

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

TUESDAY, JANUARY 5, 2010

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Kelly nominated and approved John A. Moline, Jr. as Chairman and James W. Hadley as Vice-Chairman of the Board of Crook County Commissioners. Jim seconded, all ayes, motion carried.

The minutes from the previous meetings were approved.

Jim moved to appoint John A. Moline, Jr. as Crook County's voting member of the Wyoming County Commissioners' Association. Kelly seconded, all ayes, motion carried.

Kelly moved to approve the following:

- Official depositories for the County 2010:
- Sundance State Bank-Sundance, Wyoming
- Pinnacle Bank-Moorcroft, Wyoming
- Summit National Bank-Hulett, Wyoming
- Wyo-star Investment pool (through Wyoming State Treasurer at Cheyenne, WY)
- Multibank Securities

Authorize Mary Kuhl, County Treasurer to invest the County funds according to Wyoming Statutes and reaffirm Resolution 8-1996 Statement of Investment Policy for Crook County.

Authorize acceptance of negotiable paper as stated in Wyoming Statutes 18-3-505 and allow the lender credit card.

Jim seconded, all ayes, motion carried.

Jim moved to transfer \$396.13 from unanticipated revenues to the Federal Grants Budget, LEPC Grant HM-HMP10 line, as stated in the minutes of December 1, 2009. Kelly seconded, all ayes, motion carried.

Clerk of District Court Tina Wood, County Sheriff Steve Stahla, County Assessor Dee Griffis and County Attorney Joe Baron were present to go over items of interest within their departments.

Jim moved to approve a Crook County-City of Sundance Law Enforcement Mutual Aid Agreement 2010 between the Crook County Sheriff's Office and the Sundance Police Department. Kelly seconded, all ayes, motion carried.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
		<u>ALLOWE</u>
		<u>D</u>
Total Wages		163892.59
AFLAC	Insurance	2502.46
Blue Cross Blue Shield of Wyoming	Health Insurance	47292.47
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	49917.98
Department of Employment	Worker's Compensation	2126.83
New York Life Insurance Company	Life Insurance	453.24
Orchard Trust Company	Deferred Compensation	3030.00
VSP	Vision Insurance	404.54
Wyoming Retirement System	Retirement	26051.36
Wyoming Educator's Benefit Trust	Life Insurance	212.94
Wyoming NCPERS Life Insurance	Life Insurance	160.00
Michael R. Frolander	Room Expenses	437.00
Tri State Construction, LLC	Gravel & Contract Labor	87025.42
A & B Welding Supply Co., Inc.	Parts	178.98
A.D.I. Insurance Agency	Additional Premiums	588.00
Alltel	Cell Phone	1167.38
AlSCO/American Linen	Shop Towels, Dust Mops & Coveralls	189.44
American Solutions for Business	W-2 Forms, 1099 Forms & Envelopes	88.77
Barbara J. Coy, RN	On Call Hours, Mileage, Meals & Expenses	481.50
Barbara Sue Fuhrmann	Mileage	82.50
Big Horn Tire Inc.	Parts	1629.17
Black Hills Chemical Co.	Supplies	689.84
Blakeman Propane Inc.	Propane	248.01
Brian L. Scribner	Meals for Training	199.42
Bullberry Systems, Inc.	Insight Software Maintenance	1500.00
Cenex Fleetcard	Fuel	1308.80
Cheyenne Holiday Inn Express	Lodging	85.50

City of Sundance	Water, Sewer & Garbage	533.17
Coffee Cup Fuel Stop	Fuel	3569.75
Collins Communications	Wireless Service & Leather Case	285.00
Conocophillips	Fuel	425.54
Contractors Supply Inc.	Supplies	63.91
Cornwell Tools	Tools	215.72
Croell Redi-Mix	Cattle Guard Bases & Cattle Guards	1450.00
Crook County	Employer Paid Benefits from Grant	1015.88
Crook County Attorney's Office	Emergency Financial Assistance	1500.00
Crook County Medical Services Dist.	Drug Testing, Prisoner Meals & Food	2107.26
Crook County Natural Resource District	County Funding	30000.00
Crook County Senior Services	County Funding	1250.00
Crook County Treasurer	Postage	1133.11
Crum Electric Supply	Light Bulbs	137.52
Custom Auto & Truck	Parts & Labor	555.72
D/S Trucking	Contract Hauling	32648.22
Dakota Business Center	Maintenance Agreement	565.78
Decker's Food Center	Supplies	4.70
Dee McGirr	Reimbursement for Supplies	31.20
Dell Marketing LP	Toner & Fuser Kits & Ink Cartridges	825.93
Dennis, Kelly B.	Mileage	178.20
Department of Employment	Worker's Compensation	11.16
Department of Employment	Worker's Compensation-Firemen	202.10
Department of Health	Rental for State Vehicle	287.00
Double Star Computing	Onsite Computer Services	630.00
Earth Work Solutions	Boulder Rock	1245.30
Eddie's Truck Center	Parts	224.37
Glaxosmithkline	Twinrix Vial	446.50
Glenn Construction LLC	Contract Labor	5780.00
Glenn Properties LLC	Gas	108.05
Grimm's Pump & Industrial Supply	Nozzles	10.92
Hersrud's of Belle Fourche, Inc.	Sensor	80.48
Hillside Pharmacy	Supplies	70.24
Hulett Civic Center	Election Building Rent	100.00
Jack Thomas	Paint	71.02
Jack's Truck & Equipment	1980 Utility 28' Van Trailer	3000.00
James W. Hadley	Mileage	33.00
Jeanne Whalen	Mileage	46.08
John A. Moline, Jr.	Mileage & Meals	744.26
Joseph Michael Baron	Mileage	42.90
Karen's Delivery Co.	Delivery Charges	16.00
Kristi Ferderer	Mileage to Moorcroft	33.00
Laboratory Corp of America Holdings	Pap Smear Slides	577.25
Lenzes Printing	3 Part Inspector Forms, Envelopes & Hanger	251.67
Leslie's Sinclair	Gas & Diesel	11757.24
Lubrication Services (Gillette)	Chevron Dr Trn	609.95
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2000.00
Menards-Rapid City	Supplies	129.90
Modern Marketing	Bookmarks	135.04
Moorcroft Leader	Publishing	318.80
Motorola	Dispatch Upgrade	74177.35
NADA	Title & Registration Book	154.00
NFPA	Membership Dues	150.00
Northern WY Mental Health Center	County Funding	2500.00
Office Depot	HP Ink	33.99
Paetec	Telephone	165.41
Patricia J. Voll, FNP	Flu Clinic Hours	227.50
Pitney Bowes	Term Rental Charges	465.00
Pitney Bowes Purchase Power	Postage	5736.00
Powder River Energy Corp.	Electricity	3676.64
Powder River Office Supply, Inc.	Supplies	73.93
Power House	Generator	1100.00
Quality Agg & Construction	Contract Hauling & Base Coarse	66047.75
Quality Hardware & Supply	Parts	61.23
Quill Corporation	Supplies	181.57
Randco Tanks	Valve	365.75
Randy Gill	Mileage	92.40
Range Telephone Cooperative, Inc.	Telephone	3297.94
Rasmussen Mechanical Services, Inc.	Parts & Labor	2875.97

Raw Fencing	Build New Fence Along Bertha Road	14524.50
Rebecca A. Rolf	Mileage	167.20
Rocky Mountain Fire Systems, Inc.	Smoke Detector & Base & Door Holders	401.30
Roscoe Steel & Culvert Co.	Geogrid	67651.18
RT Communications	Telephone	729.22
Sanofi Pasteur, Inc.	Fluzone	3320.51
Schultz Coal Sales, Inc.	Coal	979.48
Schutz Foss Architects, PC	Design Services	2415.00
Scott Peterson Motors Inc.	Parts & Labor	228.64
SOS Well Services LLC	Contract Hauling	8010.85
Sundance Dillon's Hardware	Supplies	130.83
Sundance Equipment Company	Parts	211.90
Sundance State Bank	Direct Deposit Fees	9.76
Sundance Subway	Meals	26.75
Sundance Times	Publishing	1883.75
Supercircuits, Inc.	Camera	462.02
Theresa L. Curren	Travel Expenses	37.75
Titan Machinery	Parts	135.06
Tongue River Communications	Jail Cable	54.00
Top Office Products, Inc.	Supplies & Copy Charges	347.44
Tower Valley Ag Supply	Gas & Diesel	5018.80
Town of Hulett	Water	43.50
Town of Moorcroft	Water	75.89
Tracy Motor Company	Supplies	2396.74
UNUM	Disability Insurance	258.06
Urbin & Patterson, LLP	Court Appointed Attorney Fees	623.75
US Post Office	Post Office Box Rent	76.00
UW Cooperative Extension Service	Car Pooling	915.60
Visa	Supplies & Travel Expenses	2523.52
Wolters Kluwer Health, Inc.	Booklet	504.18
WPCI	Drug Testing	28.50
WY County & Prosecuting Attorney's Assoc.	Attorney's Association Dues	125.00
WY Department of Transportation	Project Expenditures-Inyan Kara Road	433.70
WY Retirement System	Rehired Retiree Contribution	1690.78
WYDOT Motor Vehicle Division	License Plates	15.00
Wyoming Health Council	Lutera & Trivora	764.38
Wyoming Machinery Company	Parts	824.07
Wyoming Sheriff's Association	Dues	100.00
Wyoming Stationery	Supplies	388.19
Wyoming Taxpayers Association	Dues/Membership	100.00
Total		779712.28

The following monthly collections were collected:

County Clerk	\$7,390.31
County Sheriff	\$10,327.00
Clerk of District Court	\$2,058.15
Circuit Court	\$21,520.00

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end December 2009:

Total Receipts		\$3,639,361.41
Disbursements:	Towns	\$180,401.18
	County Boards	\$511,973.56
	State & Local School	\$2,976,237.00
	DOT/DOR/Rebate	\$99,466.35
	Redemption/S. Park	\$1,259.38
	Total	\$3,769,337.47

Jim Pridgeon, Homeland Security County Coordinator and Gari Gill, Deputy County Fire Warden, gave their monthly reports. Also present was Wayne Garman.

Jim moved to appoint the following:

Paula Brown-Crook County Fair Board Member – Five Year Term

Kelly seconded, all ayes, motion carried. Also present was Wayne Garman, Member, County Fair Board.

Morgan Ellsbury, Road and Bridge Foreman, Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department, gave a monthly report.

Adjourned for lunch at 12:10 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly subdivision and deed report and a report on septic systems. Upon the recommendation from Mr. Lyons, Kelly moved to approve an Order Granting a Refund of Septic Inspection Fees to Stanley B. Huebner. Jim seconded, all ayes, motion carried. Kelly moved to approve for Timothy R. Lyons to donate forty (40) hours of his sick leave accrual to Raquel J. Croell. Jim seconded, all ayes, motion carried. Also present was Joe Baron, County Attorney.

Tim Lyons, Growth and Development Administrator, Fred Duncan, County Planner, Joe Baron, County Attorney, Marshall G. Davis, Pam Davis, Trudy Materi, Title Transfer Deputy and Ashley Cook Wood, Field Deputy I, County Assessor's Office and Jeanne Whalen, Member, Crook County Land Use Planning and Zoning Commission were present for a public hearing pertaining to an Order to Appear Before the Board to Determine Whether or Not to Issue an Order to Comply with the Crook County Residential Minor Subdivision Rules and Regulations in the matter of Marshall G. Davis et al. Discussion was held. The Board recommended that Mr. Davis go see the County Growth and Development Office to help him determine whether or not his division of land would be a subdivision or a minor subdivision and requested that he report back to the Board on February 2, 2010 at 3:30 o'clock p.m. with a proposed solution.

Tim Lyons, Growth and Development Administrator, asked the Board if they want to continue with the County Plan Revision and when they want it completed. Discussion was held. The Board informed him they do want to continue with this plan and they will discuss this further with the Crook County Land Use Planning and Zoning Commission during their scheduled time tomorrow. Also present were Fred Duncan, County Planner, Joe Baron, County Attorney, Jeanne Whalen and Nels Smith Members, Crook County Land Use Planning and Zoning Commission.

Gene Gade, Extension Educator, Janet Lake, 4-H Extension Educator, Scott Hininger, U.W. Extension Educator, Vicki Hayman, Nutrition and Food Safety Extension Educator, Bill Taylor, Community Development Educator, Trish Pina, Centsible Nutrition Educator, Peggy Symonds, 4-H Program Associate, Glen Whipple, Extension Director, Kentz Willis, Nutrition and Food Safety and Blaine Horn, Extension Educator, introduced themselves and held an informational session with their programs. Also present was Joe Baron, County Attorney.

The Board discussed with Gene Gade, Extension Educator, the possibility of moving the Extension Office to the old County Weed and Pest building so we can obtain more office space within the Courthouse.

The Board reviewed the requests for refund of interest paid on property taxes from the following taxpayers: Major and Ila Miller; Laverne Sipe dba Looks by Laverne; Kyle and Jaclyn R. Norris; Melvin D. and Rosemaria Miller; 333 Financial Group; Carl D. and Carol J. Pengra; Paul Materi dba Materi General Contractor; John E. and Phyllis D. Queen; Ricky L. Tiegs; Russ Surratt dba Bighorn Biomedical Svc.; Josh Franzen dba JW Services, LLC; Jim and Sharon O'Brien and Dewey A. and Ruth J. Glover; Wallace E. and Sandra M. Miller; Gary D. and Zeta N. Anderson. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Jim moved to accept the County Assessor's recommendation and to authorize John to sign Orders on behalf of the Board to refund one hundred percent (100%) of the interest paid on property taxes for John E. and Phyllis D. Queen; Gary D. and Zeta N. Anderson and to refund fifty percent (50%) of the interest paid on property taxes for Major and Ila Miller; Laverne Sipe dba Looks by Laverne; Kyle and Jaclyn R. Norris; Melvin D. and Rosemaria Miller; 333 Financial Group; Carl D. and Carol J. Pengra; Paul Materi dba Materi General Contractor; Ricky L. Tiegs; Russ Surratt dba Bighorn Biomedical Svc.; Josh Franzen dba JW Services, LLC; Jim and Sharon O'Brien and Dewey A. and Ruth J. Glover; Wallace E. and Sandra M. Miller. Kelly seconded, all ayes, motion carried. Present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office, Joe Baron, County Attorney and Linda Fritz, Deputy County Clerk.

The meeting adjourned at 3:55 o'clock p.m.

Wednesday, January 6, 2010

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation, gave an update on bridge and road projects. Also present were Fred Duncan, County Planner and Morgan Ellsbury, Road and Bridge Foreman. Jim moved to approve an Acceptance Certificate between the Wyoming Department of Transportation and Crook County on Project OC18005-CON1. Kelly seconded, all ayes, motion carried.

Arna Montgomery, Circuit Court Clerk, requested to purchase a podium to replace the old one in the Courtroom. The Board did not approve the request.

Mike Houston, Bentonite Performance Minerals, Morgan Ellsbury, Road and Bridge Foreman and Jim Schlosser, discussed the Little Missouri River Road No. 200 rebuild.

Joann Salyer, Morgan Ellsbury, Road and Bridge Foreman, Joe Baron, County Attorney and Tim Lyons, Growth and Development Administrator, discussed the County easements on the Klopchick County Road No. 61 and Sundance Newcastle County Road No. 98. The Board will continue to maintain these two roads as we currently are and will alter the rights-of-way on these two roads to what is currently being used. Also present were Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department.

Morgan Ellsbury, Road and Bridge Foreman, Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department, gave a monthly report. Jim moved to approve a Right-of-Way and Utility Certificate between Crook County and the Wyoming Department of Transportation. Kelly seconded, all ayes, motion carried. Jim moved to authorize John to sign an application to apply for a 2009 EECBG Facility Efficiency Retrofit Part 2 Grant. Kelly seconded, all ayes, motion carried.

Adjourned for lunch at 12:11 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Jeanne Whalen and Nels Smith, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly report. Also present were Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD) and Steve Kozel, Bearlodge District Ranger, USDA Forest Service. Wayne Garman, CCNRD, gave a monthly update. Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave a monthly update.

Tim Lyons, Growth and Development Administrator, informed the Board that the department's Dodge pickup is in need of repair. The Board requested that he find out what the problem is and get a cost for the repairs.

Dee Griffis, County Assessor, presented tax corrections and Orders Refunding Interest Due. Jim moved to approve the following tax corrections and Orders Refunding Interest Due: 2005-150; 2005-151; 2005-152; 2005-153; 2005-154; 2006-137; 2006-138; 2006-139; 2006-140; 2006-141; 2006-142; 2006-143; 2006-144; 2006-145; 2006-146; 2007-243; 2007-244; 2007-245; 2007-246; 2007-247; 2007-248; 2007-249; 2007-250; 2007-251; 2007-252; 2007-253; 2007-254; 2007-255; 2007-256; 2007-257; 2007-258; 2008-235; 2008-236; 2008-237; 2008-238; 2008-239; 2008-240; 2008-241; 2008-242; 2008-243; 2008-244; 2008-245; 2008-246; 2008-247; 2008-248; 2008-249; 2008-250; 2008-251; 2008-252; 2009-40; 2009-41; 2009-42; 2009-43; 2009-44; 2009-45; 2009-46; 2009-47; 2009-48; 2009-49; 2009-50; 2009-51; 2009-52; 2009-53; 2009-54; 2009-55; 2009-56; 2009-57; 2009-58; 2009-59; 2009-60; 2009-61; 2009-62; 2009-63; 2009-64. Kelly seconded, all ayes, motion carried. Also present was Linda Fritz, Deputy County Clerk.

Chris Harwood, Manager, Crook County Fair, gave a monthly report. Also present was Robyn Finch, Member County Fair Board.

The meeting adjourned at 2:52 o'clock p.m. to meet in regular session on February 2 and 3, 2010 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

John A. Moline, Jr., Chairman

Kelly B. Dennis, Member

James W. Hadley, Vice-Chairman
Attested: _____
Connie D. Tschetter, County Clerk