

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN  
SUNDANCE, CROOK COUNTY, WYOMING**

**TUESDAY, OCTOBER 5, 2010**

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

Jim moved to transfer \$21,879.00 from unanticipated revenues to the Depreciation Reserve Budget, Sheriff Vehicles line as stated in the minutes of September 7, 2010. Kelly seconded, all ayes, motion carried.

County Treasurer Mary Kuhl, Clerk of District Court Tina Wood, County Assessor Dee Griffis, County Attorney Joe Baron, County Sheriff Steve Stahla, Road and Bridge Foreman Morgan Ellsbury, Facilities Maintenance Foreman Randy Gill, Homeland Security County Coordinator Jim Pridgeon, County Library Director Jill Mackey and Public Health Nurse Barb Coy were present to go over items of interest within their departments. Discussion was also held on drafting a County Policy for Preferential Treatment of Local Vendors and Purchases. No action was taken at this time.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		156628.98
AFLAC	Insurance	2383.76
Blue Cross Blue Shield of Wyoming	Health Insurance	47004.46
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	49399.35
Department of Employment	Worker's Compensation	3317.57
New York Life Insurance Company	Life Insurance	659.43
Orchard Trust Company	Deferred Compensation	3380.00
VSP	Vision Insurance	562.57
Wyoming Retirement System	Retirement	29173.69
Wyoming Educator's Benefit Trust	Life Insurance	212.94
Wyoming NCPERS Life Insurance	Life Insurance	144.00
A & B Welding Supply Co., Inc.	Saw Blades	146.95
Albany County Treasurer	Workshop	95.00
Alltel	Cell Phone	987.77
Alsco/American Linen	Shop Towels & Dust Mops	252.00
AMEE Central	Handicap Leg Adapters for Poll Booth	83.00
Arlene Hope Pixley	Mileage & Meals	69.21
Ashley Cook Wood	Meals	16.82
Barbara J. Coy, RN.	On Call Hours	246.00
Bearlodge LTD., Inc.	Prints & Professional Services	1531.00
Big Horn Tire Inc.	Batteries & Wheels	1655.61
Black Hills Chemical Co.	Supplies	354.61
Bob Barker Company	Pens	59.37
Cenex Fleetcard	Fuel	1709.09
Christina R. Wood	Mileage & Meals	103.05
City of Sundance	Water, Ambulance & Landfill Funding	2511.96
Civil Air Patrol Magazine	Subscription	145.00
Connie D. Tschetter	Mileage & Meals	307.54
Conocophillips	Gas	140.56
Croell Redi-Mix	Cattle Guard Bases	7.75
Crook County	Employer Paid Benefits from Grant	1190.19
Crook County Medical Services Dist.	Prisoner Meals & Jail Duty	2890.00
Crook County Senior Services	County Funding	1262.00
Crook County Treasurer	Postage	361.28
Custom Auto & Truck	Parts & Labor	363.18
D.O. Inc.	Drive Train, Drum Charge	1212.92
Dakota Business Center	Monthly Maintenance & Supplies	740.08
Damon Isburg	Registrar Compensation	10.00
Decker's Food Center	Supplies	85.08
Dee McGirr	Lodging, Mileage & Meals	1485.71
Department of Employment	Worker's Compensation	316.05
Department of Health	Rental for State Vehicle	295.00
Diehl's Supermarket	Supplies	11.01
Double Star Computing	Onsite Computer Services & Equipment	3049.60
Earth Work Solutions	Cattle Guards Installed	2500.00
Farmer's Co-op Assoc.	Diesel	2465.70

Fastenal Company	Tools	102.30
First American Title Insurance Company	Closing Costs & Expenses	2100.45
Front Range Fire Apparatus	Booster Hose & Parts	474.50
Galls, An Aramark Company	Supplies	62.49
Gari G. Gill	Mileage & Charger	351.01
Gary Shamion	Use of Trailer for Election	100.00
Glenn Properties LLC	Diesel & Gas	1407.82
Grimm's Pump & Industrial Supply	Parts	505.41
Hillside Pharmacy	Supplies	28.39
Hulett Emergency Medical Services	1st Quarter Ambulance Funding	666.69
Hulett Hardware	Shovel	14.99
Hulett LP Gas Service	Propane	1086.50
Intermountain Construction	Asphalt-Patching on D Road	561.60
Janet M. Lake	Science Experiment Kits	126.50
Jerome Mike	Witness Fees & Mileage	64.00
Joan Bethea	Meals	95.77
John A. Moline, Jr.	Mileage	60.00
Jon Tish	Emerg Veh Upfit, Vehicle Tear Down	875.00
Joseph Michael Baron	Mileage	327.50
Karen's Delivery Co.	Delivery	13.00
Kelly B. Dennis	Mileage	168.00
Knecht Home Center, Inc.	Supplies	46.62
Kreuter Automotive	Parts & Labor	1127.85
Lab Safety Supply	Signs	66.15
Lenzes Printing	Paper	76.36
Leslie's Sinclair	Gas & Diesel	7991.22
Light & Siren	Perm MT Mini Bar	374.64
Linda L. Tokarczyk	Contract Consultant	200.00
Linda S. Fritz	Mileage	35.00
Lyle Signs, Inc.	Signs & Top Soil	876.36
M & M Sanitation	Toilet Rental	2135.00
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract and Sundance Address Points	3600.00
Mercill Law Office, LLC	Court Appointed Attorney Fees	581.25
Merck & Co., Inc.	Pneumovax Vial	1308.78
Michael R. Frolander	Postage & Registrar Compensation	8.03
MSR West, Inc.	GSI 37	120.00
NADA Used Car Guide	Subscription	576.00
Omega Computers	Parts & Labor	230.00
Paetec	Telephone	187.13
Paradise Foods	Gas	115.08
Patricia J. Voll, FNP	FP Clinic Hours	175.00
Pitney Bowes	Term Rental Charges	465.00
Powder River Energy Corp.	Electricity	3941.45
Powder River Office Supply, Inc.	Supplies	483.55
PX Direct Inc.	Restraints	46.90
Quality Agg & Construction	Aggregate	335.12
Quality Hardware & Supply	Parts	616.30
Quill Corporation	Supplies	560.54
Range Telephone Cooperative, Inc.	Telephone	3073.75
Redwater Welding	Cattle Guards	11500.00
Robert Snoozy	Miles & Hours to Transport Vaccine	43.00
Robert's Machine & Repair	Parts & Labor	1174.62
Roscoe Steel & Culvert Co.	Culvert & Bands	3927.15
RT Communications	Telephone	691.65
Rural Fire Convention	Registration Fees	225.00
Sand Creek Trading Post LLC	Fuel	71.60
Sanofi Pasteur, Inc.	Fluzone	3873.17
Schultz Coal Sales, Inc.	Coal	521.50
Sheehan Mack Sales & Equipment	Parts	37.76
Sundance Dillon's Hardware	Supplies	257.31
Sundance Electric Inc.	Install Generator Extras	1782.00
Sundance Equipment Company	Parts	638.21
Sundance State Bank	Direct Deposit Fees	9.69
Sundance Times	Publishing & Stamps	4048.25
Terry's Auto	Window Wash & Parts	12.33
Tongue River Communications	Jail Cable	56.00
Top Office Products, Inc.	Copy Charges	168.32
Tower Valley Ag Supply	Gas & Diesel	3015.91
Town of Hulett	Water	43.50

Town of Moorcroft	Water	40.00
Tracy Motor Company	Supplies	386.68
Tri State Construction, LLC	Road Work on Little Missouri Road	48355.60
UNUM	Disability Insurance	271.64
Urbin & Patterson, LLP	Court Appointed Attorney Fees	1425.90
US Post Office	Box Rent	44.00
Visa	Supplies & Travel Expenses	1754.13
Wild West Espresso	Frappe	4.00
WPCI	Drug Screen & Date Review	28.50
WY Retirement System	Rehired Retiree Contributions	1976.74
WY State Forestry Division	Parts	105.16
Wyoming Fire Chiefs Association	Dues	100.00
Wyoming Health Council	Supplies	687.07
Wyoming Public Health Laboratory	Medical Kits	192.00
Wyoming State Bar	Annual Licenses	606.00
Wyoming Stationery	Paper	11.98
Total		448452.28

The following monthly collections were collected:

County Clerk	\$8,709.00
County Sheriff	\$5,179.98
Clerk of District Court	\$1,707.50
Circuit Court (August)	\$26,397.00

Jim moved to approve a Bond for Jennifer L. Purcell, Deputy Clerk of Court. Kelly seconded, all ayes, motion carried.

Jim moved to accept the Disclosure Statements for Investment of Public Funds from the following: John A. Moline, Jr., J. W. Hadley, Kelly B. Dennis, Connie D. Tschetter, Linda Fritz, Mary Kuhl, Sheryl Klocker, Linda Lundell, Kathy Gearhart, Steve J. Stahla, Tom Adams, April Gill, Peggy L. Boardman, Joseph M. Baron, Dee A. McGirr, Michael R. Frolander, Christina R. Wood, Jennifer Purcell, Barbara J. Coy, Sherri Davis, Barbara Sue Fuhrmann, Marlette Snoozy, Jeanette R. Smith, Charlotte Sharp, Yvonne G. Moberg, Linda L. Ellefson, Jill A. Mackey, Robyn Finch, Wayne W. Garman, Lee Jay and Paula Brown. Kelly seconded, all ayes, motion carried.

Kelly moved to approve a Settlement Statement between Kevin A. and Cindy K. Bertagnoli and Crook County, Board of County Commissioners, pertaining to the Railroad Addition, Lot 12 in Block 16 and Lot 14 in Block 13 in Sundance, Wyoming. Jim seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end September 2010:

Total Receipts		\$700,067.53
Disbursements:	Towns	\$169,222.30
	County Boards	\$243,733.44
	State & Local School	\$1,222,561.89
	DOT/DOR/Rebate	\$89,754.34
	Redemption/S. Park	\$5,050.45
	Total	\$1,730,322.42

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report.

Adjourned for lunch at 12:10 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator, gave a monthly report and a subdivision and deed report. Jim moved to approve a Memorandum of Understanding Between Crook County by and through the Board of County Commissioners and the United States Department of the Interior Bureau of Land Management by and through the Wyoming BLM State Director regarding Development of the Resource Management Plan Amendments and Environmental Impact Statements for the Proposed Sage-Grouse Policy RMP Amendments. Kelly seconded, all ayes, motion carried. Discussion was held on a proposed draft Crook County Wind Energy Facility Resolution. Also present were Joe Baron, County Attorney and Mary Kuhl, County Treasurer.

Robyn Finch and Wayne Garman, Members, Crook County Fair Board, gave a monthly report. Kelly moved to declare a vacancy on the Crook County Fair Board, due to receiving a letter of resignation from Crook County Fair Board Member Scott Graham, and to appoint someone to fill the vacancy on November 2, 2010 at 2:00 o'clock p.m. Jim seconded, all ayes, motion carried. All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before November 2, 2010 at 2:00 o'clock p.m. Also present were Joe Baron, County Attorney, Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court and Dee Griffis, County Assessor.

Barb Coy, Public Health Nurse, presented a contract that she needed the Board to sign. Jim moved to approve

a Grant Award Agreement for the U.S. Department of Health and Human Services Public Health Preparedness and Response for Bioterrorism Wyoming Department of Health and Crook County Public Health Nursing Services. Kelly seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

The following monthly collection was collected:

Circuit Court (September)                 \$24,854.00

Sandra Stevens, Crook County Family Violence and Sexual Assault Services (per conference call), requested the Board to sign a Proclamation for Domestic Violence Awareness Month. Kelly moved to approve a Domestic Violence Awareness Month Proclamation. Jim seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Pastor Guille Seigler, First Southern Baptist Church, informed the Board about a proposed Moorcroft Assisted Living Project for a Senior Housing Project in Moorcroft.

The meeting adjourned at 4:15 o'clock p.m.

Wednesday, October 6, 2010

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation, gave an update on bridge and road projects. Also present was Morgan Ellsbury, Road and Bridge Foreman.

Suzette Moline and Kathy Driskill, Crook County Fire Auxiliary, informed the Board they are establishing a mobile kitchen and requested to use County Fire Fund Donations to help with this and they also made an offer to purchase a twenty-seven foot (27') Cargo Semi Trailer from the County. Jim moved for Crook County to sell the twenty-seven foot (27') Cargo Semi Trailer to the Crook County Fire Auxiliary for \$10.00 and other good and valuable consideration. Kelly seconded, all ayes, motion carried. The Board will discuss the request to use County Fire Fund Donations with the County Fire Warden before a decision will be made to use those funds. Also present were Jim Pridgeon, Homeland Security County Coordinator and Mary Kuhl, County Treasurer.

Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave an update on Forest Service items, specifically on Mountain Pine Beetles and mineral exploration activities. Also present was Jim Pridgeon, Homeland Security County Coordinator.

Jim Pridgeon, Homeland Security County Coordinator, gave a monthly report.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Joe Baron, County Attorney, Ron Brunner and Paul Jacobson, Moskee Land Corp.

Discussion was held on the redevelopment of Cold Springs (Black and Yellow) County Road No. 21, Lost Canon County Road No. 56 and Stanton County Road No. 181. Kelly moved for County Commissioner John A. Moline, Jr. to go and view the proposed roadways on Cold Springs (Black and Yellow) County Road No. 21, Lost Canon County Road No. 56 and Stanton County Road No. 181 on October 26, 2010 at 9:00 o'clock a.m. and to hold a public hearing on November 3, 2010 at 3:30 o'clock p.m. for the Board to receive input and to make a decision to approve or disapprove the redevelopment of the existing county roads. Jim seconded, all ayes, motion carried.

Jim moved to approve the following resolution:

**RESOLUTION NO. 2010-12**  
**TO COMMENCE PROCEEDINGS FOR THE IDENTIFICATION OF COUNTY ROADS UNDER**  
**W.S. 24-3-201 THROUGH W.S. 24-3-206 TO VACATE THE UNUSED AND UNIDENTIFIED**  
**PORTIONS OF COUNTY ROADS**  
**IN TOWNSHIP 50 NORTH, RANGE 68 WEST OF THE 6<sup>th</sup> P.M.**

WHEREAS an agreement was entered into with the area landowners to alter a portion of County Road No. 12 from the D. Stewart Carlson Subdivision to the Campbell County line on the route that was actually being used by the public and maintained in part by the County; and

WHEREAS major portions of the legally established route recorded in the Crook County Clerks Office in Sundance, Wyoming had not been used by the public or maintained by the county in over 60 years; and

WHEREAS the County desired to rebuild the road and the area landowners agreed to give the County easements where the road that was used by the public, actually existed and was rebuilt pursuant to the agreement with the landowners; and

WHEREAS the road has been rebuilt and the landowners are providing the County easements and consents to the alteration of the county road; and

WHEREAS the alteration to the County road has been surveyed and constructed by the County; and Wyoming Statute 24-3-101, Et seq. allows for the establishment, alteration, and/or vacation of County roads; and

WHEREAS the following county roads exist in Township 50 North, Range 68 West of the 6<sup>th</sup> P.M.:

BERTHA ROAD No. 12 recorded at Rod No. 16 Map No. 990 as altered by Instrument No. 610045 Rod No. 25 Map No. 1468

SHIPWHEEL ROAD No. 103 recorded at Rod No. 13 Map No. 945

D ROAD No. 68 recorded at Instrument No. 610046 Rod No. 25 Map No. 1469  
WESSEX ROAD No. 112 recorded at Instrument No. 610815 Rod No. 25 Map No. 1472 BELLE  
FOURCHE RIVER ROAD No. 275 recorded at Instrument No. 610047 Rod No. 25 Map No.  
1470  
DONKEY CREEK ROAD No. 218 recorded at Instrument No. 610048 Rod No. 25 Map No.

1471

WHEREAS Wyoming Statute 24-3-201, Et seq., Identification of County roads allows for the  
vacation of County Roads that are not currently identified and maintained.

THEREFORE BE IT RESOLVED that proceedings be commenced to determine whether or not to  
vacate those portions of the county roads located in Township 50 North, Range 68 West of the 6<sup>th</sup> P.M. that  
are generally located northwest of Moorcroft, Wyoming under the identification procedure contained in  
W.S. 24-3-201 through 24-3-206 not set forth above.

APPROVED AND ADOPTED by the Board of County Commissioners on October 6, 2010

BOARD OF COUNTY COMMISSIONERS IN AND FOR CROOK COUNTY, WYOMING  
BY JOHN A. MOLINE, JR., CHAIRMAN, J.W. HADLEY, VICE-CHAIRMAN, KELLY B. DENNIS,  
MEMBER

ATTESTED: CONNIE D. TSCHETTER, COUNTY CLERK

State of Wyoming }

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County of Crook }

Signed or attested before me on October 6, 2010 by John A. Moline, Jr., Chairman, J. W. Hadley,  
Vice-Chairman and Kelly B. Dennis, Member, Board of Crook County Commissioners.

Connie D. Tschetter, Crook County Clerk

Kelly seconded, all ayes, motion carried.

Jim moved to approve an Agreement for Replacing or Relocating An Existing Cattleguard on County Road  
No. 145 known as the Rocky Point Ridge County Road by and between Lightening Flats Partnership,  
Hilda Brimmer, Partner and the Board of County Commissioners of Crook County, Wyoming and to  
approve an Agreement for Installation of Cattleguard on County Road No. 145 known as the Rocky Point  
Ridge County Road by and between Lightening Flats Partnership, Hilda Brimmer, Partner and the Board of  
County Commissioners of Crook County, Wyoming. Kelly seconded, all ayes, motion carried.

Kelly vacated the meeting before the Board started the bid opening for the Rocky Point Ridge Road Gravel  
Hauling due to a conflict of interest. The Board opened bids received for the Rocky Point Ridge Road  
Gravel Hauling. The following bids were received:

- D/S Trucking, LLC – Using six doubles; \$8.45/cu. yd.
- KC Transport, Inc. – Using one to four trucks; \$10.25/yard for a trailer/pup combination and  
\$11.00/yard for a single trailer; will supply a qualified operator to spread gravel at the end of each  
day.
- Quality Agg & Construction, Inc. – Using six trucks; Belly Dump only, \$14.50/cu. yd., Belly  
Dump w/Pup, \$13.00/cu. yd.; Quality Agg & Construction will provide the loader with Crook  
County Road & Bridge providing the fuel.
- Workman Construction LLC – Using two to four trucks pulling single trailers; \$7.00 a yard.

No decision was made at this time. The Road and Bridge Foreman will review the bids received and  
determine whether or not the funding is available to proceed with this project.

Adjourned for lunch at 11:53 o'clock a.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B.  
Dennis and County Clerk Connie D. Tschetter.

Jeanne Whalen, Member, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC) and Tim  
Lyons, Growth and Development Administrator, gave a monthly report. Also present were Wayne Garman,  
Supervisor, Crook County Natural Resource District (CCNRD), Joe Baron, County Attorney, Dan Blakeman, Town  
of Moorcroft, Dan Swaney and Monty Norris, Old Apostolic Lutheran Church.

A public hearing was held pertaining to the approval of the Lower Valley Subdivision, Residential Minor  
Subdivision. No written or oral objections were received and a variance was requested. Discussion was  
held. Jim moved to grant the variances as requested and to continue the hearing to a later time. Kelly  
seconded, all ayes, motion carried. Kelly moved to find that everyone that was sent notice upon the  
application of the Lower Valley Subdivision, Residential Minor Subdivision public hearing has waived any  
objection that they might have to the approval of the permit and notice of any further hearings in the  
matter. Jim seconded, all ayes, motion carried.

Wayne Garman, Supervisor, CCNRD, gave a monthly update.

The Board discussed with Mike Purcell, Director of the Wyoming Development Program (per conference  
call), the Gillette Madison Pipeline Phase II Rehabilitation Project along D County Road No. 68.

Gari Gill, County Fire Warden, gave a monthly report. Discussion was held on the request the Board received from  
the Crook County Fire Auxiliary to use County Fire Fund Donations to establish a mobile kitchen. Gari gave his  
approval to use County Fire Fund Donations for the mobile kitchen.

Dee Griffis, County Assessor, presented tax roll additions and corrections. Jim moved to approve the following tax  
roll additions and corrections and Orders Refunding Interest Due: 2008-0685; 2008-0838; 2009-0734; 2005-167;  
2005-168; 2006-161; 2006-162; 2007-277; 2007-278; 2008-275; 2008-276; 2009-101; 2009-102; 2009-103; 2010-  
07; 2010-08; 2010-09 and 2010-10. Kelly seconded, all ayes, motion carried.

The meeting adjourned at 2:56 o'clock p.m. to meet in regular session on November 2 and 3, 2010 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

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John A. Moline, Jr., Chairman

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Kelly B. Dennis, Member

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James W. Hadley, Vice-Chairman

Attested:\_\_\_\_\_

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Connie D. Tschetter, County Clerk