

Minutes

**CROOK COUNTY
LAND USE PLANNING & ZONING COMMISSION**

13 JULY 2009

Members present

Nels J. Smith, Vice-Chairman
Ross C. Hawkins
Wilbur Troyer

Visitors

Commissioner John A. Moline, Jr.
Commissioner Kelly Dennis
Joe Baron, County and Prosecuting Attorney
Core Robinson, Herb Robinson Repair & Towing

Staff

Fred M. Duncan

Vice-Chairman Smith called the Crook County Land Use Planning & Zoning Commission's regularly scheduled monthly meeting to order at 7:02 p.m. 13 July 2009. Vice-Chairman Smith informed those present Mrs. Whalen and Mr. Lienemann would not be attending due to severe weather.

Amend the Agenda

Vice-Chairman Smith suggested the agenda be amended to add the Biodiversity Conservation Alliance letter and hold the minor subdivision and the one split subdivision discussions until the next Commission meeting. Messrs. Hawkins and Troyer agreed. The Commission reviewed the letter Hugh Thompson furnished Mrs. Whalen (at the 8 July BCC meeting). Mr. Hawkins move the letter be prepared and sent to Mr. Boal, Mr. Troyer seconded the motion which carried.

Approval of the Minutes

Mr. Hawkins moved the minutes of 8 June 2009 be approved as written; Mr. Troyer seconded the motion which carried.

Vice-Chairman Smith deferred action on the work session minutes of 22 and 29 June 2009 until the next meeting.

New Business

Vice-Chairman Smith deferred the election of officers until the next meeting.

Mr. Hawkins moved the Vice-Chairman be authorized to sign the Herb Robinson Repair and Towing WYDOT Vehicle Storage & Dispersal Facility Planning/Zoning Authority Statement. Mr. Troyer seconded the motion which carried.

Subdivisions

Mr. Hawkins moved the minor subdivision plats of the Fair Subdivision No.1 and the Gose Subdivision No.1 be approved, approval be recommended to the Board of County Commissioners and the appropriate subdivision permits be issued. Mr. Troyer seconded the motion which carried.

Other Business

Vice-Chairman deferred the final UW Community Development Education Online Training session until the next meeting.

Board of County Commissioners Communications

Deferred

County and Prosecuting Attorney Joe Baron briefed the members present, and visitors, on the basic differences between the National Catastrophe Insurance Program and the National Flood Insurance Program.

Vice-Chairman Smith **recessed** the meeting until 7:00 p.m., 27 July 2009. The meeting is to be held in the Community Room in the Crook County Courthouse. The agenda will be open until 20 July 2009. The meeting will take up deferred agenda items, new items and a work session will be held if time allows. (The meeting was moved to the Jury Room).

27 JULY 2009

Jury Room, Crook County Courthouse

Reconvened Crook County Land Use Planning & Zoning Commission meeting

Members Present

Chairman Jeanne Whalen
Vice-Chairman Nels J. Smith
Ross C. Hawkins
Jon H. Lienemann
Wilbur Troyer

Visitors

Joe Baron, County
and Prosecuting Attorney
Commissioner John A. Moline, Jr.
Commissioner J. W. Hadley
Steve Kozel
Taylor Smith
Ronald Watson
Phyllis Watson

Staff

Tim Lyons Administrator
Fred M. Duncan

Chairman Whalen reconvened the July Crook County Land Use Planning & Zoning Commission meeting at 7:07 p.m. 27 July 2009.

Visitors

Chairman welcomed the visitors to the meeting.

Amend Agenda

There were no amendments to the agenda

Approval of minutes

Mr. Hawkins moved the minutes of the 22 June and 29 June 2009 Crook County Land Use Planning & Zoning Commission work sessions be approved as presented. Mr. Troyer seconded the motion which carried.

New Business

Election of Officers: Mr. Lienemann moved Mrs. Whalen be elected Chairman of the Crook County Land Use Planning & Zoning Commission for the 2009-2010 year, Mr. Hawkins seconded the motion which carried. Mr. Smith moved a unanimous ballot be cast for Mrs. Whalen; Mr. Lienemann seconded the motion which carried. Mr. Hawkins nominated Mr. Smith as Vice-Chairman of the Crook County Land Use Planning & Zoning Commission for the 2009-2010 year; Mr. Troyer seconded the motion which carried. Mr. Smith move a unanimous ballot be cast for all the incumbents, Mr. Lienemann seconded the motion which carried.

Minor Subdivisions: After a lengthy discussion Mr. Hawkins moved page 9 of the *Proposed Crook County Residential Minor Subdivision Rules and Regulations*, Chapter II, Section 2 (e) (1) be expanded to include (c) which will read...***or a system approved by the Wyoming Department of Environmental Quality***..., Mr. Smith seconded the motion which carried.

One Split: after a lengthy discussion this proposal died for the lack of a motion.

Chairman Whalen modified the order of the agenda to address the Watson No. 1 Subdivision plat. Mr. Watson and Mr. Kozel explained in detail the land trade between the Forest Service and Watson Land LLC. Appraisals have not been received by either party; neither party will take action until both parties have appraisals in hand. No action was taken of the Watson No.1 Subdivision plat by the Crook County Land Use Planning & Zoning Commission.

Flood Insurance

Chairman Whalen urged the members to read the *Proposed Flood Damage Prevention Regulation* and the *Proposed Resolution Enacting the 2009 Flood Damage Prevention Regulation* both of which are on the county website www.crookcounty.wy.gov County and Prosecuting Attorney Baron provided members information he had obtained during his research regarding the availability of flood insurance in Crook County. Chairman Whalen informed the members Crook County has a public hearing on the proposed flood damage regulation and resolution Monday 3 August 2009 at 3:30 p.m. in the County Commissioners Room.

Other Business

The Crook County Land Use Planning & Zoning Commission members successfully completed their *UW Community Development Education Online Training* program.

Board of County Commissioners Communications

Chairman Whalen reported on the Minot Air Force and the Northend Habitat and Fuel Reduction scoping responses.

County and Prosecuting Attorney Baron reported he received information that the Bureau of Reclamation is planning to fence its property at Keyhole State Park. The members directed staff to investigate this report in light of the coordination efforts identified in the 1998 Plan adopted by Crook County.

Mr. Lienemann moved the Crook County Land Use Planning & Zoning Commission not hold any work sessions until after Labor Day, Mr. Hawkins seconded the motion which carried.

Chairman Whelan adjourned the meeting at 9:13 p.m.

Respectfully submitted,

Fred M. Duncan
Crook County Planner