

CROOK COUNTY LIBRARY BOARD MEETING
June 25, 2015
Crook County Library in Sundance

The Crook County Library Board met on Thursday, June 25, 2015 at the Crook County Library in Sundance. Board members present were Tami Baron, Bob Smith, Hannah Ista and Marge Myers. Library employees present were Jill Mackey, County Librarian, Kim Heaster, Sundance Branch Librarian, Nancy Bowles, Hulett Branch Librarian, and Pam Jespersen, Moorcroft Branch Librarian. Newly appointed board member, Paulie Jolley, was also in attendance.

The meeting was called to order at 10:00 a.m. by Tami Baron and began with the Pledge of Allegiance.

The agenda was approved with the only change being the addition of the Strategic Plan.

Jill had no correspondence for the library board.

Paulie Jolley was introduced as the newly appointed board member whose term begins July 1, 2015.

The minutes of the June 2, 2015 regular meeting were reviewed. It was noted the word library should be changed to librarian behind Kim Heaster's name in the list of those attending the meeting and to correct the spelling of Paulie's name. There was some discussion relating to the Hulett Library's report in regards to the \$300 amount listed. Bob made the motion to accept the minutes as corrected, seconded by Hannah; motion carried.

The regular business meeting was suspended at 10:12 a.m. for the purpose of skyping with Hannah Swanbom, Wyoming Extension Agent, who has been assisting the library board with their strategic plan. Discussion was held on additions and deletions that should be made to the plan. Hannah will make the changes and finalize the strategic plan. Further discussion included how the board should distribute the strategic plan to the general public.

The board, then, continued the regular board meeting beginning with the checklist of expenditures for June 25, 2015. Discussion was held regarding the check to the Wyoming State Library for centralized acquisition and how that money can be further utilized by the Crook County Library. Bob made the motion to accept the checklist, as presented, seconded by Marge; motion carried.

Jill reviewed the treasurer's report. It was noted 93.09% of the funding has been expended of the libraries county budget as of June 25th. However, Jill noted payroll will run June 26th and checks will be distributed to the employees on June 30th, 2015 which will change the expenditure amount. Total operating funds stands at \$249,438.71 as of June 25th, 2015. No money was used out of the reserve account to pay bills. Hannah made the motion to accept the treasurer's report as presented, seconded by Bob. Motion carried.

Old Business:

The County Commissioners, at their June meeting, had approved a request to move Landers bequest monies from Unanticipated Revenue to the Crook County Library Foundation line item in the budget. The monies will be invested with the Wyoming Community Foundation, until needed for library building projects. The following resolution regarding that transfer was approved and signed:

RESOLUTION NO. 2015-02-LIB
FISCAL YEAR 2015 BUDGET AMENDMENT

WHEREAS Crook County Library Board adopted the Fiscal Year 2015 Budget in accordance with the Wyoming Uniform Fiscal Procedure Act; and

WHEREAS the Board of Crook County Library wishes to amend the adopted budget in accordance with the same Act; and

WHEREAS, no protests were received regarding such transfer.

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

From: Unanticipated Revenue	Amount: \$193,562.94
To: Library Foundation (500)	Amount: \$193,562.94

Tami, as library board treasurer, signed the resolution⁴ on behalf of the library board and it was notarized by Kim. Check #17891 was approved in the checklist for June 25th expenditures turning this money over to the Crook County Library Foundation for the investment. Jill will send board members a copy of the agreement to be made between the Crook County Library Foundation and the Wyoming Community Foundation regarding this investment.

Jill and Tami advised the board members of their meeting with the County Commissioners held on Wednesday, June 24th, in regards to the FY2016 budget. Jill reviewed the FY2016 budget with the library board members and employees present as it stands as of June 25th. Jill will turn in the final budget to the County Commissioners on July 1, 2015.

New Business:

The library board members have to elect their board treasurer at the last meeting of each fiscal year in order for the surety bond to be signed and in effect by July 1st of each year. Marge made the motion to elect Tami Baron as board treasurer for FY2016, seconded by Bob; motion carried with Tami abstaining from the vote. Other board elections will be made at the next regular board meeting.

Adjournment: There being no further business at this time the meeting adjourned at 11:36 a.m.

Future Meetings:

July 2, 2015 – Crook County Library Board Meeting in Hulett at 1 p.m.
August 6, 2015 – Crook County Library Board Meeting in Moorcroft at 1 p.m.

Respectfully submitted by

Marge Myers, CCL Secretary

Tami Baron, CCL Treasurer – Interim Chair