

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN  
SUNDANCE, CROOK COUNTY, WYOMING****TUESDAY, MARCH 3, 2009**

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meetings were approved.

County Treasurer Mary Kuhl, Clerk of District Court Tina Wood, County Attorney Joe Baron, County Assessor Dee Griffis, and County Sheriff Steve Stahla were present to go over items of interest within their departments.

John Stang was present to observe.

The following bills were paid:

<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT ALLOWED</u>
Total Wages		156420.64
AFLAC	Insurance	1927.66
Blue Cross Blue Shield of Wyoming	Health Insurance	38021.40
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	50746.84
Department of Employment	Worker's Compensation	2029.12
New York Life Insurance Company	Life Insurance	298.78
Orchard Trust Company	Deferred Compensation	3030.00
Wyoming Retirement System	Retirement	24441.87
Wyoming Educator's Benefit Trust	Life Insurance	202.80
Wyoming NCPERS Life Insurance	Life Insurance	160.00
A & B Welding Supply Co., Inc.	Leather Welding Coat, Wheels & Metal	95.50
Adirondack Direct	Lectern & Laminate Cabinet	710.47
Alltel	Cell Phone	807.20
Alsco/American Linen	Shop Towels & Dust Mops	92.92
April D. Gill	Mileage	191.40
Arc of Wyoming	First Aid w/CPR/AED, Plus CPR	70.00
Armstrong Extinguisher Service Inc.	Annual Maintenance	92.00
ATCO International	All-Pro	88.00
Barbara J. Coy, RN	On Call Hours	246.00
Basic Energy Services, LP	Base Course	588.00
Bickle's Truck & Diesel, Inc.	Valve	41.16
Big Horn Tire Inc.	Tires	8328.50
Black Hills Chemical Co.	Supplies	574.45
Bob Barker Company	Handcuffs	153.10
Burch Trucking	Contract Hauling	1360.00
C & H Distributors, LLC	Supplies	1028.97
CD Transport and Services	Contract Hauling	1480.00
Genex Fleetcard	Fuel	728.17
City of Sundance	Water	386.40
Computer Software Associates, Inc.	Hardware Support	50.00
Conocophillips	Gas	500.99
Contractors Supply Inc.	Supplies	717.19
Cornwell Tools	Supplies	543.52
Croell Redi-Mix	Cattle Guard Bases	2125.00
Crook County	Employer Paid Benefits from Grant	7456.43
Crook County Medical Services Dist.	Prisoner Meals & Jail Duty	3642.15
Crum Electric Supply	Light Bulbs	387.85
Custom Auto & Truck	Parts & Labor	973.94
Dakota Business Center	Maintenance Charge	315.00
Darren Horn	Gas	15.42
Decker's Food Center	Supplies	21.61
Department of Employment	Worker's Compensation	2.81
Department of Employment	Worker's Compensation-Firemen	87.26
Department of Health	State Vehicle Rental	287.00
Double Star Computing	Onsite Computer Service & Computer	2646.73
Eddie's Truck Sales, Inc.	Arm-Windshield Washer	51.36
Election Systems & Software	Maintenance Agreement-Renewal Fee	12550.61
Farmers Co-op Assoc.	Oil, Grease & Train Fluid	4225.48
Fastenal Company	Parts	548.54
Gayla A. Eppler	Postal Fees	15.00
Gene Gade	Mileage & Meal	80.19

Gene's Lock Shop	Keys	3.78
Gill Oil Co., Inc.	Gas & Diesel	2721.79
Grimm's Pump & Industrial Supply	Lubricator & Parts	672.53
Hills Products Group	Ponderosa Pine	573.30
Hillside Pharmacy	Supplies	253.93
Holiday Inn Cheyenne	Room Rent	240.00
Hulett Hardware	Parts	52.46
Hulett LP Gas Service	Propane	3459.69
Ikon Office Solutions	Maintenance Agreement	612.02
James W. Hadley	Mileage	66.00
Janet M. Lake	Meals	52.80
Jeanne Whalen	Mileage	69.20
John A. Moline, Jr.	Mileage	330.00
Karen's Delivery Co.	Delivery Charges	38.00
Kelly Dennis	Mileage	297.00
Lenzes Distributing	Shipping	8.00
Lenzes Printing	Map Books	11175.00
Leslie's Sinclair	Gas & Diesel	5942.58
Lyle Signs, Inc.	Signs	393.60
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2000.00
Med-Tech Resource, Inc.	Safety Vests	657.24
Michael R. Frolander	Combo Ink	58.27
Motosat	Mobile Internet Access	299.97
Nation-Wide Equipment Co.	Generator & Parts	5980.00
National Assoc. for Court Management	09-10 Dues	125.00
National Sheriff's Association	NSA Membership Dues	50.00
Office Depot	Supplies	383.30
Omega Computers	Computer Repair	90.00
Paetec	Telephone	233.43
Peggy Rose Symonds	Mileage & Meals	82.19
Powder River Energy Corp.	Electricity	3620.18
Powerplan BF	Usage of Loader & Attachments & Supplies	5880.00
Precision Climate Services, Inc.	Replace Heating Unit- Hulett Library	2854.00
Quality Agg & Construction	Rock from McInerney Pit	3463.09
Quality Hardware & Supply	Parts	424.49
Quill Corporation	Supplies	244.90
R&B Supply Co., Inc.	Tools	424.95
Randy Gill	Mileage	48.40
Range Telephone Cooperative, Inc.	Telephone	2936.08
Rasmussen Mechanical Services, Inc.	Installment for Service Agreement & Labor	3500.22
Robert J. O'Neil Law Office	Attorney Fees	1174.49
Robert's Machine & Repair	Parts & Labor	2076.94
RT Communications	Telephone & Phone w/Key Systems Maint.	967.54
Schultz Coal Sales, Inc.	Coal	858.97
Schutz Foss Architects, PC	Design Services & Expenses	1800.00
Scott Peterson Motors Inc.	Parts & Labor	1013.07
Shreds	Shredding	172.00
Skillpath Seminars	Leadership Conference	456.85
State 4-H Leaders Council	Registrations	100.00
State of Wyoming-Gal Services	Guardian Ad Litem Services	682.81
Sundance Dillon's Hardware	Supplies	471.00
Sundance Equipment Company	Parts	162.10
Sundance State Bank	Direct Deposit Fees	9.69
Sundance State Bank	Deposit Tickets	18.24
Sundance Times	Ads & Subscriptions	1443.25
Terry's Auto	Bulb	21.32
Tongue River Communications	Jail Cable	54.00
Top Office Products, Inc.	Supplies, Paper & Copy Charges	354.75
Tower Valley Ag Supply	Gas & Diesel	4604.04
Town of Hulett	Water	43.50
Town of Moorcroft	Water	60.91
Tracy Motor Company	Supplies	3377.46
Ty Stutzman	Pants Hemmed	19.08
UNUM	Disability Insurance	258.06
Veto Enterprises, Inc.	Durango w/Equipment Installed	50870.00
Visa	Supplies & Travel Expenses	2083.45
Volunteer Firemen's Retirement Fund	Volunteer Fireman's Retirement	2550.00
WCS Trucking	Contract Hauling	720.00
Whispering Pines	Snow Removal	144.00

Wild West Espresso	Cinnamon Roll	2.00
Wildwood Transport	Delivered 6x6 from ND to Sundance	640.00
Will West	Loads from West Pit	1333.80
WPCI	Drug Screen & Review Data Mgt	28.50
WRS Group, LTD.	Trilogy Key Ring Light	749.00
WY Department of Transportation	Project Expenditures-Moskee Rd	190.17
WY Retirement System	Rehired Retiree Contribution	1193.15
WY Search & Rescue Assoc.	Ice Classes & Membership Dues	545.00
WY State Forestry Division	Fire Supplies	6994.99
WY State Forestry Division	Contract Labor-Fires	3711.57
Wyoming County Commissioners Assoc.	Registrations	90.00
Wyoming Fire Chiefs Association	Membership Dues	130.00
Wyoming Investigators Assoc.	Membership Dues	50.00
Wyoming State Bar	WY State Bar Legal Directory	36.00
Wyoming State Firemens Assn.	2009 Dues	50.00
Wyoming Stationery	Supplies	125.44
Wyoming Technology Transfer Center	Culverts Class	180.00
Xerox Corp	Base Charge	51.91
Total		484865.94

The following monthly collections were collected:

County Clerk-----	\$6,793.30
County Sheriff-----	\$8,015.75
Clerk of District Court-----	\$2,883.70
Circuit Court-----	\$18,019.00

Jim moved to approve a Utility License between Crook County and RT Communications, Inc. Kelly seconded, all ayes, motion carried.

On May 5, 2009 at 2:00 o'clock p.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, the Board of Crook County Commissioners will be accepting requests for Twenty-Four Hour Special Malt Beverage Permits and Twenty-Four Hour Special Catering Permits for biker rally week. Applications may be obtained from the Crook County Clerk's Office. The Application and fees must be returned to the Crook County Clerk by or before May 5, 2009 at 2:00 o'clock p.m. Any applications received after 2:00 o'clock p.m. on May 5, 2009 will not be considered.

Dan Blakeman, Public Works Director, requested that the Board impose weight limits on all the following asphalt roads and for oiled county roads and Public Works will post a six (6) ton per axle weight limit. Jim moved to impose weight limits on all the following asphalt roads and for oiled county roads and Public Works will post a six (6) ton per axle weight limit:

- Moskee County Road No. 207 from Interstate I-90 to the end of pavement approximately six (6) miles.
- Warren Peak County Road No. 100 from US Hwy. 14 to the end of pavement.
- D-Road County Road No. 68 from State Hwy. 50 to 20 miles north to junction of New Haven Road.
- Pine Ridge County Road No. 205 from Interstate I-90 to end of payment.
- Old Sundance Road No. 93 from Pine Ridge Road to State Hwy 113.

Kelly seconded the motion, Jim voted aye, Kelly voted nay, John vacated the chair and voted aye, motion carried.

Kelly moved to appoint Ralph "Owen" Mathews as Northeast Wyoming Economic Development Coalition Director, representing municipalities, for a three-year term. Jim seconded, all ayes, motion carried.

Dan Blakeman, Public Works Director, gave a monthly report. Also present were Skip Waters, Vanna Waters, Dee Zimmerschied, Ann Schutt, Moorcroft Postmaster, Janet Graham, Sherry Graham and Joe Baron, County Attorney. Ms. Schutt informed the Board that the mail delivery has been suspended on McKean County Road No. 180 due to the road conditions. The Board and the Public Works Director informed her that the road will be repaired this spring when the weather allows it.

Jim moved to approve a Memorandum of Understanding (MOU) for the Little Carr Road No. 240 between the Board of County Commissioners in and for Crook County, WY and the Town Council of Moorcroft, Crook County, Wyoming and to approve a Construction Permit Crook County Road No. 240 Known as the Carr County Road between James F. Richardson Trustee, of the Kelly Elizabeth Richardson QSST Trust and the County of Crook of the State of Wyoming. Kelly seconded, all ayes, motion carried.

Kelly moved to approve for Commissioner Moline to sign an Agreement to Alter and Cover the Costs of County Road No. 12 Known as the Bertha County Road by and between Crook County and Dennis Williams, after the alterations have been made on the agreement. Jim seconded, all ayes, motion carried.

Adjourned for lunch at 12:03 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Tim Lyons, Growth and Development Administrator and Fred Duncan, County Planner, gave a monthly subdivision, and deed report. Tim also discussed information received requesting the County to form a 2010 Census Complete Count (CCC) Committee, to increase awareness about the 2010 Census and motivate residents of the community to participate or respond, as the outcome will impact future funding for our county and

municipalities. The County is pursuing working together with the municipalities to form a 2010 Local Complete Count Committee.

Tina Wood, Clerk of District Court and Joe Baron, County Attorney, discussed funding for video and audio equipment for the courtroom. They informed the Board that the Supreme Court would fund up to \$10,000 for this equipment and the County would have to fund any expense over that amount. Jim moved for the County to spend up to \$10,000 from the general fund if needed, after the Supreme Court funds the first \$10,000. Kelly seconded, all ayes, motion carried.

Tim Lyons, Growth and Development Administrator, gave a Crook County Growth and Development Report for 2008.

Barb Coy, Public Health Nurse, gave an update on Public Health activities.

The meeting adjourned at 4:05 o'clock p.m.

Wednesday, March 4, 2009

8:00 o'clock a.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation, gave an update on bridge and road projects. Also present were Dan Blakeman, Public Works Director and Joe Baron, County Attorney. Kelly moved to reaccept and approve a Memorandum of Understanding Between the Wyoming Department of Transportation and the Crook County Commission. Jim seconded, all ayes, motion carried.

Chris Harwood, Manager, Crook County Fair, gave a monthly report and gave an update on the 4-H Shooting Sports Building. Also present was Joe Baron, County Attorney.

Donna Thaler was present to observe.

The Board reviewed the requests for refund of interest paid on property taxes from the following taxpayers: Jerry and Mardell Olson; Ronald and Phyllis Erickson; LaDonna M. Rolfson;. and James and Donna Allen. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office, Dee Griffis, County Assessor, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Gayla Eppler, Deputy County Assessor.

Present for the public hearing for the Transfer of Ownership of County Retail Liquor License for Sand Creek Trading Post LLC dba Sand Creek Trading Post were Corey Price, Tim Noteboom and Scott Jarvis, Sand Creek Trading Post LLC., Joe Baron, County Attorney, Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office and Donna Thaler. No oral or written objections were received. Jim moved to approve the Transfer of Ownership of County Retail Liquor License for Sand Creek Trading Post LLC dba Sand Creek Trading Post. Kelly seconded, all ayes, motion carried.

The Board continued to review the requests for refund of interest paid on property taxes from the following taxpayer, AIPA (USA), Ltd. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office, Dee Griffis, County Assessor, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Gayla Eppler, Deputy County Assessor.

Jim Pridgeon, County Homeland Security Director, gave a monthly report. Also present was Gari Gill, Deputy Homeland Security Director.

Dan Blakeman, Public Works Director, gave a monthly report. Also present were Joe Baron, County Attorney, Gari Gill, Deputy Homeland Security Director, Theresa Curren, Secretary, Public Works Department, Jack Chafee, Carlile Fire Zone 16, Ted Williams, Dakota Gas Company, Jim Schlosser, Danny Lanning and Jim Courtney (per conference call).

Mr. Williams, Mr. Schlosser, Mr. Lanning and Mr. Courtney discussed Carter County, Montana, hauling gravel on the Little Missouri River County Road No. 200 and Government Canyon County Road No. 269. Crook County is requesting Carter County, Montana to maintain those roads. Mr. Schlosser, Mr. Williams and Mr. Lanning requested the Board to help put gravel on five (5) miles of Carter County's Ridge Road, the Board will take this request into consideration and have the County Attorney research if this can be done.

Jack Chafee, Carlile Fire Zone 16, requested forgiveness on the final amount due on the Carlile Fire Hall that is owed to the County, so they can purchase pagers in the estimated amount of \$5,000.00. The Board discussed possibly extending the deadline of the promissory note and not to forgive the promissory note. The Board will take the request into consideration and no decision was made at this time.

Discussed a 2009 Wildland Fire Management Annual Operating Plan. Kelly moved to approve the 2009 Wildland Fire Management Annual Operating Plan, between the USDI Bureau of Land Management (BLM), Wyoming State Forestry Division (WSFD), USDA Forest Service (USFS), USDI National Park Service and Crook County. Jim seconded, all ayes, motion carried.

Adjourned for lunch at 12:20 o'clock p.m.

1:00 o'clock p.m. Present were Chairman John A. Moline, Jr., Vice-Chairman James W. Hadley, Member Kelly B. Dennis and County Clerk Connie D. Tschetter.

Jeanne Whalen, Jon Lienemann and Nels Smith, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC) and Tim Lyons, Growth and Development Administrator, gave a monthly report. Also present were

Wayne Garman and Jim Geis, Supervisors, Crook County Natural Resource District (CCNRD) and Sarah Barton, CCNRD, Jason Nehl, Natural Resources Conservation Service, Steve Kozel, Bearlodge District Ranger, USDA Forest Service, Raquel Croell, 911 Addressing Coordinator, Brian Marchant, Wilbur Troyer, Joe Baron, County Attorney, Jim Pridgeon, County Homeland Security Director and Kim Johnson, Wyoming State Homeland Security Office.

The CCLUP&ZC recommended that the Board adopt the revisions the CCLUP&ZC made to the Crook County Rural Addressing Rules and Regulations.

Upon the recommendation of the CCLUP&ZC Kelly moved to approve the Eberhard No. 1 Minor Subdivision. Jim seconded, all ayes, motion carried.

The Board interviewed applicants for the CCLUP&ZC appointment. Jim moved to appoint Ernest Reinhold, to fill Michael P. O'Brien's unexpired term, which expires June 2009, Kelly seconded, Jim voted aye, Kelly voted nay, John vacated the chair and voted nay, motion failed. Kelly moved to appoint Wilbur Troyer to fill Michael P. O'Brien's unexpired term, which expires June 2009. Jim seconded, Kelly voted aye, Jim voted nay, John vacated the chair and voted aye, motion carried.

Wayne Garman and Jim Geis, Supervisors, and Sarah Barton, CCNRD, gave a monthly update.

Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave a monthly update.

Jim moved to approve the proposed revised revisions to the Crook County Rural Addressing Rules and Regulations recommended by the CCLUP&ZC and for the Board to hold a public hearing on May 6, 2009 at 1:00 o'clock p.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming, so all interested parties may present written or oral comments on the proposed amended Crook County Rural Addressing Rules and Regulations and that after the public hearing, the Board of Crook County Commissioners shall take the matter under advisement to consider comments, may set an additional public hearing or vote on the amendments to the Crook County Rural Addressing Rules and Regulations. Kelly seconded, all ayes, motion carried.

Kim Johnson, Wyoming State Homeland Security Office, gave an overview of the National Flood Insurance Program.

Jim moved to approve to go into executive session at 2:58 o'clock p.m. to discuss a personnel matter. Kelly seconded, all ayes, motion carried.

The Board went back into regular session at 3:14 o'clock p.m.

The Board continued to review the requests for refund of interest paid on property taxes from the following taxpayer, Rauth Ranches. The Board reviewed the information received from the County Treasurer and the County Assessor and discussion was held. Present were Mary Kuhl, County Treasurer, Kathy Gearhart, Clerk, Treasurer's Office, Dee Griffis, County Assessor, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Gayla Eppler, Deputy County Assessor.

Jim moved to approve Orders Upon Request for Refund of Interest Paid for the following taxpayers: Rauth Ranches; AIPA (USA), Ltd.; Ronald and Phyllis Erickson; James and Donna Allen; LaDonna M. Rolfson and Robin L. Anderson; Jerry and Mardell Olson, and to authorize Commissioner Moline to sign the Orders on behalf of the Board. Kelly seconded, all ayes, motion carried.

Dee Griffis, County Assessor, presented tax additions, rebates and cancellations. Jim moved to approve the following tax additions, rebates and cancellations: 2007-0210; 2008-0450; 2008-083; 2004-115; 2004-116; 2004-117; 2005-124; 2005-125; 2005-126; 2005-127; 2006-96; 2006-97; 2006-98; 2006-99; 2006-101; 2006-102; 2007-163; 2007-164; 2007-165; 2007-166; 2007-167; 2007-168; 2007-170; 2007-171; 2007-172; 2007-173; 2007-174; 2007-175- 2007-176; 2007-180; 2008-105; 2008-107; 2008-108; 2008-109; 2008-110; 2008-111; 2008-112; 2008-114; 2008-115; 2008-116; 2008-117; 2008-118; 2008-120; 2008-122; 2008-123; 2008-125; 2008-126; 2008-127; 2008-128; 2008-129; 2008-132; 2008-134; 2008-135; 2008-136; 2008-137; 2008-141; 2008-142 and 2008-143, contingent upon the approval of the County Treasurer. Kelly seconded, all ayes, motion carried. Dee asked the Board when they want to review the property tax assessment list before she mails it out. The Board informed her to notify them in writing a time period that they could come to her office to review the list. Also present were Joe Baron, County Attorney and Kathy Gearhart, Clerk, Treasurer's Office.

Dustin Buckmiller, discussed the proposed formation of Key City, Buckmiller No. 3 and Williams Subdivisions Improvement and Service District. Also present was Joe Baron, County Attorney.

The meeting adjourned at 4:05 o'clock p.m. to meet in regular session on April 7 and 8, 2009 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

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Kelly B. Dennis, Member

Attested: \_\_\_\_\_  
Connie D. Tschetter, County Clerk