

FINAL BUDGET FY 2014-2015

TOTAL OPERATING BUDGET	1,163,106.30		
100 SALARIES & BENEFITS	424,055.46	400 BUILDING MAINTENANCE	44,636.00
101 Salaries	261,256.72	401 Hulett rent (12 months)	10,536.00
102 EPB	63,589.88	402 Electricity	12,400.00
102 Health insurance	88,908.74	403 Water, sewer, etc.	2,700.00
103 Subs/other	3,000.00	404 Janitor/supplies	13,000.00
104 Unemployment	7,300.12	405 Repair/other contracts	3,000.00
		406 Emergency	3,000.00
200 BOOKS & ACQUISITIONS	31,825.70	500 LIBRARY FOUNDATION	601,049.14
201 Crook County Library	10,457.70	600 CAPITAL OUTLAY	14,540.00
202 Moorcroft Branch	9,609.00	601 Construction	1,740.00
203 Hulett Branch	9,559.00	602 Furniture/equipment	12,800.00
204 Audio/digital resources	2,200.00		
300 OPERATIONS	47,000.00	700 EMERGENCY RESERVE (CASH CARRY-OVER)	100,000.00
301 Office supplies	8,000.00	800 DEPRECIATION RESERVE	5,000.00
302 Telephone	3,400.00	900 CAPITAL CONSTRUCTION RESERVE	35,000.00
303 Travel/continuing ed	5,500.00		
303.1 County librarian mileage	2,500.00		
303.2 Board mileage	1,500.00		
304 Maintenance contracts	2,000.00		
305 Programming	4,000.00		
306 WYLD	6,000.00		
307 Computer upgrades/software	3,100.00		
308 Bonds	500.00		
309.1 Library supplies	4,500.00		
309.2 Bindery	1,500.00		
310 Postage	4,500.00		

NAME OF DISTRICT/BOARD: Crook County Library Board
 BUDGET REPORT FOR THE FISCAL YEAR ENDING: June 30, 2015

Prepared in compliance with the
 Uniform Municipal Fiscal Procedures Act
 (W.S. 16-4-101 through 16-4-124)
 as it applies to non-municipalities

FINAL BUDGET SUMMARY

	Proposed Budget	Final Approved Budget
1. Total Cash Requirements (Exhibit B, item 7, from page 5)	760,863.11	1,163,106.30
2. Total Cash and Anticipated Revenues (Exhibit A, item 5, from page 3)	256,698.18	765,669.23
3. Additional Financial Support Required (Line 1 minus Line 2)	504,164.93	397,437.07
 Total Proposed Revenues	 760,863.11	 1,163,106.30

Analysis of Additional Financial Support Required:

Tax levy (for entities able to make levies)

Support from organizing agencies (for entities which receive their support from the State, the County, the Cities and Towns, or the School Districts)

Date Approved: _____

Approved by _____

Title _____

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

CASH AND ANTICIPATED REVENUES

	PRELIMINARY ESTIMATE	REVISION IF NECESSARY
1. Total cash and investments in hand, plus estimated deposits through end of current fiscal year	272,132.06	248,026.09
2. Deductions:		
Unpaid bills to end of fiscal year	72,027.88	0.00
Reserve Funds:		
Depreciation Reserve (from Line 5, Page 9)	5,000.00	5,000.00
Emergency Reserve (to run library from July to November) (from Line 10, Page 9)	110,000.00	100,000.00
Capital Construction Reserve (from Line 15, Page 9)	35,000.00	35,000.00
Total Deductions	222,027.88	140,000.00
3. Cash Available (item 1 minus item 2)	50,104.18	108,026.09
4. Anticipated Revenues: From Schedule A-1 (see page 4)		
Total Anticipated Revenue	206,594.00	657,643.14
5. Total Cash Available and Anticipated Revenue (Item 3 plus Item 4, carried forward to Final Budget Summary, Line 2 of Page 1)	256,698.18	765,669.23

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

ANTICIPATED REVENUES

Activity	Preceding Year's Revenues	Preliminary Estimate	Final Approved Estimate
Government support:			
State aid			
County aid	504,101.62		
City (or Town) aid			
Other (Specify): County auto, etc.	74,509.74	52,000.00	52,000.00
Operating Revenues (Specify):			
Interest	465.23	450.00	450.00
Fines, fees	4,886.18	4,000.00	4,000.00
Grants:			
Direct Federal grants			
Federal grants through state agencies			
Other (specify):			
Miscellaneous (Specify):			
Refunds, capital credits	141.02	144.00	144.00
Donations			
Landers bequest (for library endowment)			145,000.00
Legislative Endowment match	31,291.71	150,000.00	456,049.14
Total Anticipated Revenue (Enter in Item 4 on Page 3)	615,395.50	206,594.00	657,643.14

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

**CASH REQUIREMENTS
(Estimated Expenditures)**

Activity		Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
1. Salaries & benefits	B-100	374,132.42	448,961.41	424,055.46
2. Books & materials	B-200	31,675.70	31,825.70	31,825.70
3. Operating expenses	B-300	33,534.78	49,800.00	47,000.00
4. Plant maintenance	B-400	37,832.39	44,636.00	44,636.00
5. Wyoming Endowment Match	B-500	31,291.71	150,000.00	601,049.14
6. Capital outlay	B-600	7,610.72	35,640.00	14,540.00
7. Total Cash Requirements (sum of Items 1 through 6, carried forward to Final Budget Summary, Line 1, Page 1)		516,077.72	760,863.11	1,163,106.30

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

SALARIES AND BENEFITS 100

Activity		Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
101	Salaries	258,234.63	275,505.61	261,256.72
102	Employer-paid benefits (EPB)	59,619.38	67,058.07	63,589.88
	102.1 Health insurance	54,658.40	96,097.61	88,908.74
103	Substitutes/other	1,620.01	3,000.00	3,000.00
104	Unemployment claims	0.00	7,300.12	7,300.12
	Total Salaries and Benefits (carried forward to Item 1 on page 5)	374,132.42	448,961.41	424,055.46

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

BOOKS AND MATERIALS 200

Activity	Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
201S Crook County Library	10,357.70	10,457.70	10,457.70
202M Moorcroft Branch Library	9,559.00	9,609.00	9,609.00
203H Hulett Branch Library	9,559.00	9,559.00	9,559.00
204 Audio/Digital Resources	2,200.00	2,200.00	2,200.00
Total Books and Materials (carried forward to Item 2 on page 5)	31,675.70	31,825.70	31,825.70

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

OPERATIONS BUDGET 300

Activity	Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
301 Office supplies	5,660.49	8,000.00	8,000.00
302 Telephone	3,371.06	3,400.00	3,400.00
303 Travel/continuing ed	4,675.23	5,500.00	5,500.00
303.1 county librarian mileage		2,500.00	2,500.00
303.2 board mileage	519.98	2,300.00	1,500.00
304 Maintenance contracts	944.08	2,000.00	2,000.00
305 Programming	3,369.12	4,000.00	4,000.00
306 WYLD	5,266.10	6,000.00	6,000.00
307 Computer upgrades/software	2,030.67	5,100.00	3,100.00
308 Bonds (treasurer, notary)	230.00	500.00	500.00
309 Book preservation			
309.1 Library supplies	2,651.18	4,500.00	4,500.00
309.2 Bindery	495.65	1,500.00	1,500.00
310 Postage	4,321.22	4,500.00	4,500.00
Total Operations (carried forward to Item 3 on page 5)	33,534.78	49,800.00	47,000.00

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

PLANT MAINTENANCE BUDGET 400

Activity	Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
401 Hulett rent	10,535.64	10,536.00	10,536.00
402 Electricity	10,922.84	12,400.00	12,400.00
403 Water, sewer, etc.	2,271.43	2,700.00	2,700.00
404 Janitor & supplies	11,670.03	13,000.00	13,000.00
405 Repair & other contracts	1,346.73	3,000.00	3,000.00
406 Emergency	1,085.72	3,000.00	3,000.00
Total Plant Maintenance (carried forward to Item 4 on page 5)	37,832.39	44,636.00	44,636.00

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

Wyoming Endowment Match 500

Activity	Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
501 Crook County Library Foundation	31,291.71	150,000.00	601,049.14
Total Endowment Match (carried forward to Item 5 on page 5)	31,291.71	150,000.00	601,049.14

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

CAPITAL OUTLAY BUDGET 600

Activity	Preceding Year's Expenditures	Requested by Budget Officer	Approved by Board
601 Construction			
Replace light ballasts/bulbs (S)	2,096.80		
H --New outlets		1,740.00	1,740.00
S -- carpeting		20,000.00	0.00
602 Office equipment & furniture			
S, M, H - Microfilm reader/printer		5,000.00	5,000.00
S -- bookcase in children's section	1,500.00		
<i>Taken from Depreciation Reserve:</i>	4,013.92		
S, M, H - 6 replacement computers			
S - document scanner (Top Office)			
H - laminator (Quill Saturn2 95)			
Take from Depreciation Reserve:		3,600.00	3,600.00
S, M, H - 6 replacement computers			
Laptop computer w/battery backup		1,500.00	1,500.00
S -- bar code scanner		300.00	0.00
M -- reading room chairs		1,800.00	1,000.00
S,M -- changing tables		1,200.00	1,200.00
H -- blinds/screens		500.00	500.00
Total Capital Outlay (carried forward to Item 6 on page 5)	7,610.72	35,640.00	14,540.00

Reserve Funds Worksheet

NAME OF BOARD: Crook County Library Board
FYE: June 30, 2015

DEPRECIATION RESERVE

1. Balance in Reserve Account, beginning of budget year	<u>5,000.00</u>
2. Add the amount to be added to the reserve this year:	<u>3,600.00</u>
Subtract the amount to be deleted from the reserve this year: (deleting everything over 10 years old)	<u>3,600.00</u>
3. Subtotal (Line 1 plus Line 2)	<u>5,000.00</u>
4. Subtract the amount you will be spending from the "Reserved for Capital Outlay" account this budget year. (When you actually do this, remember to use a transfer from the "Reserves" to the General Fund Account.)	<u>0.00</u>
5. Balance to be retained in the Reserve Fund (Line 3 minus Line 4, carried forward to Item 2a on Page 3)	<u>5,000.00</u>

EMERGENCY RESERVE

6. Balance in Reserve Account, beginning of budget year	<u>100,000.00</u>
7. Add the amount to be added to the reserve this year	<u>0.00</u>
8. Subtotal (Line 6 plus Line 7)	<u>100,000.00</u>
9. Subtract the amount anticipated to be used for extraordinary purposes during the budget year. (by means of a transfer to the General Account)	<u>0.00</u>
10. Balance to be retained in the Reserve Fund (Line 8 minus Line 9, carried forward to Item 2b on Page 3)	<u>100,000.00</u>

CAPITAL CONSTRUCTION RESERVE

11. Balance in Reserve Account, beginning of budget year	<u>35,000.00</u>
12. Add the amount to be added to the reserve this year	<u>0.00</u>
13. Subtotal (Line 11 plus Line 12)	<u>35,000.00</u>
14. Subtract the amount anticipated to be used for capital construction during the budget year. (by means of a transfer to the General Fund)	<u>0.00</u>
15. Balance to be retained in the Reserve Fund (Line 13 minus Line 14, carried forward to Item 2c on Page 3)	<u>35,000.00</u>

NAME OF BOARD: Crook County Library Board
 FYE: June 30, 2015

<u>Established</u>	<u>Purpose of appropriation</u>	<u>Balance 06/30/14</u>	<u>Amount Allocated</u>	<u>Recommend</u>	<u>Final Approval</u>
2010	1 computer (Hulett) (\$700 over 5 years)			700.00	
2010	1 computer (Sundance) (\$1500 over 5 years)			1,200.00	
2010	1 computer (Moorcroft) (\$650 over 5 years)			520.00	
2011	1 computer (Hulett) (\$900 over 5 years)			720.00	
2011	3 computers (\$2578 over 5 years)			1,546.80	
2012	3 computers (\$2650 over 5 years)			1,590.00	
2012	LCD projector (Hulett) (\$2130 over 5 years)			1,278.00	
2012	Brother printer (Moorcroft) (\$130 over 5 years)			52.00	
2012	Copier (Hulett) (\$530 over 5 years)			212.00	
2014	HP laser printer (Moor.) (\$300 over 5 years)			120.00	
2014	Laser printer (Hulett) (\$350 over 5 years)			140.00	
2014	Copier (Moorcroft) (\$140 over 5 years)			140.00	
2014	4 scanners (\$100 over 5 years)			100.00	
2014	Television (Moorcroft) (\$50 over 5 years)			50.00	
2014	Computer (Moorcroft) (\$150 over 5 years)			150.00	
2014	6 computers (\$634 over 5 years)			634.00	
		5,000.00		9,152.80	5,000.00