

MINUTES FOR THE FEBRUARY 22, 2016 BOARD MEETING

CALL TO ORDER:

Meeting was called to order at 6:32 pm by President Gidget Macke.

ATTENDANCE

BOARD

Gidget Macke
Stacey Jones
Christy Stith
Janet Kinstetter
Kelli Tavegie

STAFF

Jane Rhoades	Executive Director
Sarah Thompson	Preschool/Child Care
Francie Gregory	Business Manager
Kim Bock	Special Ed Coordinator

AGENDA

Additions to Agenda, Workman's Comp Claims and Part B Monitor

APPROVAL OF JANUARY MINUTES

January minutes approved via e-mail. (Gidget, Kelli, Stacey, Summer)

BUSINESS MANAGER'S REPORT

Voucher list for January was given to the Board. Christy moved to approved vouchers. Janet seconded the motion. Motion carried.

Francie expressed concerns with her computer and the Excel program. Her computer would not boot up for the direct deposit transaction. There was an apparent error in setting up the file. First State Bank and Great Plains will be working together to correct the file error.

Justin from Boomerang, our tech support, suggested cleaning up Francie's computer or a new computer. The Board suggested a new computer.

Francie & Jane visited with a Dakota Business representative about obtaining new copiers. We will be receiving 2 new machines in 2 to 3 weeks. We will receive a cost savings lease agreement and the front office machine will also include faxing capabilities.

Francie gave the Board a Cash Status report, but no P&L at this time due to the computer problems.

REGION III /SPECIAL ED

Kim reported that Special Ed is getting ready for kindergarten transitions. Screenings are scheduled in March.

Jane reported that the week of May 16th the Behavioral Health Division will be here to monitor the Part B program. She shared the letter from BHD that explains the reason for the monitor.

PRESCHOOL/CHILD CARE COORDINATOR

Preschool reports were given to Board members.

DIRECTOR'S REPORT

Jane reported that given the economic climate of the State, the JAC has recommended cuts to the Community Partnership Grants, Quality Counts Grants & Scholarships and Family Literacy. She has met or visited with all four of our legislators who are supportive, but it appears that these three early childhood programs will be out.

Our Partnership Grant will end June 30. Jane reported on trainings that are scheduled before June 30 to finish up the Grant. (PITC, ELG/ELF, D'Nealian and Infant Massage)

Jane reported that renovations are done. The entry cards for parents have been activated and just need to be distributed after Jane develops a parent letter explaining how the cards are to be used.

Jane said the agreement for using the county shop for emergency evacuation is in the hands of the County Commissioners for approval.

Julie's Medicaid report was given to the Board.

Jane reported on the vehicle Mineral Royalty Grant request. The vehicles have been ordered.

Jane reported on the Moorcroft Preschool moving from the Presbyterian Church to the old elementary school building. Rooms have been picked in the elementary building and plan on beginning the move late May. The lease agreement will be reviewed by the Moorcroft Town Council at their meeting tonight.

Jane reported that she has contacted a company out of Colorado about relining the duct work. This company's estimate was \$8,000 to &10,000. She is waiting for Stanley Steamer to respond with information on another company that could do the work for less.

The Center has had 3 staff file Workman's Comp. in the past 3 months. Jane reported on the most recent claim that is believed to be a false claim.

The next meeting will be Monday, March 21st.

The meeting adjourned at 7:56 pm.

Respectfully Submitted By,

Sarah Thompson
Preschool/Child Care Coordinator

