SIXTH JUDICIAL DISTRICT CHILD SUPPORT AUTHORITY
Audit Committee Notes
September 15, 2016

Present: Mark Christensen, Trudy Materi, Cheryl Chitwood, Tina Wood
Del Nunley, Director, Kerstin Connolly, Bookkeeper, Paula Steiger, Auditor

Discussion began at 1:15 p.m.

A single or program-specific audit is being conducted by Paula Steiger of Bennett, Weber & Hermstad, LLC in accordance with the Office of Management and Budget (OMB) Circular A-133. Paula requested an informal meeting with at least one board member present, the Director and the Bookkeeper, to go over the preliminary findings of her audit prior to presentation of the finalized audit at the next regular board meeting.

Paula went over financial statements and answered questions. She likes to do this to make sure any errors are caught and corrected before the final approval of the audit. She found no problems with the overall audit.

Paula made some recommendations to the Board for changes in the areas of payroll and credit cards. Specific recommendations will be reviewed at the next board meeting on September 21, 2016.

Discussion ended at 2:15 p.m.

Respectfully submitted,

Trudy Materi,
Secretary

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