

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING**

TUESDAY, JULY 7, 2009

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

County Treasurer Mary Kuhl, County Sheriff Steve Stahla, County Assessor Dee Griffis and County Attorney Joe Baron were present to go over items of interest within their departments. Also present were County Library Director Jill Mackey and Homeland Security County Coordinator Jim Pridgeon.

County Assessor Dee Griffis, Homeland Security County Coordinator Jim Pridgeon, County Sheriff Steve Stahla, and County Attorney Joe Baron, discussed employee's salaries in the Crook County Tentative Budget for fiscal year 2009-2010. Also present were County Library Director Jill Mackey and County Treasurer Mary Kuhl.

Jim moved to approve the revised Crook County Handbook. Kelly seconded, all ayes, motion carried.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u> <u>ALLOWE</u> <u>D</u>
Total Wages		175271.71
AFLAC	Insurance	1927.66
Blue Cross Blue Shield of Wyoming	Health Insurance	43379.27
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	52920.98
Department of Employment	Worker's Compensation	2376.16
New York Life Insurance Company	Life Insurance	298.78
Orchard Trust Company	Deferred Compensation	2980.00
VSP	Vision Insurance	394.23
Wyoming Retirement System	Retirement	25444.47
Wyoming Educator's Benefit Trust	Life Insurance	206.18
Wyoming NCPERS Life Insurance	Life Insurance	144.00
Helen Hubbard	Election Meal & Salary	96.70
Joanne Bruski	Salary	27.84
A & B Welding Supply Co., Inc.	Supplies	2969.14
Alcopro	Simulator Solution	50.00
Alltel	Cell Phone	1109.91
Alsco/American Linen	Shop Towels & Dust Mops	99.51
American Solutions for Business	Laser A/P Checks	683.35
Ardith D. Griffis	Camera, Camera Supplies & Office Supplies	1296.37
Armortex, Inc.	Bullet Resistance Window & Door Panels	4343.00
Aro Restaurant	Gift for WCAA Meeting	25.00
Barbara J. Coy, RN	Postage & On Call Hours	321.96
Bearlodge LTD., Inc.	Professional Services & Copies	2526.00
Best Western Crossroads Inn	Room Rent & Meals	150.88
Big Horn Tire Inc.	Tires	783.00
Black Hills Chemical Co.	Supplies	2589.58
Blue Cross Blue Shield of Wyoming	COBRA payment	659.62
Brian L. Scribner	Meals & Fuel	182.46
Briggs Corporation	Binders	306.95
Burch Trucking	Contract Hauling	200.00
Carl's Trailer Sales Inc.	DCT Tire & Wheel Nuts	150.00
Casey Tenke Trucking	Contract Hauling	5240.00
Cenex Fleetcard	Fuel	1510.30
Charles Messenheimer	Meals	28.79
Christina R. Wood	Mileage	102.30
City of Gillette	Fire Vehicles	33100.00
City of Sundance	Water	514.56
Cody Ballou	Contract Hauling	1320.00
Coffee Cup Fuel Stop	Fuel	146.88
Collins Communications	Internet, Labor & Contract	5432.00
Comfort Inn	Room Rent	350.97
Conocophillips	Fuel	457.85
Contractors Supply Inc.	Supplies	378.83
Cornwell Tools	Tools	24571.98
Croell Redi-Mix	Base Course & Cattle Guards	21214.88
Crook County	Employer Paid Benefits from Grant	1079.71

Crook County Medical Services Dist.	Prisoner Meals, Jail Duty & Emergency Room	6816.75
Crook County Senior Services	County Funding	1250.00
Crook County Treasurer	Postage	52.40
Custom Auto & Truck	Parts & Labor	5589.50
Dakota Business Center	Copy Charges & Supplies	146.35
Dash Medical Gloves	Exam Gloves	264.60
Data Imaging Systems	Microfilm Processed	44.44
Decker's Food Center	Engine Boss Training Food	117.20
Dee McGirr	Mileage & Reimbursement for Brochures	215.40
Dell Marketing LP	Toner & Cartridge	645.93
Department of Employment	Worker's Compensation-Firemen	81.03
Department of Employment	Worker's Compensation	11.22
Department of Health	Rental for State Vehicle	287.00
Diehl's Supermarket	Groceries	111.92
Double Star Computing	Onsite Computer Services & Laptop	2784.95
Electrical Design Consultants	Professional Services	360.00
Elsevier	Drug Conference	46.95
Fastenal Company	Tools	36.15
Fuller Construction	Contract Labor	6571.00
Gari Gill	Mileage	209.00
Gill Oil Co., Inc.	Gas & Diesel	3851.64
Godfrey Brake Service & Supply	Parts	92.90
Hills Products Group	Sign Materials	568.32
Hillside Pharmacy	Supplies	52.74
Hilton Garden Inn Casper	Room Rent	95.00
Hitching Post Inn	SLIB Board Meeting Lodging	70.00
Hodges Badge Company, Inc.	Contest Ribbons	143.50
Inventory Trading Company	Uniforms	401.50
Jack's Truck & Equipment	Supplies	62.97
James W. Hadley	Mileage	66.00
Jeanne Whalen	Mileage	69.15
John A. Moline, Jr.	Mileage	231.00
Jon H. Lienemann	Mileage	331.10
Karen's Delivery Co.	Delivery Charges	22.00
KC Transport, Inc.	Contract Hauling	6520.00
Kelly Dennis	Mileage	297.00
L N Curtis & Sons	Hydrant Wrench	225.23
Lab Safety Supply	Supplies	304.94
Lannans Supply Co.	Supplies	280.22
Lenzes Distributing	Shipping	76.30
Lenzes Printing	Envelopes	5.76
Leslie's Sinclair	Gas & Diesel	6727.23
Light & Siren	Equipment for Coroner Vehicle	2558.00
Lorman Education Services	Document Retention & Destruction Manual	106.95
Lyle Signs, Inc.	Signs	959.83
M & M Micro Systems Inc.	Software Agreement	1500.00
M & P Auto Body	Parts & Labor	471.61
Marlette Snoozy	On Call Hours & Supplies	254.75
Mary R. Kuhl	Mileage	291.50
Matthew Bender & Co., Inc.	WY Statute Books	418.75
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2000.00
Moorcroft Leader	Publishing	73.20
Motive Parts & Supply	Battery & Core Charge	82.88
NADA Official Used Car Guide Company	NADA Online	300.00
Newcastle Extinguisher	Service Call	51.78
Office Depot	Supplies	256.05
Officemax Incorporated	25 Leather Chairs	2889.50
Omega Computers	Computer Repair	112.50
Pacific Steel & Recycling	Sheet Cut, Sheared & Broke	292.48
Paetec	Telephone	215.51
Pete Lien & Sons, Inc.	Base Course	7139.27
Pitney Bowes	Term Rental Charge	465.00
Pitney Bowes Purchase Power	Postage	10941.00
Plainsman Printing, Inc.	NR Titles & Band Daters	386.92
Powder River Energy Corp.	Electricity	3589.84
Powerplan BF	Usage of Dozer & Attachments	9072.00
Public Safety Warehouse	Uniforms & Vests	2401.88
Q Business Source	Tax Statements	505.10
Quality Agg & Construction	Base Course	6716.92
Quality Hardware & Supply	Supplies	396.70

Quill Corporation	Supplies	1997.43
Randall T. Cox	Professional Services	589.00
Randy Gill	Mileage	35.20
Range Telephone Cooperative, Inc.	Telephone	3010.05
Rasmussen Mechanical Services, Inc.	Parts & Labor	35462.87
Robert's Machine & Repair	Parts & Labor	711.39
Roscoe Steel & Culvert Co.	Culverts & Bands	14706.48
RT Communications	Telephone	660.36
Sheela M. Schermetzler	Grant Writing Consultant	286.00
Sherlock Systems Inc.	Radio Recorder	355.00
Sherri Davis	Gift Certificate	22.00
Shreds	Shredding	564.00
Spearfish Glass Inc.	Glass Table Tops	409.76
Spearfish Regional Hospital	MRI	1397.00
State of Wyoming-Gal Services	Guardian Ad Litem Fees 1st Quarter	414.36
Stereos N Stuff	Antenna	236.95
Sundance Dental Clinic	Inmate Dental	1051.00
Sundance Dillon's Hardware	Supplies	1272.93
Sundance Electric Inc.	Parts & Labor	2309.18
Sundance Equipment Company	Filter Kit	10.99
Sundance State Bank	Direct Deposit Fees	10.04
Sundance Times	Publishing	1406.25
Super 8 Motel-Riverton	Room Rent	198.00
Svoboda Trucking	Contract Hauling	3200.00
Terry's Auto	Antenna Spring Base	15.01
The Sewing Center	Repairs	89.90
Tiffany Childs	Witness Fees & Mileage	82.10
Timothy R. Lyons	Mileage	298.10
TJ's Services Inc.	Contract Hauling	4920.00
Tongue River Communications	Jail Cable	54.00
Top Office Products, Inc.	Supplies & Copy Charges	3326.14
Tower Valley Ag Supply	Gas & Diesel	3153.59
Town of Hulett	Water	43.50
Town of Moorcroft	Water	71.62
Tracy Motor Company	Supplies	13409.22
Ultramax	Ammo	882.00
UNUM	Disability Insurance	258.06
US Post Office	Post Office Box Rent	314.00
US Postal Service	Postage Paid Envelopes	4952.60
UW Cooperative Extension Service	Car Pooling	233.94
Victor Technology	Calculators	199.98
Visa	Supplies & Travel Expenses	8711.36
Volunteer Fireman's Retirement Fund	Fireman's Retirement Fund	2775.00
Walmart	Groceries & Cell Phone Air Time	184.94
Wayne Ballou Trucking	Contract Hauling	720.00
WCAA	Dues & Registration	220.00
West River International, Inc.	Lens & Switch	58.23
White's Frontier Motors	Crankcase	300.68
Wild West Espresso	Meals	18.45
Will West	Loads from West Shale Pit	1029.60
WPCI	Drug Screen & Data Review	57.00
WY Department of Transportation	Project Expenditures-Moskee Rd & Inyan Kara	4100.43
WY Retirement System	Rehired Retiree Contribution	1204.14
Wyoming Machinery	Parts	1628.98
Wyoming Stationery	Supplies	2735.40
Xerox Corp.	Base Copier Charge	51.91
Zee Medical Service	Supplies	56.95
Zip Printing	Supplies	53.00
Total		646524.11

The following monthly collections were collected:

County Clerk-----	\$ 8,942.95
County Sheriff-----	\$11,529.25
Clerk of District Court-----	\$ 1,661.61
Public Health Nurse-----	\$ 625.50
Circuit Court-----	\$28,873.00

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end June 30, 2009:

Total Receipts-----	\$ 872,426.12
Disbursements: Towns-----	\$ 242,759.03
County Boards-----	\$ 325,894.53

State & Local School-----	\$1,639,506.72
DOT/DOR/Rebate-----	\$ 78,981.80
Redemption/S. Park-----	\$ 00.00
Total-----	\$2,287,142.08

Kelly moved to approve the following resolution:

RESOLUTION NO. 8-2009
AUTHORIZING THE FACILITY USE AGREEMENT FOR THE ALADDIN PARK
WITH THE ALADDIN COMMUNITY CLUB

WHEREAS, the Board of County Commissioners of Crook County, WY now have acquired title to the Aladdin Park from the Aladdin Community Club; and

WHEREAS, the Aladdin Homemakers have agreed to maintain the Aladdin Park at no additional cost to the County.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners in and for Crook County is authorized to enter into a Facility Use Agreement with the Aladdin Community Club to maintain and control the use of the Aladdin Park.

DATED this 7th day of July, 2009.

BOARD OF COUNTY COMMISSIONERS IN AND FOR CROOK COUNTY, WYOMING

John A. Moline, Jr., Chairman, J.W. Hadley, Vice-Chairman, Kelly B. Dennis, Member. Signed or attested before Connie D. Tschetter, Crook County Clerk, on July 7, 2009 by John A. Moline, Jr., Chairman, J. W. Hadley, Vice-Chairman and Kelly B. Dennis, Member, in their capacity as Crook County Commissioners in and for Crook County, WY.

Jim seconded, all ayes, motion carried.

Jim moved to approve the resignation received from Joseph A. Slattery, representing the private sector, on the North East Wyoming Economic Development Commission. Kelly seconded, all ayes, motion carried. On August 4, 2009 at 10:30 o'clock a.m. the Board will appoint someone to fill the unexpired term of Joseph A. Slattery, representing the private sector on the North East Wyoming Economic Development Commission, which expires January 2010. All interested parties are encouraged to apply. Applications can be obtained from the Crook County Clerk's Office, P.O. Box 37, Sundance, WY 82729, 307-283-1323. All applications must be submitted to the County Clerk by or before August 4, 2009 at 10:30 o'clock a.m.

Dan Blakeman, Public Works Director, gave a monthly report. Also present were Theresa Curren, Secretary, Public Works Department, Utah Marshall and Joe Baron, County Attorney.

Utah requested the County to purchase gravel for Bearlodge County Road No. 8 and he would spread it. No action was taken at this time.

Discussed Memorandums of Understanding with the bentonite companies for repairs and improvements to Little Missouri River County Road No. 200.

Adjourned for lunch at 11:56 o'clock a.m.

1:12 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Luca Trascinelli, Garry Davis and R.T. Cox, held an informational session on a cluster concept development. Also present were Tim Lyons, Growth and Development Administrator, Fred Duncan, County Planner and Joe Baron, County Attorney.

Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly subdivision and deed report. Jim moved to approve a Contract with Independent Engineer for County Contract Engineer Services between Consolidated Engineers, Inc. and Crook County. Kelly seconded, all ayes, motion carried.

The Board reviewed the requests for refund of interest paid on property taxes from the following taxpayer, Amy L. Greba. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Jim moved to refund one hundred percent (100%) of the interest that Amy L. Greba & Tony D. Klein paid and to authorize John to sign the Order on behalf of the Board. Kelly seconded, all ayes, motion carried. Present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office, Dee Griffis, County Assessor and Linda Fritz, Deputy County Clerk.

Karen Ackerman, A.D.I. Insurance Agency, was present for the opening of the County property insurance bids. The following bid was received:

A.D.I. Insurance Agency-----\$33,751.00

Jim moved to accept the bid from A.D.I. Insurance Agency with the terrorism coverage. Kelly seconded, all ayes, motion carried.

Dan Blakeman, Public Works Director, continued to give a monthly report. Also present was Theresa Curren, Secretary, Public Works Department.

Barb Coy, Public Health Nurse, presented an amendment to the Bioterrorism Contract. Kelly moved to approve Amendment Number One to the Grant Award for the U.S. Department of Health and Human Services Public Health Preparedness and Response for Bioterrorism Wyoming Department of Health and Crook County Public Health Nursing Services. Jim seconded, all ayes, motion carried.

Joyce E. Speidel and Ted Davis, Sundance Economic Development Team and Talbot Hauffe, WYDOT, discussed the possibility of nominating several of our State Highways in Crook County as Scenic Byways. Also present were

Maxine Ripley and Mary Kuhl, County Treasurer. Ms. Ripley presented concerns pertaining to Scenic Byways in Crook County. No action was taken at this time.

The meeting adjourned at 5:45 o'clock p.m.

Wednesday, July 8, 2009

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation, gave an update on bridge and road projects. Also present was Fred Duncan, County Planner.

Chris Harwood, Manager, Crook County Fair, gave a monthly report.

Jim Pridgeon, Homeland Security County Coordinator and Gari Gill, Deputy Homeland Security County Coordinator, gave a monthly report. Jim requested the Board's approval to have Beck Consulting prepare our County Hazardous Mitigation Plan. The Board gave their approval.

Donald Johnson, Teresa Johnson, Joe Baron, County Attorney and Ralph Goodson, County Surveyor, gave an update and discussed the survey that was done on a portion of Bates County Road No. 5, in the matter of relocating and redevelopment of a portion of the road. The County Attorney's opinion is that the Bates County Road No. 5 does not touch the Johnsons' property. Johnsons also requested maintenance on Deer Creek County Road No. 23. The Board will let Dan Blakeman, Public Works Director know.

Jeb Hughes, Sundance Canyon Ranch Improvement and Service District, presented a Special Improvement District Assessment Request for the district and the Board determined that the district was in compliance. Also present was Joe Baron, County Attorney.

Dan Blakeman, Public Works Director, gave a monthly report. Also present were Theresa Curren, Secretary, Public Works Department, Jim Pridgeon, Homeland Security County Coordinator and Gari Gill, Deputy Homeland Security County Coordinator. Mr. Pridgeon discussed the possibility of a keyless entry system for the Courthouse, which could be paid for with grant funds and the Board requested that he obtain more information on this.

Adjourned for lunch at 11:33 o'clock a.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Present were Jeanne Whalen and Nels Smith, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator, Fred Duncan, County Planner, Wayne Garman, Supervisor, Crook County Natural Resource District (CCNRD), Ralph Goodson, Bearlodge, Ltd., Inc., Hugh Thompson, Black Hills National Forest Advisory Board, Jay Moore and Steve Kozel, Bearlodge District Ranger, USDA Forest Service.

Discussion was held on the proposed adoption of the Crook County Residential Minor Subdivision Rules and Regulations and Amendments to the Crook County Subdivision Resolution. This discussion was tabled until the Board of County Commissioners can obtain advice from the County Attorney.

Upon the recommendation from the CCLUP&ZC, Kelly moved to approve the Pine Rock Meadows Subdivision with the requested variance. Jim seconded, all ayes, motion carried.

Hugh Thompson informed the Board that a petition has been submitted to the Wyoming Environmental Quality Council to designate approximately 14,000 acres of the Sand Creek watershed, Black Hills National Forest as Very Rare and Uncommon and discussed his concerns, he also requested the Board and CCLUP&ZC submit a letter to the Wyoming Environmental Quality Council explaining the impact this will have on the citizens. Mr. Thompson also gave an update on the Black Hills National Forest Advisory Board.

Wayne Garman, Supervisor, CCNRD, gave a monthly update.

Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave an update.

Joe Baron, County Attorney, R.T. Cox, Hearing Officer (per conference call), Dennis Lytle, Ryan McGrath, Attorney and Ted Price (per conference call) were present for the public hearing in the matter of the Application for Establishment of Private Road by Gertrude Lytle, to be known as Road No. 272, to determine whether or not the Applicant has no legally enforceable access to his land and to determine whether the Board or the Viewers and Appraisers should consider any alternative routes. Commissioner Moline turned the hearing over to R.T. Cox, Hearing Officer. Oral comments were received from Ted Price. Mr. McGrath offered Exhibit's A and B and the Application of the Private Road. Exhibit's A and B were entered into the record. Dennis Lytle was sworn in and testimony was given. Jim moved that the Applicant provided sufficient evidence showing there is no legal access to the Lytles' property. Kelly seconded, all ayes, motion carried. Jim moved that the best route be used to the Lytles' property. Kelly seconded, all ayes, motion carried. The Board will select a list of proposed viewers and appraisers for the parties to review. The hearing was adjourned.

The Board discussed the proposed adoption of the Crook County Residential Minor Subdivision Rules and Regulations and Amendments to the Crook County Subdivision Resolution with Joe Baron, County Attorney. The discussion was tabled until August 3, 2009 at 1:00 o'clock p.m.

Jim moved to approve a Memorandum of Understanding Between Crook County by and through the Crook County Board of Commissioners and the United States Department of the Interior, Bureau of Land Management by and through the Wyoming BLM State Director, regarding Development of the Environmental Impact Statement for the Buffalo Resource Management Plan. Kelly seconded, all ayes, motion carried.

The meeting adjourned at 3:45 o'clock p.m. to meet in special session on July 16, 2009 at 8:00 o'clock a.m. for the following: a Final Budget Hearing for Fiscal Year 2009-2010; a public hearing on an Application for Community Development Projects for Handicapped Accessibility available through the Wyoming Business Council; a public hearing on an Application for Community Facilities Grant available through the Wyoming Business Council; discuss possibly imposing a Crook County Fire Ban; discuss Memorandums of Understanding with the bentonite companies for repairs and improvements to Little Missouri River County Road No. 200 and to meet in regular session on August 3 and 4, 2009 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

John A. Moline, Jr., Chairman

Kelly B. Dennis, Member

James W. Hadley, Vice-Chairman

Attested: _____

Connie D. Tschetter, County Clerk