

MINUTES FOR THE JUNE 15, 2015 BOARD MEETING

CALL TO ORDER:

Meeting was called to order at 6:40 pm by President Gidget Macke.

ATTENDANCE

BOARD

Gidget Macke
Stacey Jones
Kelli Tavegie
Janet Kinstetter
Summer Stephens

STAFF

Jane Rhoades Executive Director
Francie Gregory Business Manager
Sarah Thompson Preschool/Child Care
Jamie Beastron Family Svc. Coordinator

AGENDA

No changes

APPROVAL OF JUNE MINUTES

June minutes approved via e-mail. (Gidget, Stacey, Kelli, Summer, Janet)

BUSINESS MANAGER'S REPORT

Voucher list for May was given to the Board. Kelli asked about #25783 to Hansen Equipment. This was repair on the lawn mower. Jane asked about #25771 to Boomerang. Francie explained this a monthly charge for their services. Kelli inquired about #25797 to Anderson Plumbing. This was for repair on a toilet. Kelli also asked about #25805 to Monica DeNardis. Francie explained that Monica resigned and this was her final pay check.

Stacey moved to approve the voucher list. Summer seconded. Motion carried.

The P&L was given to the Board for their consideration. There were no questions.

Francie reported that Mark Sylte's partner has left the business and she will talk with Mark about future audits for the Center.

REGION III /SPECIAL ED

Jamie reported that Kim and Judy attended the Early Intervention Conference in Cody. This was the Summer Conference sponsored by the Behavioral Health Division. Information regarding comprehensive evaluations was discussed. There were break-out sessions for Part B and C to discuss guidelines for writing Goals/Objectives and

Outcomes and Strategies for children. This information will be shared with staff at orientation in the Fall. Jamie also reported that the Therapeutic Listening is not being done during the Summer due to a lack of staff. Therapy will resume in the Fall.

It was reported that Kate is back from maternity leave. Jamie also reported that Kim is working on a Part C internship this summer as a requirement for the Early Childhood Special Education Endorsement.

PRESCHOOL/CHILD CARE COORDINATOR

The Preschool and enrollment reports were given to the Board Members for their consideration. Alyson has resigned as director at the Moorcroft preschool and Lisa will assume that position. Cheri will take over the director position in Upton and Judy will be doing more special education.

There will be no summer preschool in Moorcroft. There will be Summer Preschool in Upton on Tuesdays and Thursdays for 10 weeks.

DIRECTOR'S REPORT

The Medicaid and insurance report was given to the Board. The report looks good. Summer asked why some items were denied and why the amount billed is higher than the amount received. Francie told her that there is an amount that is allowed to be billed and an amount the insurance pays the providers. This amount is not always the same. Different codes allow for different billing amounts.

Jane reported that Monica, Terra and Jenni have submitted their resignation. Their positions have been filled.

Jane informed the Board that we have received the check from the Daniels Grant for building renovations. Haagen Glass has been over to do a walk through to double check measurements for new doors and windows. John Keller came to do a count on the number of light fixtures. The roof repair is about two weeks out, depending on the weather. New siding on the shed is set for late June.

Jane reported that she has written a proposal to submit to Clark Coberly of the Weston County Development Board in Upton for Preschool scholarship funding this Fall.

The report on the Eva Marie Walk/Run was that the revenue was down therefore the number of scholarships available will be less until revenue is built back up.

The budgets for Newcastle and Upton were given to the Board. Jane explained differences between last year and the new budget.

The next meeting will be Monday, August 10th.

There being no further business, Gidget adjourned the meeting at 8:35 pm.

Respectfully Submitted By,

Sarah Thompson
Preschool/Child Care Coordinator

