

Crook County Fair Board
PO Box 473
Sundance, WY 82729

Board Meeting - January 12, 2015

Chairman Peggy Boardman called the regular board meeting of the Crook County Fair Board to order at 5:38 pm.

Board members present: Ted Rosencranz, Judy Bettmann, Judy Hutchinson, Sandi Kellogg

Employees present: Carolyn Fowler, Kyndell Shoun

Visitors: Judy McCullough, Jim Pannell, Denee Chintala, Warren Dailey, Kelly Dennis, Dixie Garman, Colter Ellsbury, Nick McDonald, Sara Fleenor, Ivan Cranston, Steve Stahla, Morgan Ellsbury, Zach Steele, Teresa Fordyce, Joe Baron

Judy B made a motion to approve the agenda, seconded by Ted, all ayes, motion carried.

Judy B nominated Judy H for president, seconded by Sandi K. Peggy questioned the nomination as Judy H had stepped down earlier in the year. Judy's reason for stepping down was personal. 2 ayes, 1 nay, motion carried. Judy H continued the meeting as chairman.

Sandi K nominated Ted for vice chair. Ted declined.

Sandi K nominated Judy B for vice chair, seconded by Peggy, 3 ayes, motion carried.

Judy B nominated Sandi K for secretary.

Ted nominated Peggy for secretary. Jeanne Whalen was contacted by phone in reference to Peggy not being able to hold office. Discussion was held about whether or not the commissioners voted to not have Peggy hold an office on the fair board. Steve Stahla stated no second was made, in the commissioners meeting, on the motion to withhold Peggy from an officer position. The commissioners have no control over who a board elects as officers. Peggy declined the nomination.

Peggy nominated Ted for Treasurer, seconded by Judy B, 3 ayes, no nays, motion carried.

Judy B nominated Sandi K for secretary, 2 ayes, 2 nays, Judy vacated the chair, voted aye, motion carried.

Sara requested use of the shooting sports building and the big barn on the afternoon of February 20, as well as February 21 and 22 for shooting sports certification. It will be put on the calendar. Sara proposed the use of the horse barn to use for a science center that would allow county youth to raise fair animals. This would include using space for a hoop house for gardening. These activities will be Extension run, not Fair Board run. Facilities would need to be ready by June 1, 2015. Joe recommended, if approved and once arrangements are made, a contract needs to be made explaining details of the building and land use. Discussion was held. Peggy made a motion to allow a trial use for this year using the horse barn, seconded by Ted, all ayes, motion carried.

Joe reviewed the employee handbook changes. Peggy made motion to approve the employee handbook as stated, seconded by Ted, all ayes, motion carried.

Ted made a motion to approve the minutes of the December 8, 2014 meeting, seconded by Peggy, all ayes, motion carried.

Ted gave the treasurer's report.

\$ 20,057.16	December income
\$ <u>3,573.00</u>	December expense
\$ 16,484.16	Net income
\$ 93,339.56	Checking balance

Ted made a motion to pay bills, seconded by Judy B, all ayes, motion carried.

Judy B made a motion to pay Peggy mileage to come to the board meetings from home and back, but not paid if she is coming from the courthouse to the fair board meetings but paid to go home, seconded by Sandi K, 2 ayes, 1 nay, motion carried.

Carolyn gave the secretary report.

Discussion was held about scheduling the barn for group riding.

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Kyndell gave the maintenance report. Fixing the east door of the big barn was discussed. Companies to contact for fixing it were suggested. Quotes will be needed.

Committee reports:

Entertainment: no new info

Awards: Letters will be mailed requesting donations.

Old Business:

Office proposal: Judy H presented information for renovating the vendor building into an office. Sandi K made a motion to have HDR draw up plans in order to get started on office construction, seconded by Judy B, 2 ayes, 2 nays, Judy H vacated the chair and voted aye, discussion was held, motion carried.

Fair Premiums: Discussion was held on changing premium amounts for static exhibits. Peggy made a motion to match open class static premiums to the 4H and FFA premiums, seconded by Ted, discussion was held, all ayes, motion carried.

Livestock Committee members and by-laws: Judy H suggested to not have any changes made to the livestock and livestock sale committees. It is too close to fair to rearrange the committees. Discussion was held. Sandi K made a motion to set up a work session time and date to finalize the livestock committee and sale committee rules, seconded by Judy B, 2 ayes, 1 nay, motion carried. Ted stated it was approved on the agenda to finalize the livestock committee members & by-laws. Discussion was held.

Volunteers for livestock committee are Jim Pannell, Teresa Fordyce, Ivan Cranston.

Sandy Neiman was called and asked to be on the livestock and sale committee. She also gave names on the sale committee.

Sandi K left meeting at 7:56 pm.

Ted made a motion to nominate Jim Pannell, FFA advisor from Hulett, to be committee chairperson for the fair youth Livestock & Sale Committee, seconded by Peggy, discussion was held, all ayes, motion carried.

The Policies & Procedures, and By-Laws of the Livestock & Sale Committee were reviewed and changes made. Sandi K re-joined the meeting at 8:20 pm by phone. Ted made a motion to approve the Livestock & Sale Committee Policies & Procedures and By-Laws with corrections and additions made, affective February 1, 2015, after that it will be effective January 1, 2016 and forward. Ted amended the motion to state in following years committee members will be appointed in the November board meeting, seconded by Judy B, all ayes, motion carried.

New Business:

Maintenance job description changes were discussed.

Secretary job description changes were discussed. Peggy made a motion to approve the job descriptions as amended, seconded by Ted, all ayes, motion passed.

Judy H made suggestions for items needed or wanted at the fairgrounds.

A new phone will be purchased for the office.

Ted volunteered to be liaison for the Livestock & Sale Committee.

Sandi K volunteered to be liaison for the Entertainment Committee.

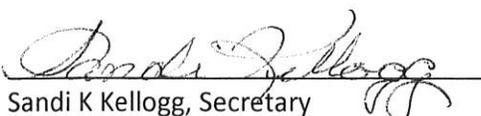
Peggy volunteered to be liaison for the Awards Committee.

Judy B submitted her resignation from the fair board.

Ted asked for clarification about Peggy not being able to hold an office on the fair board. If no clarification is given, he will consider his resignation.

Peggy explained the operation of the Awards Committee.

Peggy made a motion to adjourn at 9:27 pm, seconded by Judy B, all ayes, motion carried.


Sandi K Kellogg, Secretary