

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

TUESDAY, MARCH 1, 2011

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

County Treasurer Mary Kuhl, County Assessor Lisa Fletcher, Clerk of District Court Tina Wood, County Attorney Joe Baron, County Sheriff Steve Stahla and County Library Director Jill Mackey were present to go over items of interest within their departments.

Michael J. and Tonia J. Johnson dba Crook County Saloon, requested a letter from the Board to approve a Special Twenty-Four Hour Catering Permit from the Town of Hulett, to allow them to supply a bar at the 2nd Annual Celebrity One Shot Turkey Hunt within the Town of Hulett on May 12, 13 and 14, 2011. Kelly moved to give Michael J. and Tonia J. Johnson dba Crook County Saloon permission to obtain a Special Twenty-Four Hour Catering Permit from the Town of Hulett, to allow them to supply a bar at the 2nd Annual Celebrity One Shot Turkey Hunt within the Town of Hulett on May 12, 13 and 14, 2011. Jeanne seconded, all ayes, motion carried.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		142891.63
AFLAC	Insurance	1868.58
Blue Cross Blue Shield of Wyoming	Health Insurance	45316.32
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	41837.67
Department of Employment	Worker's Compensation	2847.87
New York Life Insurance Company	Life Insurance	523.59
Orchard Trust Company	Deferred Compensation	3330.00
VSP	Vision Insurance	574.09
Wyoming Retirement System	Retirement	26136.18
Wyoming Educator's Benefit Trust	Life Insurance	196.04
Wyoming NCPERS Life Insurance	Life Insurance	160.00
A & B Welding Supply Co., Inc.	Parts	27.10
Alltel	Cell Phone	885.55
AlSCO/American Linen	Shop Towels & Dust Mops	256.91
Animal Medical Center of Wyoming, LLC	K-9 Vet Charges	59.17
Arc of Wyoming	First Aid w/CPR/AED	42.00
Barbara J. Coy, RN.	On Call Hours	246.00
Bearlodge LTD., Inc.	Professional Services	380.00
Big Horn Tire Inc.	Tires	3559.89
Black Hills Chemical Co.	Supplies	386.16
Cenex Fleetcard	Fuel	1828.42
City of Sundance	Water, Ambulance and Landfill Funding-3rd Quarter	2390.42
Clinical Lab of the Black Hills	Autopsy & Toxicology	1646.00
Collins Communications	VFH 50W 8 Ch	350.00
Computer Software Associates, Inc.	Drive Backup and Hardware Support Services	699.00
Crescent Electric Supply Company	Light Bulbs	217.20
Crook County	Employer Paid Benefits from Grant	1133.22
Crook County Medical Service Dist.	Jail Duty & Prisoner Meals and Food	7434.34
Crook County Senior Services	County Funding	1250.00
Crook County Treasurer	Postage	59.02
Custom Auto & Truck	Parts & Labor	431.97
Dakota Business Center	Monthly Maintenance & Overage Charges	693.46
Data Imaging Systems	Microfilm	20.19
Decker's Food Center	Groceries	41.64
Department of Employment	Worker's Compensation	225.96
Department of Health	Rental for State Vehicle	295.00
Div of Alamo Sales Corp	Parts	2665.79
Double Star Computing	Onsite Computer Services	1355.00
Eddie's Truck Center	Switch Sensor & Water Sensor Kit	107.12
Emergency Medical Products	Training Supplies	777.77
ESRI, Inc.	Arceditor Maintenance	1500.00
Farmers Co-op Assoc.	Fuel	665.70
Fleet Services	Fuel	126.64
Galls, an Aramark Company	Tuflock Small Shotgun Lock	76.49

Hillside Pharmacy	Supplies	36.14
Hulett Post Prom	Post Prom Donation	100.00
Ikon Office Solutions	Maintenance Agreement	759.19
Janet M. Lake	Room Rent	192.24
Jeff Garman	Fuel	30.01
Jeffrey Hodge	Boot Allowance	75.00
Lannans Supply Co.	Color IJ Bond	223.82
Lenzes Printing	Paper & Envelopes Printed	95.99
Leo Riley & Co	Audit	5000.00
Leslie's Sinclair	Gas & Diesel	10420.35
Lipka and Associate, PC	Court Appointed Attorney Fees	346.00
Local Government Liability Pool	Settlement	3869.58
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract	2000.00
Mercill Law Office, LLC	Court Appointed Attorney Fees	15.00
Michael R. Frolander	Postage & Ink	90.47
Moorcroft Post Prom	Post Prom Donation	100.00
Nelson Auto Glass	Door Glass	226.25
Norco, Inc.	Safety Glasses	17.64
Omega Computers	Case Fan & Labor	23.00
Paetec	Telephone	216.87
Patricia J. Voll, FNP	FP Clinic Hours	350.00
Pitney Bowes Inc.	E-Z Seal	50.14
Plainsman Printing, Inc.	Binders & Mylar Labels	773.15
Powder River Energy Corp.	Electricity	4316.36
Powder River Office Supply, Inc.	Supplies	228.57
Quality Hardware & Supply	Parts	540.54
Randy Gill	Reimbursement for Paint & Rollers	77.35
Range Telephone Cooperative, Inc.	Telephone	3369.20
Rapid Diesel	Repairs to 95 Pickup	641.85
RT Communications	Telephone	1192.90
Sand Creek Printing	Envelopes	79.00
Schultz Coal Sales, Inc.	Coal	1112.49
Scott Peterson Motors Inc.	Repairs to 06 Ford	328.49
Sundance Dillon's Hardware	Supplies	333.26
Sundance Electric Inc.	Parts & Labor	3232.93
Sundance Equipment Company	Tools	178.78
Sundance Post Prom	Post Prom Donation	100.00
Sundance State Bank	Direct Deposit Fees	9.41
Sundance Subway	Cookies	23.45
Sundance Times	Publishing	877.75
Tongue River Communications	Jail Cable	56.00
Top Office Products, Inc.	Service Call, Copy Charges & Supplies	680.60
Tower Valley Ag Supply	Gas & Diesel	6957.72
Town of Hulett	Water	48.50
Town of Moorcroft	Water	56.80
Tracy Motor Company	Supplies	436.34
UNUM	Disability Insurance	258.79
Urbin & Patterson, LLP	Court Appointed Attorney Fees	1215.53
Visa	Supplies & Travel Expenses	4013.92
Wacers	2011 Membership Dues	25.00
Walmart Community/GEMB	Sewing Supplies	35.41
WAM	Municipal Directory	30.00
WCADVSA	Sexual Assault Summit	75.00
Welchie M. Patterson	7 CPR Recertification Cards	49.00
Western Stationers	Supplies	1602.25
Whispering Pines	Snow Removal	203.50
Wild West Espresso	Food & Drinks for Training	22.40
WY Retirement System	Rehired Retiree Contributions	1854.51
WYDOT Motor Vehicle Division	New Plate	5.00
Wyoming 4-H Leaders Council	Registration Fees	130.00
Wyoming County Commissioners Association	Contribution for Costs of Prep of Legal Comments	100.00
Wyoming Fire Academy	Tuition	65.00
Wyoming Peace Officer's Association	Membership Dues	150.00
Wyoming Public Health Laboratory	Medical Testing Kits	216.00
Wyoming State Bar	2011 Directory	68.00
Total		357817.61

The following monthly collections were collected:

County Clerk \$7,622.93

County Sheriff	\$7,500.20
Clerk of District Court	\$1,514.92
Circuit Court (January)	\$12,614.60

Kelly moved to approve a Bond for Frank Hawken, Treasurer, Crook County Weed and Pest Control District. Jeanne seconded, all ayes, motion carried.

On May 3, 2011 at 2:00 o'clock p.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, the Board of Crook County Commissioners will be accepting requests for Twenty-Four Hour Special Malt Beverage Permits and Twenty-Four Hour Special Catering Permits for biker rally week. Applications may be obtained from the Crook County Clerk's Office. The Application and fees must be returned to the Crook County Clerk by or before May 3, 2011 at 2:00 o'clock p.m. Any applications received after 2:00 o'clock p.m. on May 3, 2011 will not be considered.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. The Board received a request from Bear Lodge Road Maintenance for snow removal on a portion of Sundance-Wind Creek County Road No. 93. The Board denied the request since it is one of the unmaintained portions of the County Road.

Adjourned for lunch at 12:22 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, Director, County Library, gave a monthly update.

Martha Keith, Executive Secretary, Pam Thompson, Larry Goodson and Dennis Conway, Directors, Crook County Museum District, Rocky Courchaine, Director, Crook County Museum and Art Gallery, Randy Gill, Facilities Maintenance Foreman, Joe Baron, County Attorney and the Board, discussed a Draft Memorandum of Understanding Between Crook County and the Museum District for Telephone, Internet and Server Services. No action was taken at this time. Discussion was also held on a bill the County received to move electrical outlets in the Museum and who is responsible for this bill. The Museum District requested that the County pay half of the bill and the Board approved to pay a quarter of the bill. Discussion was also held on renewing the Lease Agreement Between Crook County and The Crook County Museum District. No action was taken at this time.

The Board reviewed a Request for Refund of Interest Paid from Michael and Roxan Smith. Kelly moved to authorize Jim to sign the Order Upon Request for Refund of Interest Paid on behalf of the Board to refund zero percent (0%) of the interest paid on property taxes for Michael and Roxan Smith. Jeanne seconded, all ayes, motion carried. Lisa Fletcher, County Assessor, presented a tax roll correction and amended tax roll additions and corrections. Kelly moved to approve the tax roll correction 2010-060 and to approve the following amended tax roll additions and corrections: 2005-197; 2006-199; 2007-328; 2007-327; 2010-51; 2010-52; 2010-53; 2010-54; 2010-55; 2010-56; 2010-57; 2010-58; 2010-59. Jeanne seconded, all ayes, motion carried. Also present were Lisa Fletcher, County Assessor, Mary Kuhl, County Treasurer, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Kathy Gearhart, Clerk, County Treasurer's Office.

At 2:35 o'clock p.m. the Board met as the Crook County Board of Equalization.

At 2:40 o'clock p.m. the Board went back into regular session.

The Board reviewed a Request for Refund of Interest Paid from Peter Kim and W. Dee Carroll. Kelly moved to authorize Jim to sign the Order Upon Request for Refund of Interest Paid on behalf of the Board to refund one hundred percent (100%) of the interest paid on property taxes for Peter Kim and W. Dee Carroll. Jeanne seconded, all ayes, motion carried. Also present were Lisa Fletcher, County Assessor, Mary Kuhl, County Treasurer, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Kathy Gearhart, Clerk, County Treasurer's Office.

Evan Cross, Sandra Cross, James M. Peck, Attorney for Applicants, Elisa M. Butler, Attorney for Wayne Curtis Altaffer (per conference call), Mark Hughes, Attorney for Willis A. Hughes and Iris M. Hughes, Willis and Iris Hughes Family Trust, Ivan E. Cranston, Michael Dean Cranston, Charles W. Anderson, Gillette City Attorney (per conference call), Pam McMahan, Court Reporter and Joe Baron, County Attorney were present for the hearing in the matter of the Application for Private Road from Evan W. Cross and Sandra D. Cross, to be known as Private Road No. 276 to determine whether or not the Application complies with W.S. 24-9-101(a), the Applicant is required to file a bond and to discuss scheduling of future hearings. Chairman Jim Hadley appointed Joe Baron, County Attorney, as the Hearing Officer for this matter. Elisa Butler, Attorney, withdrew the motion to continue the hearing since she was able to appear by conference call. No objections were received. James Peck, Attorney, gave an opening statement on the application and no one else objected to whether or not the application met the requirements of the statutes. Discussion was held on the bond amount to cover the costs of the application. The Board set the bond at \$4,000.00 and there were no objections. The Board will have the Hearing Officer prepare an Order for the Board to review based on today's hearing. The hearing was closed.

The Board received an Application for Establishment of a Private Road from Price Family Trust of May 22, 1995, by and through its Trustee, Ted N. Price, Sr. Discussion was held and the Board will proceed with the private road process. Don W. Riske, Attorney for Applicants, Riske, Salisbury & Kelly, P.C. (per conference call), Matt Sleep, T.S., representing First Interstate Bank as Trustee of the Leroy F. Schloredt Trust B, Jim Edwards, Attorney for First Interstate Bank (FIB), Wayne Garman for Garman Family, Judy Hutchinson, Beneficiary of Leroy F. Schloredt Trust B, Drew Hutchinson, Husband of Trust Beneficiary of Leroy F. Schloredt Trust B, Joe Baron, County Attorney and Pam McMahan, Court Reporter were present for the hearing in the matter of the Application

for Establishment of a Private Road from Price Family Trust of May 22, 1995, by and through its Trustee, Ted N. Price, Sr., to be known as Private Road No. 277 to determine whether or not the Application complies with W.S. 24-9-101(a), the Applicant is required to file a bond and to discuss scheduling of future hearings. Chairman Jim Hadley appointed Joe Baron, County Attorney, as the Hearing Officer for this matter. Don W. Riske, Attorney, gave an opening statement on the application. Jim Edwards, Attorney, objected and stated that the application did not comply with the statute and that the applicant does have legal access. He presented FIB Exhibit 1 at the request of the Hearing Officer. Wayne Garman agreed with Mr. Edwards. Discussion was held on the bond amount to cover the costs of the application. The Board set the bond at \$4,000.00 and there were no objections. The evidentiary portion of the hearing was closed. The Board deliberated about the matters heard and will have the Hearing Officer prepare an Order that will reflect their decision in this matter.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end February 2011:

Total Receipts		\$1,401,277.51
Disbursements:	Towns	\$76,750.54
	County Boards	\$186,185.99
	State & Local School	\$914,391.95
	DOT/DOR/Rebate	\$251,415.20
	Redemption/S. Park	\$1,494.50
	Total	\$1,430,238.18

The meeting adjourned at 5:20 o'clock p.m.

Wednesday, March 2, 2011

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. An update was also given on the preliminary work done by WYDOT to prepare to address the potential problems associated with the travel restrictions on the damaged structure over I-90. Also present were Morgan Ellsbury, Road and Bridge Foreman, Jim Pridgeon, Homeland Security County Coordinator, Tom Necklason, Steven Gerry, Robert Wagner and Mary Kuhl, County Treasurer.

John Osse, Interim Administrator, Crook County Medical Services District, introduced himself and gave an update on the hospital. Also present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, County Treasurer's Office and Joe Baron, County Attorney.

Gari Gill, County Fire Warden, Jim Pridgeon, Homeland Security County Coordinator and DeeLynn Garman, Livestock/Small Animal Evacuation Coordinator, gave a monthly report. Also present was Morgan Ellsbury, Road and Bridge Foreman.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Jw Nuckolls and Dave Wolfskill. Jw Nuckolls and Dave Wolfskill requested maintenance on a portion of Barlow Canyon and Branch County Road No. 6. The Board will take their request into consideration.

Kelly moved to approve a Memorandum of Understanding Between Crook County and the Museum District for Telephone, Internet and Server Services. Jeanne seconded, all ayes, motion carried.

Tim Lyons, Growth and Development Administrator, requested to purchase signs and sign posts. The Board approved his request.

Kelly moved to approve a Bond for Elizabeth M. Gaines, Executive Secretary/Treasurer, Crook County Promotion Board. Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 11:57 o'clock a.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Nels Smith and Dennis McGirr, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC) gave a monthly report. Also present were Tim Lyons, Growth and Development Administrator, Raquel Croell, 911 Addressing Coordinator, Joe Baron, County Attorney, Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD) and Steve Kozel, Bearlodge District Ranger, USDA Forest Service.

Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report.

Raquel Croell, 911 Addressing Coordinator, discussed the county road map for the Commissioner's room.

Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave an update.

Wayne Garman, Supervisor, CCNRD, gave a monthly update.

Paula Brown, Robyn Finch and Wayne Garman, Members, Crook County Fair Board, gave a monthly report. Also present was Linda Schelldorf, County Fair Secretary.

Jeanne moved to approve a Lease Agreement Between Crook County and The Crook County Museum District. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Nels Smith, Member, CCLUP&ZC and Tim Lyons, Growth and Development Administrator.

Tim Lyons, Growth and Development Administrator, Joe Baron, County Attorney, Nels Smith, Member, CCLUP&ZC and the Board, reviewed the Draft Regulations on One Split Subdivisions.

The Board reviewed an Order Upon the Immediate Hearing for the Application for a Private Road in the matter of the Application for Establishment of Private Road from Evan W. Cross and Sandra D. Cross, to be known as Private Road No. 276. Kelly moved to approve an Order Upon the Immediate Hearing for the Application for a Private Road in the matter of the Application for Establishment of Private Road from Evan W. Cross and Sandra D. Cross, to be known as Private Road No. 276. Jeanne seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Lisa Fletcher, County Assessor, presented an amended tax roll correction. Kelly moved to approve the amended tax roll correction 2010-060. Jeanne seconded, all ayes, motion carried.

The Board reviewed an Order Upon the Immediate Hearing for the Application for a Private Road in the matter of the Application for Establishment of Private Road By Price Family Trust of May 22, 1995, By and Through Trustee, Ted N. Price, Sr., to be known as Private Road No. 277. Jeanne moved to approve an Order Upon the Immediate Hearing for the Application for a Private Road in the matter of the Application for Establishment of Private Road By Price Family Trust of May 22, 1995, By and Through Trustee, Ted N. Price, Sr., to be known as Private Road No. 277. Kelly seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

The meeting adjourned at 5:18 o'clock p.m. to meet in regular session on April 5 and 6, 2011 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman

Attested: _____
Connie D. Tschetter, County Clerk