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EIN # 83-0209829

*Weston County Children's Center
Region 111 Developmental Services
Serving Crook & Weston Counties*

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Newcastle, Wyoming 82701

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BUDGET FOR FY'20

The goal of the Weston County Children's Center/Region III Developmental Services is to provide a quality early childhood program to children so they can achieve their highest potential as an individual in society.

Francie N. Gregory
Francie Gregory, Executive Director

Approval by: Weston County Children's Center/Region III Developmental Services Board of Directors

Gidget Macke
Gidget Macke, President of the Board of Directors

7/15/2019
Date

BUDGET FOR FY'20

ANTICIPATED REVENUES	PRESCHOOL/CHILD CARE	STATE	FEDERAL	TOTAL
Enrollment Fees/Tuition	270,000.00	25,000.00	-0-	295,000.00
<p>This portion of the budget reflects tuition and registration fees based on enrollment of children, ages birth through 12.</p> <p>The preschool educational program operates nine months of the year. Child Care services are provided twelve months of the year for working parents. Includes anticipated Hulett Preschool and Moorcroft Preschool Tuition (\$25,000) Enrollment Fee \$50.00 per Family</p>				
Fund Raisers/Donations	15,000.00	1,500.00	-0-	16,500.00
<p>This amount reflects anticipated revenue from fund raising activities</p>				
City Funding	-0-	13,500.00	-0-	13,500.00
<p>These funds are a portion of a 3% local match which is a requirement of receiving State revenue for special education, physical therapy, occupational therapy, speech/language therapy and related services for birth to school age children.. Newcastle - \$9,000 Sundance - \$1,500, Upton \$3,000, Moorcroft -0-, Hulett -0-</p>				
Crook and Weston Counties	-0-	20,750.00	-0-	20,750.00
<p>This source of funding is also a portion of a 10% local match. Weston - \$12,750 Crook - \$8,000</p>				
State & Federal Revenue	-0-	841,417.00	61,171.00	902,588.00
<p>The WY Dept. of Health, Behavioral Health Division contracts with Region III Developmental Services to provide special education and related services for eligible 3 through 5 year old children in Crook and Weston Counties Total amount based on the Dec. 2018 Child Count 97 x \$8,674.40 per child.(\$841,417) Also includes Federal Part B 619 and 611 revenue 97 x \$630.63 per child. (\$61,171)</p>				

ANTICIPATED REVENUE	PRESCHOOL	STATE	FEDERAL	TOTAL
Contributions	5,000.00	3,000.00	-0	8,000.00
This amount reflects revenue contributed by public & private donors. Includes Eva Marie Memorial Scholarship Event (\$3,000)				
Finance Charge Income	1,200.00	-0-	-0-	1,200.00
This amount reflects income collected on past due tuition fees.				
United Fund	2,000.00	-0-	-0-	2,000.00
This source of funding is allocated for preschool supplies and materials that are consumed within a program year. Each classroom teacher is responsible for submitting requisitions of supplies required for their particular age level and classroom.				
Medicaid/Insurance	-0-	35,000.00	-0-	35,000.00
This income source is generated through eligible children receiving OT, PT, speech/language or social/emotional services.				
TOTAL ANTICIPATED REVENUE	349,350.00	1,187,841.00	190,170.00	1,727,361.00

EXPENDITURES	PRESCHOOL/CHILD CARE	STATE	FEDERAL	TOTAL
Administration	7,500.00	119,540.00	-0-	127,040.00
<p>Administration Staff: Staff members whose job description is focused on activities concerning the overall administration and direction of operations within the program. (\$108,840) Audit: Required by the State of Wyoming (\$10,500) Board Expense: Association dues for the State program & travel incurred by Board Members. (\$200) CDS of WY Dues (\$7,500)</p>				
Salaries & Wages	204,849.00	653,283.00	148,105.00	1,006,237.00
<p>Each classroom is staffed with one or more classroom teachers who are responsible for the development of lesson plans, day to day activities, and insuring the health, safety, and welfare of each individual child's needs. Teacher's aides are employed depending on the number of children. Staff requirements of the preschool program is mandated by the Wyoming Child Care Licensing Rules. The budget is based on the expected number of children, and must be able to retain staff through minor fluctuations. Special Education must meet all qualifications according to WY Dept. of Education, Chapter 7 Rules, WY Dept. of Health Part C Rules and WY. PTSB Rules governing professional educator certification.</p>				
Teaching/Supplies & Equipment	1,500.00	4,500.00	10,060.00	16,060.00
<p>Program supplies & equipment are requisitioned in advance and are materials that will be consumed within a short period of time. Includes \$400 for Hulett and \$500 for Moorcroft supplies and equipment. Supplies from TANF Grant - \$8060 & Parent Programs (\$2,000 TANF)</p>				
Partnership Grant Expense	-0-	-0-	7,595.00	7,595.00
<p>Reflected here are all Newcastle & Upton Partnership Grant expenditures except wages and benefits.</p>				

EXPENDITURES Cont...	PRESCHOOL	STATE	FEDERAL	TOTAL
Employee Benefits	51,195.00	213,302.00	19,410.00	283,907.00

Worker's Compensation coverage provided to all employees. FICA Taxes: Mandatory Federal Insurance Contributions Act. (FICA) is based on a percentage of each person's salary as the employer contribution. The Center participates in the Unemployment Compensation Program. Cost is paid based on a percentage of the employee's gross wages while employed by the program. (95,497 + \$6,990 TANF Grant & \$2,420 CPG)

Medical Insurance:
Insurance to staff interested in participating.
80% of employee premium (\$76,000)

Staff Development: Professional Growth, conferences conventions, courses and related activities to facilitate professional development. Includes expenditures incurred in meeting DFS Child Care licensing requirements (\$3,000), percentage match required to receive WY Workforce Development Training funds (\$1,000) fees for SLP Licensing and ASHA membership (\$1,000).

Part C Professional Dev. (\$10,000)

WY Retirement System: WCCC/Region III participates in the WY Retirement System. Eligible employees contribute 8.75 percent of their total salary to the System and the employer contributes 8.87 percent of the member's total salary (82,000)

Adult Meals: (\$6,000)

Insurance and Bonds	3,000.00	13,125.00	-0-	16,125.00
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This expenditure reflects liability insurance for all sites, which includes property and equipment coverage, general liability and an umbrella policy and fidelity bonding insurance. (\$10,730)

Professional Liability Insurance is provided to those employees dealing with children in the special ed. program. This policy covers the consequence of negligence, covers bodily injury, expenses of immediate medical relief at the time of an accident, cost of legal defense suits against the Center. (\$2,110)

Errors and Omissions insurance to protect against Personal Liability of Board Members & Director. (\$3,285)

EXPENDITURES CONT...	PRESCHOOL	STATE	FEDERAL	TOTAL
Child Identification Screenings	-0-	5,500.00	-0-	5,500.00
This amount reflects costs related to Annual Child Find Screenings including wages for non-Region III staff.				
Scholarship	-0-	10,500.00	-0-	10,500.00
This expenditure reflects a portion of State D.D. funds generated through the Behavioral Health Division for children who are identified with special needs and are included in a regular preschool classroom setting				
Bad Debts	500.00	-0-	-0-	500.00
The policy of the Children's Center is to attempt to collect fees in advance for preschool tuition. If a parent cannot pay according to this policy they may make arrangements with the business manager. Seldom parents have balances due to the Center with these policies.				
Advertising	800.00	1,200.00	-0-	2,000.00
Public Relations	250.00	500.00	-0-	750.00
Includes expenses of parent/program newsletter, presentations to various organizations in the community, and ongoing communication to the community as a whole.				
Fund Raiser Expenses	9,000.00	-0-	-0-	9,000.00
Miscellaneous	-0-	-0-	-0-	-0-
TOTAL EXPENDITURES	349,350.00	1,213,341.00	190,170.00	1,752,861.00