

## **MINUTES FOR THE MARCH 21, 2016 BOARD MEETING**

### **CALL TO ORDER:**

Meeting was called to order at 6:37 pm by President Gidget Macke.

### **ATTENDANCE**

#### **BOARD**

Gidget Macke  
Michelle Sweet  
Christy Stith  
Janet Kinstetter  
Kelli Tavegie

#### **STAFF**

Jane Rhoades Executive Director  
Sarah Thompson Preschool/Child Care  
Francie Gregory Business Manager  
Kim Bock Special Ed Coordinator  
Jaime Beastron Family Svc. Coordinator

### **AGENDA**

No changes

### **APPROVAL OF FEBRUARY MINUTES**

February minutes approved via e-mail. (Gidget, Kelli, Stacey, Janet, Christy)

### **BUSINESS MANAGER'S REPORT**

Voucher list for February was given to the Board. Gidget asked about #26943 paid to Wanda Kennedy. Francie explained that this was her final pay check. Michelle moved to approved vouchers. Kelli seconded the motion. Motion carried.

Francie gave the Board a P&L for review. Discussion ensued regarding unexpected expenditures of the Region III and Upton budgets. Jane voiced concern that future revenues are expected to be down. She stressed the importance of keeping expenditures down and maintaining a balanced budget.

### **REGION III /SPECIAL ED**

Kim reported that screenings were held on March 11<sup>th</sup> and 18<sup>th</sup>. Special Ed has been busy checking children's files, making sure everything is in order before the monitor. The Part B Monitor will be May 16 – 20.

Kim reported that the Eva Marie Scholarship Run/Walk will be on Father's Day week-end. We will be partnering with Bob Bonnar and Newcastle Nights.

### **PRESCHOOL/CHILD CARE COORDINATOR**

Preschool reports were given to Board members.

## **DIRECTOR'S REPORT**

Jane reported that the letter to parents on the use of the entry cards has been put on time cards and beginning March 28<sup>th</sup> the front door will remain locked at all times.

Jane reported on her visit with Scott Rager, Homeland Security Coordinator. Homeland Security was going to provide almost \$4,000 in matching funds for our security system. Scott told Jane that more information was needed. He will then resubmit the request.

Julie's Medicaid report was given to the Board. She billed nearly \$9,000 this week.

Jane reported that the VIB monitor will be May 16<sup>th</sup> – 20<sup>th</sup>. She reported that the LSO Audit will also be that week..

Jane reported that she has met with representative from Duct Armour. He spent 3 hours checking the ductwork with a camera. He told Jane that they would spray plastic coating paint, guaranteed for 15 years. The cost will be e-mailed to Jane.

The Region III's new vehicles are in Sheridan. All paperwork has been submitted to the State Office of Lands and Investments. We should be able to get the vehicles within the week. Jane expressed gratitude to the Crook County Commissions for their support of the MRG.

The next meeting will be Monday, April 25th.

The meeting adjourned at 7:43 pm.

Respectfully Submitted By,

Sarah Thompson  
Preschool/Child Care Coordinator