference call) were present for the hearing in the matter of the Application for Establishment of Private Road by Evan W. Cross and Sandra D. Cross, to be known as Private Road No. 276, to determine what further proceedings need to be held in this application for a private road pursuant to W.S. 24-9-101-103 and set the dates when those matters should be filed and heard. Chairman Hadley appointed Joe Baron, County Attorney, as the Hearing Officer. The Hearing Officer conducted a roll call. Discussion was held on an Order Allowing Withdrawal of Counsel and no objections were received. Kelly moved to approve to sign an Order Allowing Withdrawal of Counsel. Jeanne seconded, all ayes, motion carried. Discussion was held and the Hearing Officer will prepare an order setting the date when the affected parties will be required to provide alternative routes to the applicant and to the County. The hearing was adjourned.

The meeting adjourned at 4:34 o’clock p.m. to meet in regular session on September 3 and 4, 2013 at 8:00 o’clock a.m., in the Commissioner’s Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman
Attested: _____
Connie D. Tschetter, County Clerk