

Crook County, Wyoming Major Subdivision Final Plat Filing Checklist

This checklist will aid the developer in assuring that the form of Final Plat is correct and complete, and that all required supporting documents have been included in the final submittals. All submittals, prior to the filing of the plat, are subject to final review by appropriate agencies, and changes, if required. The plat will not be filed unless all documents are presented and are acceptable.

This checklist is only a guide-consult the subdivision regulations for details.

Name of Subdivision: _____

Date Submitted: _____

Date of Commission Approval: _____

Developer: _____

Person/Firm Responsible for Submittal: _____

REQUIRED ITEMS

_____ 1. Recordable Final Plat

- _____ Owner(s) signatures and notary
- _____ Mortgagor's signatures and notary
- _____ Surveyor's seal and signature
- _____ County Engineer's signature
- _____ Commission's signatures

_____ 2. Recordable Disclosure Statement with signature(s)

_____ 3. Title Opinion, or Ownership and Encumbrance Report

_____ 4. Recordable Covenants and other Homeowner's Association documents

_____ 5. Review and recordation fees

_____ 6. Warranty deed and title insurance for public lands dedication

_____ 7. Copies of off-site easements (access or utility)

_____ 8. Approved design plans, specifications and reports on improvements, and/or drawings of construction record.

_____ 9. "Non-adverse" Wyoming DEQ recommendation

_____ 10. Wyoming DEQ Permit to Construct

_____ 11. Executed Improvements Agreement guaranteeing the timely completion of required improvements (To be completed by: _____)

_____ 12. Financial guarantee for improvements

_____ 13. Approval by County Attorney

Submitted By: _____