

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, MARCH 2, 2010**

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Kelly moved to appoint the following to the Crook County Courtroom/Courthouse Security Board: Tom Adams, Chairman, Dean Emmert and Steve Stahla, Sheriff's Office; Joe Baron, County Attorney's Office; Tina Wood, District Court; Randy Gill, Courthouse Maintenance; Judge Fred Dollison and Arna Montgomery, Circuit Court; Jim Hadley, County Commissioner; James Pridgeon, Emergency Management. Jim seconded, all ayes, motion carried.

Clerk of District Court Tina Wood, County Sheriff Steve Stahla, County Assessor Dee Griffis, County Treasurer Mary Kuhl and County Attorney Joe Baron were present to go over items of interest within their departments.

The following bills were paid:

Total Wages		159446.42
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		<u>ALLOWED</u>
AFLAC	Insurance	2502.46
Blue Cross Blue Shield of Wyoming	Health Insurance	47437.21
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	49863.13
Department of Employment	Worker's Compensation	2053.20
New York Life Insurance Company	Life Insurance	618.72
Orchard Trust Company	Deferred Compensation	3130.00
VSP	Vision Insurance	404.54
Wyoming Retirement System	Retirement	25506.03
Wyoming Educator's Benefit Trust	Life Insurance	216.32
Wyoming NCPERS Life Insurance	Life Insurance	160.00
A & B Welding Supply Co, Inc.	Parts	235.12
Alltel	Cell Phone	1137.49
Alsco/American Linen	Shop Towels & Dust Mops	387.23
Applied Concepts, Inc.	Radar Units	5599.00
Arc of Wyoming	First Aid w/CPR	140.00
Architectural Specialties, LLC	Fire Doors w/ Closers and Keys	2382.00
Aro Restaurant	H1N1 Clinic Meals	168.40
Barbara J. Coy, RN	Mileage & On Call Hours	316.00
Black Hills Chemical Co.	Supplies	658.11
Blakeman Propane Inc.	Propane	732.22
Blue Cross Blue Shield of Wyoming	COBRA Health Insurance Premiums	2634.43
Brian L. Scribner	Fuel & Meals	122.24
C'Mon Inn	Room Rent	239.97
Cenex Fleetcard	Fuel	2062.49
Cherie Zube	MSHA Training	600.00
Cheyenne Holiday Inn Express	Room Rent	256.50
Christina R. Wood	Mileage	32.00
City of Sundance	Water & Ambulance/Landfill Funding	2117.37
Coffee Cup Fuel Stop	Fuel	224.85
Collins Communications	Move Eventide Recorder & Battery	1891.21
Connie D. Tschetter	Mileage	265.00
Conocophillips	Fuel	424.80
Contractors Supply Inc.	Parts	21.25
Croell Redi-Mix	Base Course	35532.03
Crook County	Employer Paid Benefits from Grant	1017.23
Crook County Medical Services Dist.	Prisoner Meals & Food	1850.34
Crook County Senior Services	County Funding	1250.00
Crook County Treasurer	Postage	141.05
Custom Auto & Truck	Parts & Labor	250.78
D.O. Inc.	Oil	93.04
Dakota Business Center	Supplies & Contract Base Rate Charge	533.23
Dale Petersen	Witness Fees	15.00
Data Imaging Systems	Microfilm Processed	64.67
Dave Redding	Loads of Shale	420.00
Dean Emmert	Gas Reimbursement	41.00

Decker's Food Center	Supplies	7.89
Department of Employment	Worker's Compensation-Firemen	282.95
Department of Employment	Worker's Compensation	16.74
Department of Health	Rental for State Vehicle	287.00
Double Star Computing	Onsite Computer Service	1760.00
Douglas M. Lesley, PC	Court Appointed Attorney Fees	377.68
Dunne Enterprises	Tools	128.59
Eddie's Truck Center	Seat	138.78
Environmental Systems Research Inst.	Arceditor Concurrent Use Primary Maint.	1500.00
Farmers Co-Op Assoc.	Diesel & Propane	3443.81
Fastenal Company	Tools	251.36
Felix Sowada	Court Appointed Attorney Fees	1260.00
Fire Zone #16	Parts & Labor	428.40
Franklin Covey	File Tote & Kit	98.69
Fremont Motor Co.	2 Ford Explorers	46790.00
Fridge Freeze	Portable Vaccine Refrigerators	7334.00
Gill, Gari G.	Food Supplies for Annual Fire Meeting	50.07
Glenn Properties LLC	Diesel & Gas	2779.98
Grimm's Pump & Industrial Supply	Prevent Cap & Base	22.09
Hillside Pharmacy	Supplies	40.32
Hulett Emergency Medical Services	3rd Quarter Ambulance Funding	666.69
Hulett LP Gas Service	Labor	167.38
Ikon Office Solutions	Copier Base Charge & Meter Totals	841.86
James W. Hadley	Mileage	325.00
Joe's Oak	Cork Boards	237.87
John A. Moline, Jr.	Mileage	505.00
Jorrie McDowell	Witness Fees & Mileage	49.00
Joseph Michael Baron	Mileage, Meals & Copies	278.50
Karen's Delivery Co.	Delivery Charges	35.00
Kelly B. Dennis	Mileage	202.00
Lab Safety Supply	Clock Slim Line	51.05
Lenzes Printing	Business Cards	65.43
Leslie's Sinclair	Gas & Diesel	6265.22
Lyle Signs, Inc.	Signs	2111.71
M & P Auto Body	Windshield	273.60
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2000.00
Mercill Law Office	Court Appointed Attorney Fees	628.75
Midwest Cancer Screening	Conventional Pap Smears	31.60
Motorola	Wyolink Radio System-Phase 2	178025.65
Movin' On Kennels	Dog Food	107.85
National Assoc. for Court Management	2010-2011 Dues	125.00
National Sheriff's Association	Dues For Member	50.00
Northern WY Mental Health Center	Third Quarter Funding	2500.00
Office Depot	Supplies	231.96
Paetec	Telephone	193.03
Patricia Bouzek	Witness Fees & Mileage	49.00
Plainsman Printing, Inc.	Supplies	118.92
Powder River Energy Corp.	Electricity	4198.82
Power House	Supplies	382.08
Quality Hardware & Supply	Parts	571.18
Quill Corporation	Supplies	243.56
Range Telephone Cooperative, Inc.	Telephone	3006.30
Rasmussen Mechanical Services, Inc.	Installment for Service Agreement	3226.96
Rebecca A. Rolf	Mileage	178.00
Redwater Welding	Cattle Guard	2335.00
Robert J. ONeil Law Office	Court Appointed Attorney Fees	1762.50
Robert's Machine & Repair	Materials for Repairs	624.34
Rocky Mountain Fire Systems, Inc.	Fire Update Material	2686.00
Rocky Mountain Info Network	Membership Fees	100.00
RT Communications	Telephone	659.94
Schultz Coal Sales, Inc.	Coal	1024.37
Schutz Foss Architects, PC	Material Scope to Address Immediate Issues	520.00
Scott Peterson Motors Inc.	Vehicle Repair	150.00
Sheryl Klocker	Norwex Cleaning Pack	46.94
Sundance Car Wash	Tokens	40.00
Sundance Dillon's Hardware	Supplies	128.28
Sundance Equipment Company	Parts	385.89
Sundance State Bank	Direct Deposit Fees	9.76
Sundance Times	Subscription & Publishing	1109.75

Tongue River Communications	Jail Cable	56.00
Top Office Products, Inc.	Supplies & Copy Charges	482.39
Tower Valley Ag Supply	Gas & Diesel	3182.41
Town of Hulett	Water	46.50
Town of Moorcroft	Water	75.89
Tracy Motor Company	Supplies	1991.77
Trudy J. Materi	Kleenex & Postage	11.63
UNUM	Disability Insurance	271.64
Urbin & Patterson, LLP	Court Appointed Attorney Fees	1369.94
Visa	Supplies & Travel Expenses	3420.11
Volunteer Firemen's Retirement Fund	Fireman's Retirement Fund	50.00
Watch Guard Video	Car Video Cameras	9900.00
Whispering Pines	Snow Removal	72.00
	Project Expenditures-Inyan Kara Rd &	
WY Department of Transportation	Labor	465.25
WY Retirement System	Rehired Retiree Contribution	1661.67
WYDOT Motor Vehicle Division	1 New Plate	5.00
Wyoming Coroner's Assn.	2010 Membership Dues	75.00
Wyoming Health Council	Trinessa	375.09
Wyoming Machinery Company	Parts	1911.32
Wyoming Public Health Laboratory	Swab Kits	144.00
Wyoming State Firemens Assn.	Annual Dues	50.00
Wyoming Stationery	Supplies	94.25
Total		667725.10

The following monthly collections were collected:

County Clerk	\$6,913.00
County Sheriff	\$9,794.50
Clerk of District Court	\$2,758.70
Public Health	\$2,630.88
Circuit Court	\$18,218.00

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end February 2010:

Total Receipts		\$1,376,633.41
Disbursements:	Towns	\$62,831.03
	County Boards	\$67,177.28
	State & Local School	\$161,393.00
	DOT/DOR/Rebate	\$248,644.88
	Redemption/S. Park	\$85.00
	Total	\$540,131.19

Jim moved to approve the Bond for Lee Jay, Treasurer, Crook County Fair Board. Kelly seconded, all ayes, motion carried.

On May 4, 2010 at 2:30 o'clock p.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, the Board of Crook County Commissioners will be accepting requests for Twenty-Four Hour Special Malt Beverage Permits and Twenty-Four Hour Special Catering Permits for biker rally week. Applications may be obtained from the Crook County Clerk's Office. The Application and fees must be returned to the Crook County Clerk by or before May 4, 2010 at 2:30 o'clock p.m. Any applications received after 2:30 o'clock p.m. on May 4, 2010 will not be considered.

The Board discussed staggered license plates with Mary Kuhl, County Treasurer. Discussion was held. No action was taken and the Board informed Mary that it is up to her to determine what works best for the Treasurer's Office regarding the staggered license plates and if she chooses to go with the staggered license plates she will need to submit a request to the Board for their approval, but funding is an issue. Also present were Tina Wood, Clerk of District Court, Joe Baron, County Attorney and Dee Griffis, County Assessor.

Morgan Ellsbury, Road and Bridge Foreman, Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department, gave a monthly report. Jim moved to impose weight limits on all of the following asphalt roads. Public Works will post a six (6) ton per axle weight limit.

Moskee County Road #207 from Interstate I-90 to the end of pavement approximately six (6) miles.

Warren Peak County Road #100 from US Hwy. 14 to the end of pavement.

Pine Ridge County Road #205 from Interstate I-90 to end of pavement.

Old Sundance Road #93 from Pine Ridge Road to State Hwy. 113.

Under the authority of Wyoming State Statute 31-18-802 allows for the reduction in the maximum allowable axle loads and gross weight limits for specific county roads or sections thereof or for bridges by the county if the operation of vehicles or combination of vehicles would create undue damage to the county roads. This restriction will go into effect from March 3 through April 30 or until further notice.

Kelly seconded, all ayes, motion carried.

Adjourned for lunch at 12:20 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly subdivision and deed report. Judith Hamm (per conference call) requested an update on whether or not the Board wrote a letter to DEQ requesting them to install an air monitor in the County. The Board informed her that they requested Tim Lyons, Growth and Development Administrator, to draft a letter and he is currently obtaining information for this.

Jim moved to approve an Order Dismissing Application for Private Road No. 274 in the matter of the Application for Establishment of Private Road by Donald J. Johnson and Teresa M. Johnson. Kelly seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Leonard Garcia, Leo Riley & Co., County Auditor, presented the Crook County Annual Audit Report for the 2008-2009 fiscal year. Kelly moved to approve the Crook County Annual Audit Report for the 2008-2009 fiscal year. Jim seconded, all ayes, motion carried. Also present were Brian Wells, Deputy County Attorney, Dee Griffis, County Assessor, Gari Gill, County Fire Warden, Jim Pridgeon, Homeland Security County Coordinator, Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Linda Schelldorf, Office Manager, Crook County Weed and Pest, Jill Mackey, Director, Crook County Library and Tim Lyons, Growth and Development Administrator.

Tatyana Walker, Development Director and Sherilyn England, Executive Director, Youth Emergency Services (YES) House, gave a presentation of their services and requested a letter of support from the Board. The Board approved to issue a letter of support.

Rod Malo and Ron Achtziger, Directors, Bear Lodge Hills Ranch Improvement and Service District, Joe Baron, County Attorney (per conference call) and Dee Griffis, County Assessor were present to discuss the dissolution of the Bear Lodge Hills Ranch Improvement and Service District. The Bear Lodge Hills Ranch Improvement and Service District did the following:

Certified to the Board of Crook County Commissioners and to the Land Owners of property within the Bear Lodge Hills Ranch Estates the results of votes cast on the Bear Lodge Hills Ranch Improvement and Service District Election held on the 4th day of February, 2010 and canvassed on the 5th day of February 2010. The highest number of votes cast were for the dissolution of the district and that said Bear Lodge Hills Ranch Improvement and Service District is dissolved.

Informed the Board of Crook County Commissioners that the Directors for the Bear Lodge Hills Ranch Improvement and Service District will remain as the Board of Trustees for the district and do hereby acknowledge and commit to carrying out the Plan of Dissolution pursuant to W.S. 22-29-403 and as recorded with the Board of Crook County Commissioners on the 6th day of October, 2009.

Requested the Board of Crook County Commissioners assist them in the collection of delinquent dues and/or other monies owed the Bear Lodge Hills Ranch Improvement and Service District.

Kelly moved to accept the Certification of Results of the election and to appoint the Directors to continue to act as the Board of Trustees under the supervision of the Board of Crook County Commissioners to carry out the Plan of Dissolution of the Bear Lodge Hills Ranch Improvement and Service District. Jim seconded, all ayes, motion carried.

The meeting adjourned at 4:25 o'clock p.m.

Wednesday, March 3, 2010

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation, gave an update on bridge and road projects. Also present were Fred Duncan, County Planner and Morgan Ellsbury, Road and Bridge Foreman.

Chris Harwood, Manager, Crook County Fair, gave a monthly report. Also present was Robyn Finch, Member, Crook County Fair Board.

Gari Gill, County Fire Warden, gave a monthly report. Jim Pridgeon, Homeland Security County Coordinator, gave a monthly report. Discussion was held on purchasing an emergency supply generator for the courthouse. The Board gave their approval to purchase the generator. Also present were Jeff Garman, Deputy County Fire Warden, Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department.

Morgan Ellsbury, Road and Bridge Foreman, Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department, gave a monthly report. Also present were Joe Baron, County Attorney, Mike Frolander, Road and Bridge Mechanic, Josh Jacobson, LuAnn Jacobson, Paul Jacobson, Pam Thompson, Director, Crook County Museum District, Rocky Courchaine, Director, Crook County Museum, Linda Schelldorf, Office Manager, Crook County Weed and Pest, Wayne Wilson, Attorney, Rudolph L. Dyer, Joann Salyer, Vince Tenke, Arlene Tenke, Barbara Running and Ray Running.

Theresa gave an update on the last Crook County Consensus Block Grant Committee Meeting and informed the Board that the Crook County Weed and Pest District had approximately \$22,500.00 unspent SLIB funds left from their project. The Crook County Museum District and the Crook County Weed and Pest District requested to receive the unspent SLIB funds that are available. Discussion was held. Jim

moved to split the remainder of the SLIB funds, which is approximately \$22,500.00, between the Crook County Museum District and the Crook County Weed and Pest District. Kelly seconded, all ayes, motion carried.

Paul Jacobson presented a Petition to Vacate a County Road known as the Cold Springs County Road No. 21, Lost Canyon County Road No. 56 and Stanton County Road No. 181. Discussion was held. Jim moved for the Petitioner to submit funds to cover the cost to vacate and when the funds are submitted with the County Clerk the Board will proceed with the vacating process and appoint a viewer to examine the proposed road to be vacated and report back to the Board. Kelly seconded, all ayes, motion carried.

Discussed the maintenance on the Klopchick County Road No. 61 and Sundance Newcastle County Road No. 98. The Board informed those present that the County will not maintain or plow these roads.

Adjourned for lunch at 12:08 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Jeanne Whalen, Member, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly report. Also present were Wayne Garman and Jinx Hilty, Supervisors, Crook County Natural Resource District (CCNRD), Steve Kozel, Bearlodge District Ranger, USDA Forest Service, Rodney Knudson, Dennis R. McGirr and Robert W. Olver. Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave a monthly update.

Wayne Garman and Jinx Hilty, Supervisors, CCNRD, gave a monthly update.

The Board interviewed applicants that had not been previously interviewed and reviewed applications received to fill the vacancy on the CCLUP&ZC. Jim moved to appoint Dennis McGirr to the CCLUP&ZC to fill the unexpired term of Wilbur Troyer, which expires June 2012. Kelly seconded, Jim voted aye, Kelly voted nay, John vacated the chair and voted nay, motion failed. Kelly moved to appoint Robert W. Olver to the CCLUP&ZC to fill the unexpired term of Wilbur Troyer, which expires June 2012. Jim seconded, all ayes, motion carried.

The Board reviewed a request received for refund of interest paid on property. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Jim moved to accept the County Assessor's recommendation and to authorize John to sign the Order Upon Request For Refund Of Interest Paid on behalf of the Board to refund fifty percent (50%) of the interest paid on property taxes for Joel Bomstad. Kelly seconded, all ayes, motion carried. Present were Dee Griffis, County Assessor, Linda Fritz, Deputy County Clerk and Kathy Gearhart, Clerk, County Treasurer's Office.

Dee Griffis, County Assessor, presented tax roll corrections and Orders Refunding Interest Due. Jim moved to approve the following tax roll corrections and Orders Refunding Interest Due: 2005-155; 2005-156; 2005-157; 2005-158; 2006-147; 2006-148; 2006-149; 2006-150; 2006-151; 2007-260; 2007-261; 2007-262; 2007-263; 2007-264; 2008-254; 2008-255; 2008-256; 2008-257; 2008-258; 2008-259; 2008-260; 2008-261; 2009-66; 2009-67; 2009-68; 2009-69; 2009-70; 2009-71; 2009-72; 2009-73; 2009-74; 2009-75; 2009-76; 2009-77. Kelly seconded, all ayes, motion carried. Also present was Kathy Gearhart, Clerk, County Treasurer's Office.

Kyle Gillette, Schutz Foss Architects, P.C., presented the status of the ADA Analysis for the old Weed & Pest building with a cost estimate and discussion was held. The Board will start the process to apply for a grant to upgrade this building for office space. Also present were Gene Gade, County Extension Educator, Randy Gill, Facilities Maintenance Foreman, Joe Baron, County Attorney, Carolyn Marchant, Circuit Court Clerk, Tina Wood, Clerk of District Court, Jeanne Whalen, Member, CCLUP&ZC, Jim Pridgeon, Homeland Security County Coordinator, Theresa Curren, Secretary, Public Works Department, Dan Blakeman and Tim Lyons, Growth and Development Administrator.

Kelly moved to approve a Bond for Elizabeth M. Gaines, Executive Secretary/Treasurer, Crook County Promotion Board. Jim seconded, all ayes, motion carried.

The meeting adjourned at 4:05 o'clock p.m. to meet in regular session on April 6 and 7, 2010 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

John A. Moline, Jr., Chairman

Kelly B. Dennis, Member

James W. Hadley, Vice-Chairman
Attested: _____
Connie D. Tschetter, County Clerk