

**Crook County Weed & Pest
PO Box 7, 802 S. 11th Street
Sundance, WY 82729**

Board Meeting – May 11, 2016
Checks written –April 29, 2016

Chairman, Lee Hauber called the regular Board Meeting of the Crook County Weed & Pest Board of Directors to order at 7:30 PM.

Board Members present: Lee Hauber, Dave Moline, LeRoy Curren and Frank Hawken.
Employees Present: Andrew Litzel and Kari Van Luvan

Frank Hawken moved to excuse Randall Otwell. LeRoy Curren seconded it and the motion passes.

Frank Hawken moved to approve the April 13, 2016 regular minutes as mailed. Dave Moline seconded it and the motion passes.

Motion made by Dave Moline to approve the expenditures in the amount of \$51,703.61 on the Weed & Pest Account, \$ 00.00 on the Special Management Account, motion seconded by LeRoy Curren. All ayes motion carried.

Treasurer's Report was reviewed and filed for Audit, Chairman so states.

The board read and reviewed the cost share request from Lake Ranch on their Leafy Spurge grazing project. Total request of \$8134.00 for this fiscal year's grazing.

Dave Moline made a motion to cost share the total bill of \$8134.00 at 80%, and to pay the Lake Ranch \$6507.20 from the Special Management account on the contingency that the Lake Ranch brings all of their accounts to a paid in full status by June 30th, 2016. LeRoy Curren seconded it and the motion passes.

Read and reviewed the letter from Crook County Commissioners about hiring and wages.

Reviewed both the Weed and Pest and Special Management first proposed budget.

Frank Hawken moved to accept the 1st proposed budgets on both accounts. LeRoy Seconded it and the motion passes.

Frank Hawken moved to reimburse Andrew Litzel and Kari Van Luvan \$45.00 per month for use of cell phones. Retroactive from Jan 1st for Kari and March 1st for Andrew. LeRoy Curren Seconded it and the motion passes.

Frank Hawken moved to buy the necessary highway safety signs for the commercial sprayers to use while they are spraying. The commercial sprayers will be allowed to use them with no charge as long as a formal contract is signed with responsibility to the sprayer at his or her cost for lost or damaged signs. LeRoy Curren seconded it and motion passes.

Discussed the handbook and changes needed to be made. The personnel information needs to be updated to current employees and board members. Need to review nepotism, job descriptions, and other changes.

Frank Hawken moved to table the handbook changes until the next meeting on June 8th so further information can be gathered. LeRoy Curren seconded it and the motion passes.

Meeting adjourned at 10:15 PM
Respectfully submitted Kari Van Luvan
Attested LeRoy Curren