

CCS Meeting Minutes 11-19-2015

Present were Hugh Palmer, Dave Jagemann, Becky Tinsley, Becky Rolf, Tina Wood, Bo Carlson and Howard Bjornestad

New Business

The 17th of December was proposed as the next meeting date.

Bo moved to adopt the agenda, Becky Tinsley seconded and motion passed.

Becky Tinsley made a motion to approve the minutes from October , Tina seconded the motion and the motion passed.

Bo made a motion to accept the minutes from the special meeting as amended (addition of Becky Tinsley and change of federation to incorporation), Dave Jagemann seconded the motion and it passed.

Treasurer's Report

Tina provided copies of the deposits made to the bank and the check details.

Discussion of Insurance ensued because we may not fall under the county's limited liability insurance.

Hugh will check with the city on what their understanding is on status of insurance. Dave will check with the carrier on insurance for the pantry.

The treasurer's report was unofficial so no move was made to approve it.

Howard made a motion to ratify the bills from Oct. 30th through November 19th, Bo seconded the motion and the motion carried.

Hugh moved group into Executive Session at 4:23

Hugh Moved group out of executive session at 4:40 p.m.

Bo made a motion to invite Katy to all executive sessions and add the time to her timecard. Tina seconded and motion passed.

Hugh moved us back into executive session at 4:46

Hugh moved us out of executive session 5:09

Tina moved to table the second application discussed in executive session, Bo seconded and motion carried. Becky Tinsley wanted to add a note that she will follow-up with the applicant on other avenues of assistance.

Bo made a motion to approve the first application as discussed in executive session for 7 nights at \$50.00/per night. Howard seconded the motion and the motion passed.

Tina made a motion to approve \$100 from the salvation army fund for gas at the Coffee Cup in Moorcroft for the third applicant discussed in executive session. Bo seconded the motion. The Coffee Cup was willing to work with us and send us a bill. Motion Carried.

Old Business

Dave Jageman reported the application for the Episcopal grant would be pushed out to the first of the year. The people involved did not see a problem getting this grant.

Hugh reported that he went to stores in the county and talked to them about the pantry. Katy said she get's food from a box in Diehls. Bo said the Coffee Cup was going to set up a collection for cans and also donate to all the pantries in the county.

Becky Tinsley reported the student council at Sundance High School was going to do a food drive the week of Thanksgiving. Bo said some of the food from the food drive would be used for the Christmas baskets. Dave asked how people find out about the Christmas baskets and Bo said she could email an application to him. Hugh related that he thought the turkeys and hams were purchased for the food pantry and Becky Rolf said turkeys and hams for the Christmas baskets were purchased with Christmas baskets funds and kept separate. Tina said the food pantry donations and Christmas baskets should be separate. Becky Rolf and Bo related that historically they have been combined. Hugh asked Bo if the Christmas basket and the food pantry was separate and Bo did not think of it that way. Bo said the Christmas fund that was separate was for clothing. Becky Tinsley asked if we could make sure that we make sure and let people know what the donations are for since we will be needing donations several times a year. Becky Rolf said the shelves for the pantry are always fuller after Christmas.

Hugh suggested there should be more communication about what groups running drives are doing and who is working with the each group. Howard suggested setting up a calendar for group food drives and volunteered to set up the calendar.

Hugh moved the group back into executive session at 5:48

Hugh moved the group out of executive session at 6:00

Tina said the new phone for Katy is working out well.

Becky Tinsley suggested we are not using Mary Sell's office enough to help the treasurer.

Howard said board members should look at the language used in the application guidelines.

Hugh thought it looked good.

The newspaper article looked good, thanks Tina

Hugh said he contacted Wyoming Work Force and they said they can't help pay Katy.

There was general discussion of what type of information was needed on applications. It was suggested to just ask for mailing and physical address and medical insurance information. It was also suggested include some fraud clause. Becky Tinsley's suggestion for clause was at 2:16 on the recording.

Tina made a motion to ratify the Council of County Services procedures, Howard seconded the motion and the motion passed.

There was a lengthy discussion about Bo's email and what was not getting answered or through.

Becky Tinsley volunteered to take care of the box with CSBG report information in it that Jana left behind.

Next meeting date December 17th 4:00

Meeting Adjourned

Submitted by Howard Bjornestad

CCS Secretary