

Crook County Senior Services Inc. Board of Directors Regular Meeting- January 20, 2015

Hulett Area Civic Center

Meet at 12 noon for lunch at Hulett Area Civic Center prior to meeting at 1:00 PM

- I. Pledge of Allegiance
- II. Mission Statement ~ Crook County Senior Services , Inc. will endeavor to provide available and appropriate services to seniors and to persons with disabilities in a courteous, prompt, friendly , and thorough manner.
- III. Roll Call
- IV. Minutes - December 16, 2014
- V. Correspondence ~
- VI. Accounts Payable Approval
- VII. Meal Count Detail
- VIII. Information
- IX. Old Business: Board Training, Tree of Life, Vacation, Policy closures, vehicles
- X. New Business:
 - a. Director Training
 - b. Grant Season
 - c. Funding
 - d. Business Plan
- XI. Executive Session
- XI. Adjournment

The next CCSS, Incorporated Regular Board Meeting is scheduled for February 17th, 2015 and will be held at Moorcroft Senior Center at 1:00 PM.

Crook County Senior Services
Regular Board Meeting
Sundance Bank Meeting Room
December 16, 2014

The C.C.S.S., Inc. regular December meeting was called to order by President David Jagemann at 1:10 p.m., followed by a Pledge of Allegiance to the flag of the United States of America. President Jagemann then recited the C.C.S.S., Inc. Mission Statement which reads as follows: The C.C.S.S., Inc. will endeavor to provide available and appropriate services to seniors and to persons with disabilities in a courteous, prompt, friendly and thorough manner.

Roll call was answered by Vicki Paddock, Dorothy Wood, Winnie Bush, Bonnie Beaudoin, Rodney Knudson, Jean Lenz, Linda Peterson, David Jagemann and Program Director Jana McLean. Absent was board member Mary Ann Robinson.

Minutes of the November 18th meeting were moved for acceptance by Jean Lenz and seconded by Linda Peterson. Mc.

Correspondence: Condolences have been sent to J. McCormick, the K. Davidson families and a get well card has been sent to Beverly Peterson.

Accounts Payable: Expenditures were reviewed with the snow removal costs reviewed. Following this discussion Vicki Paddock moved to accept the accounts payable as documented. Winnie Bush seconded. Mc.

Meal counts: The October meal count was up from the Sept. meal count largely because of Sundance's gain and at 655 meals.

Old Business:

The Tree of Life fund raiser was quite successful raising approx. \$2000. Rather than lights white or silver balls denoted memorials and colored balls denoted an honoring. Balls that are not claimed will be saved for next year should the donor decide to renew the commitment.

Participation in the board training session coming up on January 31st at the court house basement community room from 9 a.m. to 4:30 p.m. was brought up. Both President David Jagemann and Dir. Jana McLean have expressed interest in attending with the hope that other board members might decide to attend as well. Board members Bonnie Beaudoin and Rodney Knudson had attended a previous Board Training workshop offered on January 2011. The \$25 cost will be paid by CCSS, Inc. for those CCSS board members who decide to attend.

New Business:

Four new tires and an alignment were purchased at Great Western Tires in Spearfish with future tire rotations assured for the life of the tires.

A new modus operandi will be worked out for snow removal which will be worked out by the Director and the person or company hired to perform this function.

Merry Christmas and a Happy New Year were offered to the employees by allowing them to take the day after Christmas, Friday Dec. 26th, off with pay.

Vacation time and how much carry over from one year to the next was discussed. Provisionally only 16 hours was thought to be reasonable. A further discussion of this policy will take place at the next board meeting.

Closing the three centers during the Christmas/New Year's holidays was discussed with a decision made by the board to remain closed for the eight day duration of this holiday (December 25th through January 1st) pending closure policies that Jana will check on as per contracts of our grants. If contracts allow, closure for the time specified was moved as a motion by Vicki Paddock and seconded by Bonnie Beaudoin. Mc.

Meeting adjourned at 2:10 p.m.

Following the meeting the Board engaged in the traditional present exchange by drawing numbers from a cup.

PS: After the meeting , Director Jana McLean called Pres. David Jagemann and the following day other board members to apprise them of transportation commitments previously made to a number of people dependant on C.C.S.S, Inc. vehicles as well as WyHS clients, Congregate and HDM clients. CCSS is contracted to provide these services to our clients. Following concurrence from board members it was decided to leave the centers open to accommodate those needs. This matter as well as leave carry over will be further discussed at the January 20th meeting which will be at the Hulett Area Civic Center at 1:00 PM.



David Jagemann, President

Rodney Knudson, Secretary