

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN  
SUNDANCE, CROOK COUNTY, WYOMING**

**TUESDAY, NOVEMBER 3, 2009**

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

Kelly moved to transfer \$158,664.31 from unanticipated revenues to the Federal Grants Budget, to the following lines: \$7,715.91 to HSG IE-CGP9; \$11,512.27 to HSG LS-HLE9; \$6,098.75 to HSG LC-HLE9; \$88,367.06 to HSG SC-HSG9; \$2,948.32 to HSG CC-HCC9 and \$42,022.00 to H1N1 Grant and to transfer \$7,500.00 from unanticipated revenues to the County Commissioners Budget, Rally Line, as stated in the minutes of October 6 and 7, 2009. Jim seconded, all ayes, motion carried.

Clerk of District Court Tina Wood, County Treasurer Mary Kuhl, County Sheriff Steve Stahla, County Assessor Dee Griffis and County Attorney Joe Baron were present to go over items of interest within their departments.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		172728.78
AFLAC	Insurance	2652.10
Blue Cross Blue Shield of Wyoming	Health Insurance	46094.40
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	51620.58
Department of Employment	Worker's Compensation	2283.40
New York Life Insurance Company	Life Insurance	317.40
Orchard Trust Company	Deferred Compensation	2980.00
VSP	Vision Insurance	430.58
Wyoming Retirement System	Retirement	26427.53
Wyoming Educator's Benefit Trust	Life Insurance	216.32
Wyoming NCPERS Life Insurance	Life Insurance	144.00
Urbin & Patterson, LLP	Court Appointed Attorney Fees	1307.74
A & B Welding Supply Co., Inc.	Parts	53.50
Alltel	Cell Phone	1199.19
AlSCO/American Linen	Shop Towels, Dust Mops & Coveralls	207.80
Architectural Specialites, LLC	Fire Doors	13635.00
BAM Electric, LLC	Electrical & Lighting Supplies & Labor	760.75
Barbara J. Coy, RN	On Call Hours & Meals	256.58
Bearlodge LTD., Inc.	Copies	20.00
Big Horn Tire Inc.	Tire Replacement & Batteries	2871.03
Black Hills Chemical Co.	Supplies	376.08
Blue Cross Blue Shield of Wyoming	COBRA payment	659.62
Casey Tenke Trucking	Contract Hauling	3600.00
Cenex Fleetcard	Fuel	1386.57
City of Sundance	Water	1293.26
Coffee Cup Fuel Stop	Fuel	3126.92
Collins Communications	Tower Rent, Labor & Supplies	4579.57
Colonial Research Chemical Corp.	RCC-161	112.17
Colter Ellsbury dba	Cattle Guards	7005.00
Connie D. Tschetter	Meals & Mileage	309.28
Conocophillips	Fuel	487.49
Contractors Supply Inc.	Supplies	606.93
Cornwell Tools	Tools	369.29
Country Cottage/Subway	Frame	12.95
Croell Redi-Mix	Cattle Guards	1875.00
Crook County	Employer Paid Benefits from Grant	1038.75
	Prisoner Meals, Physical Therapy & Reporting	4807.09
Crook County Medical Services Dist.		
Crook County Public Health	Prenatal Classes	240.00
Crook County Treasurer	Postage	250.22
Custom Auto & Truck	Parts & Labor	732.66
Dakota Business Center	Supplies & Maintenance Charges	291.40
Data Imaging Systems	Microfilm Processing	42.24
Decker's Food Center	Supplies	29.99
Dee McGirr	Mileage	74.80
Department of Employment	Worker's Compensation-Fireman	60.63
Department of Employment	Worker's Compensation	11.16

Department of Health	Rental for State Vehicle	287.00
Department of Health	5th Quarter Payroll	14722.48
Dept of Employment	Unemployment	1874.53
Double Star Computing	Onsite Computer Services	2015.00
Energy Electric Co.	Parts	25.80
Fastenal Company	Supplies	530.71
Federal Signal Corporation	Siren, Transformer, Cable	12960.40
Firefighters of Natrona County	Registrations	225.00
Fleetpride	Window Crank Kit	86.52
Floyd Carr	Viewer & Appraiser Fees	100.00
Galls, An Aramark Company	Uniform	26.95
Gene Gade	Supplies for Science Day	35.09
Gene's Lock Shop	Keys	9.67
Gill Oil Co., Inc.	Gas & Diesel	457.71
Grimm's Pump & Industrial Supply	Parts	4096.00
Higbees Café	Meals for Clinic	34.05
Hillside Pharmacy	Supplies	812.92
Inland Truck Parts Company	Parts	909.14
Integrity Ford	Vehicle Repair	211.10
Jack's Truck & Equipment	Service, Labor & Materials	1166.89
Janet M. Lake	Meals, Membership & Serger Manual	46.73
Jeanne Whalen	Mileage	46.10
John A. Moline, Jr.	Mileage	363.00
Jon H. Lienemann	Mileage	126.50
Joseph Michael Baron	Mileage	96.55
Karen's Delivery Co.	Delivery Charges	31.00
KC Transport, Inc.	Contract Hauling & Haul Fire Truck	6330.00
Kelly Dennis	Mileage	297.00
Kenda Huseby	Mileage	99.00
Lenzes Printing	Paper & Copies	2996.79
Leslie's Sinclair	Gas & Diesel	4970.64
Light & Siren	Mass Audio Notification System & Console	18023.85
Lindberg Masonry	Sealer Material for Library	900.00
Lyle Signs, Inc.	Signs	230.33
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract	2000.00
Menards-Rapid City	Supplies	28.26
Merck & Co., Inc.	Pneumovax	393.66
Moorcroft Leader	Publishing	272.60
Moore Medical, LLC	Supplies	4435.59
Mulligan Trailer Sales	Carry-On 7x16 TA Cargo w/ramp	4690.00
Office Depot	Supplies	62.33
Overhead Door Co	Cable	56.87
Paetec	Telephone	207.80
Patrice M. Patterson	Training Meals	45.28
Patricia A. Liebsack	Mileage Flu Clinics	73.70
Patricia J. Voll, FNP	Clinic	280.00
Peggy Boardman	Gas	52.00
Plainsman Printing, Inc.	Post Binder	164.28
Powder River Energy Corp.	Electricity	4179.62
Powerplan BF	Usage of Dozer & Ripper	9072.00
Q Business Source	Tax Bill Over Run	124.43
Quality Agg & Construction	Base Coarse	41450.69
Quality Hardware & Supply	Supplies	67.91
Quill Corporation	Supplies	637.97
Range Telephone Cooperative, Inc.	Telephone	3151.50
Randy Gill	Mileage	207.90
Rasmussen Mechanical Services, Inc.	Install Fan Coil Units	32085.00
Rebecca A. Rolf	Mileage Flu Clinic	240.90
Robert J. Oneil Law Office	Court Appointed Attorney Fees	787.50
Robert's Machine & Repair	Parts & Labor	1080.81
Rocky Mountain Fire Systems, Inc.	Fire Alarm Upgrade	14219.00
Roscoe Steel & Culvert Co.	Culverts & Bands	43638.02
Rosencranz Construction	4 Overhead Doors Installed & Lighting	18750.00
RT Communications	Telephone	888.97
Sand Creek Trading Post LLC	Gas	54.49
Schultz Coal Sales, Inc.	Coal	614.30
Schutz Foss Architects, PC	Design Services & Expenses	6000.00
Scott Peterson Motors Inc.	Wheel Cover	42.45
Sherri Davis	Supplies	14.68

Spearfish Electric & Heating	Replace Patrol Car Panel	23.85
State of Wyoming	Guardian At Litem Fees July-Sept	1133.28
Sundance Dillon's Hardware	Supplies	248.98
Sundance Electric Inc.	Fire Alarm Upgrade	10000.00
Sundance Equipment Company	Parts	882.84
Sundance Sign & Graphics	Graphics	50.00
Sundance State Bank	Direct Deposit Fees	9.90
Sundance Subway	Meals	124.88
Sundance Times	Publishing & Subscription Costs	1197.50
TJ's Services Inc.	Contract Hauling	2040.00
Todd Leimser	Uniform Pants	41.90
Tongue River Communications	Jail Cable	54.00
Top Office Products, Inc.	Supplies & Copy Charges	1106.02
Tower Valley Ag Supply	Gas & Diesel	10574.76
Town of Hulett	Water & 1st Quarter Landfill	1043.50
Town of Moorcroft	Water & 2nd Quarter Landfill & Ambulance	1759.78
Tracker Software Corporation, Inc.	Pubworks Annual Support	660.00
Tracy Motor Company	Supplies	1629.53
Tri State Construction, LLC	Work on Little Missouri Rd Project	108536.16
Trudy J. Materi	Meal	18.92
Tuf Ranches Inc.	Straw Bales for Erosion Prevention	360.00
UNUM	Disability Insurance	258.06
Urbin & Patterson, LLP	Court Appointed Attorney Fees	541.33
Versatel Communication	Mobile Radio & Antennas	2500.00
Visa	Supplies & Travel Expenses	7617.14
WACO	FY 2010 Membership Dues	300.00
Waters Enterprises LLC	Contract Hauling & Equipment Rental	2360.00
Wild West Espresso	Syrup Bottles	102.00
Will West	Loads from West Pit	280.80
WPCI	Drug Testing	28.50
WY Department of Transportation	Project Expenditures-Inyan Kara Road	34854.21
WY Retirement System	Rehired Retiree Contribution	1774.92
WY State Forestry Division	Parts	1897.44
Wyoming Clerks of District Court Assoc.	Annual Dues	125.00
Wyoming Fire Academy Foundation	Facilitative Instructor Course	65.00
Wyoming Law Enforcement Academy	Training	50.00
Wyoming Machinery Company	Parts	3156.22
Wyoming Public Health Laboratory	Kits	336.00
Wyoming Stationery	Supplies	263.68
Total		823100.88

The following monthly collections were collected:

County Clerk	\$8,447.50
County Sheriff	\$8,290.89
Clerk of District Court	\$2,760.95

Jim moved to transfer funds as follows: Pursuant to Wyoming Statutes 16-4-112, notice is given that a Resolution has been proposed to transfer \$91,864.00 from unanticipated revenues to the Federal Grants Budget, to the following lines: \$1,041.00 to BLM Rural Fire Assistant Grant; \$9,594.00 to ARRA-VAWA Grant; \$3,531.00 to Victim Witness Coord. Grant FY 2010 and \$77,698.00 to H1N1 Phase III Grant, due to receiving grant funds and to transfer \$179,200.35 from unanticipated revenues to the Haul Road Restoration Budget, Little Missouri River Co. Rd. #200 Line, due to receiving haul road restoration funds for Little Missouri River Co. Rd. No. 200. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on December 1, 2009 at 8:00 o'clock a.m. to consider such proposed resolution. Kelly seconded, all ayes, motion carried.

On December 1, 2009 at 9:45 o'clock a.m. the Board will make the following Board appointment:

One Crook County Predatory Animal Control Board Member representing Sportsmen and Hunters – Three Year Term

All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before December 1, 2009 at 9:45 o'clock a.m.

Mike Fair and Utah Marshall discussed concerns on the Bearlodge County Road No. 8. The Board informed them they will go and view the road. Also present were Theresa Curren, Secretary, Public Works Department, Randy Beckman, Bill Dirks, Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator and Jim Schlosser.

Bill Dirks, Randy Beckman and Joe Baron, County Attorney, discussed concerns on Wes Tabor County Road No. 95. The Board will have the County Attorney draft a revised agreement on this road for the parties involved. Also present were Theresa Curren, Secretary, Public Works Department, Tim Lyons, Growth and Development Administrator and Jim Schlosser.

Jim Schlosser discussed Little Missouri River County Road No. 200. Also present were Theresa Curren, Secretary, Public Works Department and Joe Baron, County Attorney.

Adjourned for lunch at 12:40 o'clock p.m.

1:05 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly subdivision and deed report and a report on septic systems. Also present was Rick Tiegs.

Present for the public hearing for the Vacation of Tiegs No. 1 Subdivision were Rick Tiegs, Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner. No oral or written objections were received. Jim moved to approve an Order Vacating Tiegs No. 1 Subdivision. Kelly seconded, all ayes, motion carried.

Jim moved to go into executive session at 1:43 o'clock p.m. to discuss a personnel matter. Kelly seconded, all ayes, motion carried.

The Board went back into regular session at 2:15 o'clock p.m.

The Board presented Marlett Snoozy, Staff Nurse and Sue Fuhrmann, Office Manager, Public Health Office, a certificate for their years of service to Crook County. Also present was Barb Coy, Public Health Nurse.

Barb Coy, Public Health Nurse, presented an agreement for grant funds for the Novel H1N1 Phase 3 vaccination campaign and requested the Board's signature. Jim moved to approve a Grant Award Agreement for the U.S. Department of Health and Human Services Public Health Emergency Response Wyoming Department of Health and Crook County Public Health Nursing Services. Kelly seconded, all ayes, motion carried.

Tim Lyons, Growth and Development Administrator, requested for himself and his employee Raquel Croell to take time off work pertaining to the Family Medical Leave Act. The Board gave their approval.

Tim Lyons, Growth and Development Administrator, Fred Duncan, County Planner and Joe Baron, County Attorney, discussed the Crook County One Split Subdivision Regulation draft.

The meeting adjourned at 4:38 o'clock p.m.

Wednesday, November 4, 2009

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Chris Harwood, Manager, Crook County Fair, gave a monthly report. Jim moved to appoint Lee Jay to the County Fair Board to fill the unexpired term of Kelly Pannell, Member, County Fair Board, which expires January 2012. Kelly seconded, all ayes, motion carried. Also present were Wayne Garman, Member, County Fair Board and Peggy Symonds, 4-H Program Associate.

Kelly moved to go into executive session at 9:06 o'clock a.m. to discuss a personnel matter. Jim seconded, all ayes, motion carried.

The Board went back into regular session at 11:17 o'clock a.m.

Jim Pridgeon, Homeland Security County Coordinator, gave a monthly report, discussed purchasing a generator for the courthouse and requested funds for the installation costs. The Board requested him to obtain more information and present it at their December meeting. Jim also gave an update on the Local Emergency Planning Committee (LEPC) and requested that one of the Commissioners attend the LEPC quarterly meetings. Kelly will attend those meetings for the Board. Also present were Randy Gill, Facilities Maintenance Foreman, Theresa Curren, Secretary, Public Works Department and Ross Feeney, LEPC Chair.

Ralph Goodson, Bearlodge Ltd., Inc. and Joe Baron, County Attorney, discussed setting speed limits on county roads. Also present were Randy Gill, Facilities Maintenance Foreman and Theresa Curren, Secretary, Public Works Department.

Adjourned for lunch at 12:13 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Jeanne Whalen, Member, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly report. Also present were Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Steve Kozel, Bearlodge District Ranger, USDA Forest Service, Cody Ballou and Wayne Ballou.

Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave a monthly update.

The CCLUP&ZC requested the Board to publish burn bans in the County newspaper of record one week before the burn ban is to be enforced.

Wayne Garman, CCNRD, gave a monthly update.

Bill Coburn and Bill Loffer, Neiman Timber Company, gave a presentation on The Rattlesnake Project, Bearlodge Ranger District, Black Hills National Forest. Discussion was held and the Board requested Hugh Thompson to prepare a letter for them to send to the Forest Service, pertaining to this matter. Also present were Hugh Thompson, Jeanne Whalen, Member, CCLUP&ZC, Tim Lyons, Growth and Development Administrator, Fred Duncan, County Planner, Wayne Garman, Supervisor, CCNRD, Cody Ballou, Wayne Ballou, Jim Pridgeon, Homeland Security County Coordinator, Theresa Curren, Secretary, Public Works Department, Bill Kohlbrand, Wyoming State Forestry, Jim D. Neiman, Neiman Enterprises, Inc., Mary Kuhl, County Treasurer and Linda Tokarczyk, Contract Consultant for CCLUP&ZC.

The following monthly collection was collected:

Circuit Court                    \$22,867.94

Dee Griffis, County Assessor, presented tax corrections/additions/cancellations and rebates. Jim moved to approve the following tax corrections/additions/cancellations and rebates: 2008-0770; 2008-0771; 2009-1016; 2009-1018; 2007-212; 2008-190; 2009-10; 2009-11; 2009-12; 2004-123; 2004-124; 2004-126; 2004-128; 2004-129; 2004-130; 2004-132; 2004-133; 2004-134; 2005-136; 2005-137; 2005-138; 2005-139; 2005-141; 2005-143; 2005-144; 2005-145; 2005-147; 2005-148; 2005-149; 2006-116; 2006-117; 2006-118; 2006-119; 2006-121; 2006-122; 2006-123; 2006-124; 2006-125; 2006-126; 2006-128; 2006-130; 2006-131; 2006-132; 2006-134; 2006-135; 2006-136; 2007-191; 2007-213; 2007-214; 2007-215; 2007-216; 2007-217; 2007-218; 2007-219; 2007-220; 2007-221; 2007-222; 2007-223; 2007-224; 2007-226; 2007-227; 2007-228; 2007-229; 2007-230; 2007-231; 2007-233; 2007-235; 2007-236; 2007-237; 2007-239; 2007-240; 2007-241; 2007-242; 2008-149; 2008-157; 2008-186; 2008-191; 2008-192; 2008-193; 2008-194; 2008-195; 2008-196; 2008-197; 2008-198; 2008-199; 2008-200; 2008-201; 2008-202; 2008-203; 2008-204; 2008-205; 2008-206; 2008-207; 2008-208; 2008-209; 2008-210; 2008-211; 2008-212; 2008-213; 2008-214; 2008-215; 2008-216; 2008-217; 2008-218; 2008-219; 2008-220; 2008-222; 2008-223; 2008-224; 2008-225; 2008-226; 2008-228; 2008-229; 2008-230; 2008-232; 2008-233; 2008-234; 2009-02; 2009-13; 2009-14; 2009-15; 2009-16; 2009-17; 2009-18, contingent upon the approval of the County Treasurer. Kelly seconded, all ayes, motion carried.

Kelly requested that the status of the Public Works Department be added to the agenda next month for discussion due to circumstances that will become apparent at that time. Because of the economic conditions at this time, he is in favor of discontinuing the Public Works Department at this time, but he is not proposing a motion at this time and would like it to be put on the agenda in December. The Board received public comments pertaining to the Public Works Department. Present were Jim Maupin, Phil Neiman, Cody Ballou, Wayne Ballou, Lee Williams, Donna Thaler, Dale Wood, Randy Gill, Facilities Maintenance Foreman, Mike Frolander, Road and Bridge Shop Foreman, Morgan Ellsbury, Road and Bridge Foreman, Theresa Curren, Secretary, Public Works Department, Tina Wood, Clerk of District Court, Dee Griffis, County Assessor, R. Reynard Mills, Wayne Garman, Alice Mills, Jeanne Whalen, Ogden Driskill, Clint Snook, George Whalen, Ken Howard, Carolyn McDonald, Tom McDonald, Mary Kuhl, County Treasurer, Chandra Snook, Nels Smith and Tim Lyons, Growth and Development Administrator.

Morgan Ellsbury, Road and Bridge Foreman, Theresa Curren, Secretary, Public Works Department and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Discussion was held on not continuing the schematic design phase for the courthouse expansion/remodel project at this time.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end October 31, 2009:

Total Receipts		\$2,149,815.99
Disbursements:	Towns	\$106,929.29
	County Boards	\$22,830.72
	State & Local School	\$115,370.58
	DOT/DOR/Rebate	\$126,506.06
	Redemption/S. Park	
	Total	\$371,636.65

The meeting adjourned at 5:53 o'clock p.m. to meet in regular session on December 1 and 2, 2009 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

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John A. Moline, Jr., Chairman

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James W. Hadley, Vice-Chairman

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Kelly B. Dennis, Member

Attested: \_\_\_\_\_  
Connie D. Tschetter, County Clerk