

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, OCTOBER 2, 2012**

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Lisa Fletcher, County Assessor, Steve Stahla, County Sheriff, Joe Baron, County Attorney, Kathy Lenz, Clerk/Treasurer and Paul Brooks, Mayor, City of Sundance, Ken Maston, EMS Director, Jan Van Beek, CEO, Crook County Medical Services District, Jill Mackey, Director, County Library, Randy Gill, Facilities Maintenance Foreman, Gari Gill, County Fire Warden and Linda Tokarczyk, Rare Element Resources were present for the public hearing to transfer \$13,500.00 from the Cash Reserve Budget to the Special Services Budget, Ambulance line, to pay for a portion of the repairs on the Sundance ambulance, as stated in the minutes of September 4, 2012. Discussion was held. Kelly moved to table action on the fund transfer until the November meeting. Jeanne seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Lisa Fletcher, County Assessor, Steve Stahla, County Sheriff and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present were Jill Mackey, County Library Director, Randy Gill, Facilities Maintenance Foreman, Gari Gill, County Fire Warden and Linda Fritz, Deputy County Clerk.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		162964.12
AFLAC	Insurance	2055.60
Blue Cross Blue Shield of Wyoming	Health Insurance	51358.67
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	47272.21
NCPERS Wyoming	Life Insurance	208.00
New York Life Insurance Company	Life Insurance	502.84
Orchard Trust Company	Deferred Compensation	950.00
VSP	Vision Insurance	637.69
WY Department of Workforce Services	Worker's Compensation	2487.68
Wyoming Retirement System	Retirement	28786.18
Wyoming Educator's Benefit Trust	Life Insurance	196.04
A & B Welding Supply Co., Inc.	Greenlyte 24 Grit	63.72
AlSCO/American Linen	Shop Towels & Dust Mops	307.65
April D. Gill	Fuel	45.49
AT & T Mobility	Cell Phone	1216.36
Big Horn Tire Inc.	Battery & Wheel Weights	674.00
Black Hills Chemical Co.	Supplies	450.35
Brian Sebade	Mileage & Registration Fee	193.15
Bulldogger Services, Inc.	Culver Liner, Mobilization, Install & Demobilization	49921.00
Cenex Fleetcard	Fuel	2284.33
Christina R. Wood	Mileage & Waco Door Prize	307.52
City of Gillette	Water	17.25
City of Sundance	Water & Building Permit	1292.58
Climate Control Systems and Services, LLC	Work on AC Unit	5295.66
Coffee Cup Fuel Stop	Fuel	555.65
Collins Communications	Battery	46.64
Connie D. Tschetter	Mileage	103.23
Consolidated Engineers, Inc.	Professional Fees	22888.58
Contractors Supply Inc.	Drill	227.42
Cornwell Tools	Parts	221.66
Croell Redi-Mix	Cattle Guards, Slurry Fill & Delivery	8208.00
Crook County	Employer Paid Benefits from Grant & Classes	1042.29
Crook County Medical Service Dist.	Prisoner Meals & Food & Drug Testing	3378.76
Crook County Natural Resource District	County Funding	7500.00
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	326.76
Dakota Business Center	Contract Base Rate Charge	70.00
Dakotas SAF	Registration	85.00
Daly, Davidson & Sorenson, LLC	Legal Services	0.90
Daniel J. Fowler	Mileage	286.94
Darren Horn	Fuel	34.36
David J. Redding	Shale from Redding Pit	280.00

Deb Worrell	Mileage	183.15
Double Star Computing	On Site Computer Service , Scanner & Computer	5440.15
Earth Work Solutions	Contract Hauling & Water	93126.50
Electronic Systems & Software	Layout Charge	535.50
Farmer's Co-op Assoc.	Diesel	1036.36
Feed Bunk Café	Meals	213.52
Front Range Fire Apparatus	Foam System, Hose & Couplings	1521.55
Gari G. Gill	BBQ Supplies	207.62
Grimm's Pump & Industrial Supply	Parts	5552.75
Gundy's Repair	Maint. Contract	2042.42
Higbees Café	Meals for Canvass Board	32.08
Inland Truck Parts Company	Parts	447.52
ISA RMC	Attendance Fees	100.00
Jack's Truck & Equipment	Parts	262.34
Jim Maupin	Shale from Maupin Pit	290.00
Joseph Michael Baron	Mileage & Travel Expenses	652.69
Karen's Delivery Co.	Delivery Charges	23.00
Kelly B. Dennis	Mileage	119.88
Kimball Midwest	Parts	218.19
Law Enforcement Systems Inc.	Citation Books	88.00
Lee Habeck	Repairs to Transmission	225.00
Lee Jay	Parts	102.50
Lenzes Printing	Prints 3-Hole Punched	117.50
Leo Riley & Co	Professional Services-Audit	7000.00
Leslie's Sinclair	Gas & Diesel	10729.05
Lubrication Services LLC	Oil	895.58
Lyle Signs, Inc.	Signs & Carsonite	635.26
M & M Sanitation	Toilet Rental-Primary Election	2225.00
Mary R. Kuhl	Mileage, Travel Expenses & Keys Made	331.55
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2100.00
Megan Ball	Dui Blood Draw	50.00
Merck Sharp & Dohme Corp.	Pneumovax Vial	1153.92
Moorcroft Leader	Subscription & Advertising	898.80
Moore Medical, LLC	Supplies	213.22
MSR West, Inc.	Service on Machine	120.00
NADA Used Car Guide	Evaluator LAN Subscription	635.00
New Haven Community Building	Polling Place Rent	50.00
Northern WY Mental Health Center	1st Quarter County Funding	2500.00
Paetec	Telephone	201.25
Paradise Foods	Gas	170.53
Patricia J. Voll, FNP	FP Clinic Hours	367.50
Peggy Turbiville	Alter Shirts	15.00
Pocket Press, Inc.	Statute Books	159.86
Powder River Energy Corp.	Electricity	3996.32
Powder River Office Supply, Inc.	Supplies	840.90
Quality Agg & Construction, Inc.	Rip Rap	3063.96
Quality Hardware & Supply	Parts	194.04
Quill Corporation	Supplies	51.37
Range Telephone Cooperative, Inc.	Telephone & Servicing	5513.63
Richard J. Hauber	Mileage & POV	1198.00
Rob McNealy	Meals for Fire School	36.50
RT Communications	Telephone	1401.74
Sand Creek Trading Post	Fuel	351.13
Sara Fleenor	Thank You Notes	20.36
Scheels	GPS, SD Cards	1619.94
Schutz Foss Architects, PC	Design Services & Expenses	2422.00
Scott Peterson Motors Inc	Repairs to 2006 Ford	3515.65
Scull Construction Service Inc.	Elevator Contractor	72958.50
State Lands & Investments	State Easement for Co. Rd. No. 103	57.80
Sturdevant's Auto Parts	Parts	14.78
Sundance Electric Inc.	Shop Building Lighting	1729.16
Sundance State Bank	Direct Deposit Fees	9.41
Sundance Times	Publishing	5206.75
Susan Saunders	Travel Expense	52.85
TMS South	LH Stem Unit	35.52
Top Office Products, Inc.	Maintenance, Toner, Staples & Copy Charges	2835.13
Tower Valley Ag Supply	Gas & Diesel	7465.99
Town of Hulett	Water	56.50
Town of Moorcroft	Water	111.00

Tracy Motor Company	Supplies	2179.00
Truenorth Steel	Culverts	2788.76
UNUM	Disability Insurance	263.67
Visa	Supplies & Travel Expenses	2917.17
Wells Plumbing & Farm Supply	Parts Beulah Fire	73.34
Western Stationers	Supplies	441.75
Winners Circle	Plaque	100.00
WPCI	Drug Screen & Data Review	28.50
Wright Express FSC	Fuel	47.08
WY Department of Transportation	Project Expenditures	1606.09
WY Department of Workforce Services	Worker's Compensation	780.65
WY Retirement System	Rehired Retiree Contributions	1728.60
WYDOT Motor Vehicle Division	Plates	10.00
Wyoming Livestock Roundup	4 Year Subscription	145.00
Wyoming Machinery Company	Parts	3152.98
Total		680470.28

The following monthly collections were collected:

County Clerk	\$7,923.00
County Sheriff	\$12,552.73
Clerk of District Court	\$1,750.34
Public Health	\$3,392.02
Circuit Court (August)	\$43,296.75
Circuit Court (September)	\$29,642.00

Buffalo Jump, LLC dba Buffalo Jump Saloon & Steak House requested a change on their County Retail Liquor License dispensing area. Jeanne moved to approve changing the dispensing area to a 12' X 20' area on the south side of the building on the Buffalo Jump, LLC dba Buffalo Jump Saloon & Steak House County Retail Liquor License. Kelly seconded, all ayes, motion carried.

Kelly moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$2,036.33 from Unanticipated Revenues to the Federal Grants Budget, Western WUI Grant line, due to receiving a grant. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on November 6, 2012 at 8:00 o'clock a.m. to consider such proposed resolution. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Todd Rand, Consolidated Engineers, Inc., E. O. Sowerwine, Earth Work Solutions, Craig Wood, Dan Hart Patrol Service, Tim Lyons, Growth and Development Administrator, Wallace Lyons and Elizabeth Lyons.

Todd Rand, Consolidated Engineers, Inc., reviewed six (6 bids) received for resurfacing and maintenance improvements on Cabin Creek County Road No. 116 and a five percent (5%) preferential treatment was given to all Bids submitted by Wyoming Bidders. Mr. Rand recommended to award the bid to the low bidder Earth Work Solutions in the amount of \$499,907.50. Discussion was held. Jeanne moved to table awarding the bid for Cabin Creek County Road No. 116. Kelly seconded, all ayes, motion carried.

Wallace Lyons and Elizabeth Lyons discussed concerns on River County Road No. 278. Morgan Ellsbury, Road and Bridge Foreman, will have the County Attorney draft an Agreement to Alter and Improve an Unimproved County Road between Crook County and Wallace and Elizabeth Lyons.

Adjourned for lunch at 12:09 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, Director, County Library and Tami Baron, Member, County Library Board, gave a monthly report. The Board received a request from the Crook County Library Board to transfer \$40,646.40 from Unanticipated Revenue to the Library Foundation (500) in their budget for fiscal year ending June 30, 2013. Jeanne moved to approve for the Library Board to transfer \$40,646.40 from Unanticipated Revenue to the Library Foundation (500). Kelly seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end September 2012:

Total Receipts		\$915,826.82
Disbursements:	Towns	\$171,963.55
	County Boards	\$245,385.67
	State & Local School	\$1,274,462.59
	DOT/DOR/Rebate	\$153,429.33
	Redemption/S. Park	\$430.00
	Total	\$1,845,671.14

Becky Tinsley, Public Health Nurse Manager, gave an update and discussed a Contract Between Wyoming Department of Health, Public Health Division and Crook County Public Health Nursing Services and also discussed

hiring for the position of Public Health Emergency Response Coordinator. The Board gave her their approval to advertise to fill the position. Also present was Joe Baron, County Attorney.

Jeanne moved to approve a Contract With Independent Contractor For Special Educational Services between Weston County Children's Center/Region III Developmental Services and Crook County. Kelly seconded, all ayes, motion carried.

Joe Baron, County Attorney, Barbara Bonds, Freudenthal & Bonds, P.C. (per conference call) and Ben Avery, Business and Industry Division Director, Wyoming Business Council (per conference call), discussed the Industrial Development Revenue Bonds process. Also present were Tim Lyons, Growth and Development Administrator and Mary Kuhl, County Treasurer.

The meeting adjourned at 3:11 o'clock p.m.

Wednesday, October 3, 2012

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present were Morgan Ellsbury, Road and Bridge Foreman and Tim Lyons, Growth and Development Administrator.

Mike Butcher and Ralph Knode, Strata Energy, Inc., informed the Board that they will be pursuing to receive funds from the Industrial Development Revenue Bonds through the Wyoming Business Council. The County would need to be the issuing authority for Strata Energy, Inc. to do this and they requested the Boards support. The Board gave their support for Strata Energy, Inc. to start the process and the County will have a public meeting on November 6, 2012 at 10:00 o'clock a.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, to hear their application and determine whether or not to write a letter of support. Also present were Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator and Morgan Ellsbury, Road and Bridge Foreman.

Gari Gill, County Fire Warden, gave a monthly report. Also present was Joe Baron, County Attorney.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Joe Baron, County Attorney and Gari Gill, County Fire Warden.

Kelly moved to sign the documents refunding money to landowners on the Lytle Creek County Road No. 196 for open range signs not needed. Jeanne seconded, all ayes, motion carried.

Kelly moved to approve a Hazardous Mitigation Contract. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve Change Order Number One on the Elevator Project. Kelly seconded, all ayes, motion carried.

Kelly moved to authorize Randy Gill, Facilities Maintenance Foreman, to sign the Change Order concerning the sod on the Courthouse lawn if it comes in prior to the November Commissioners meeting. Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 12:12 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Dennis McGirr, Member, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), gave a monthly report. Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report. Also present were, Joe Baron, County Attorney, Linda Tokarczyk, Rare Element Resources, Cindy Larom, Bureau of Reclamation (per conference call), Angela Wetz, National Park Service, Todd Caltrider, WGFD and NRCS, Raquel Croell, 911 Addressing Coordinator, Brian Sebade, Northeast Area Range, Natural Resources Extension Educator, John McCormick, Julie Wheeler, US Forest Service, Bob Gilbert, Supervisor, County Weed and Pest, Gari Gill, County Fire Warden, Paul Stuart, Ruby Stuart, Morgan Ellsbury, Road and Bridge Foreman and Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD).

Raquel Croell, 911 Addressing Coordinator, presented a Notice of Road Name Change. Kelly moved to approve the Notice of Road Name Change to Douglas County Road No. 24. Jeanne seconded, all ayes, motion carried.

The following people gave an update on items of interest within their departments: Cindy Larom, Bureau of Reclamation; Brian Sebade, Northeast Area Range, Natural Resources Extension Educator; Angela Wetz, National Park Service; Linda Tokarczyk, Rare Element Resources; Todd Caltrider, WGFD and NRCS Habitat Extension Biologist; Bob Gilbert, Supervisor, County Weed and Pest; Julie Wheeler, US Forest Service and Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD).

Bob Eberts and Alan Bennett, ONEOK and Jeff Moore, Coates Field Service with ONEOK were present. Discussion was held on the ONEOK Bakken Pipeline and an update was given. Jeanne moved to approve the Utility Licenses for County Roads No. 256 and 207 and the Access Permits for County Roads No. 256 and 207. Kelly seconded, all ayes, motion carried. Also present were Dennis McGirr, Member, Crook County Land Use

Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator, Joe Baron, County Attorney, Paul Stuart, Ruby Stuart, Morgan Ellsbury, Road and Bridge Foreman, Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Lisa Fletcher, County Assessor, Sandy Neiman, Linda Schelldorf, County Fair Coordinator/Secretary, Sheryl Klocker, Deputy County Treasurer and Teresa Fordyce.

Wayne Garman and Paula Brown, Members, Crook County Fair Board and Linda Schelldorf, County Fair Coordinator/Secretary, gave a monthly report. Sandy Neiman and Teresa Fordyce informed the Board on concerns that they had with the Livestock Sale and discussion was held. Also present were Ogden Driskill, State Senator, Joe Baron, County Attorney, Lisa Fletcher, County Assessor and Mary Kuhl, County Treasurer.

Lisa Fletcher, County Assessor, informed the Board that she received a proposal from TY Pickett to Perform Engineered Appraisals for 2014-2015 for a fee of eleven thousand dollars \$11,000.00 per year. No action was taken at this time. Ms. Fletcher also presented tax roll cancellations, additions and name and legal description changes. Kelly moved to approve the following tax roll cancellations, additions and name and legal description changes: 2012-06; 2012-08; 2012-07; 2012-04; 2012-09; 2012-10; 2012-11; 2008-355; 2009-207; 2010-87; 2011-51 and 2012-05. Jeanne seconded, all ayes, motion carried.

Kevin Workman, BW Oil, informed the Board on concerns on a Tax Lien they received from the County Treasurer. Discussion was held. Joe Baron, County Attorney recommended that he submit to the Board a Request for Refund of Interest Paid. Also present was Mary Kuhl, County Treasurer.

The meeting adjourned at 4:15 o'clock p.m. to meet in regular session on November 6 and 7, 2012 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman

Attested: _____

Connie D. Tschetter, County Clerk